

ALBURY PARISH COUNCIL

You are summoned to a meeting of Albury Parish Council to be held on
Monday 6th July 2009 at 7.30pm in the Memorial Library

If you are unable to attend please advise the Clerk, Mrs Joanna Cadman,
on (01483) 268627

AGENDA

140/09 APOLOGIES FOR ABSENCE

141/09 DECLARATIONS OF INTEREST

- 1) Councillors are reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting. An interest may be personal or prejudicial, the yardstick for judgement on a prejudicial interest, where a councillor must leave the room whilst the item is discussed, is whether a member of the public would consider that a councillor stood to gain by their interest.
- 2) Councillors are further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

Personal Interests – For guidance purposes, Members should disclose a personal interest if it is anticipated that a decision on an agenda item might reasonably be regarded as affecting their well being or financial position, a member of their immediate family, or a body employing those persons or for which those persons have any degree of ownership, control or management to a greater extent than other council tax payers, ratepayers or inhabitants of the Parish.

If a Member declares a personal interest then he/she must disclose the nature and extent of that personal interest regardless of whether the Member decides to participate in the discussion, votes or leaves the meeting.

Prejudicial Interests – Having identified a personal interest, a Member must consider whether a member of the public, with knowledge of the relevant facts, would reasonably think that the interest is so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting having disclosed the nature and extent of that interest.

142/09 MINUTES OF THE MEETING HELD MONDAY 1st June 2009

143/09 MATTERS ARISING

100/09: *Minutes of the Annual Assembly*: To follow as **Annex 1**

101/09 *BOAT at Ride Lane*: SCC Countryside Legal Team Manager, Debbie Spriggs advises that James Browne's view is that this BOAT could possibly meet the criteria for a seasonal TRO – ie: closed to vehicular traffic during the winter months each year. Further information will be tabled at the meeting and Members' views are sought.

114/09d: *Telephone Kiosk at Brook*: members to receive a report from Cllr Croucher

123/09b: *Stop the Drop*: CPRE's litter prevention toolkit has been passed to Cllr Croucher

125/09a: *Bus stop at Old Mill*: Cllr Hogben to report under agenda item: **147/09**

125/09b: *Football post nets*: The Clerk to report under agenda item: **149/09**

144/09 CLERK'S MATTERS ARISING

- a) *BT sponsored telephone box, Farley Green*: BT have reduced the premium to

sponsor a telephone box from £500 to £300 pa. The Council has therefore received a refund of £230 (which includes VAT)

- b) *Thames Basin Heath Special Protection Area avoidance strategy 2009-2014 for Guildford Borough:* Information can be accessed at www.guildford.gov.uk/spa. Comments are invited by 10th September 2009.
- c) *Practicalities of Playground Safety:* The Clerk has booked a place on this course, facilitated by SLCC, which will take place in September.

145/09 POLICE MATTERS

146/09 OPEN FORUM

147/09 COMMITTEE REPORTS

Committee structure: the updated committee structure is attached as **Annex 2 Highways and Byways**

Members to receive a report from Cllr Hogben.

- a) *Parkers Hill:* quotations are being sought to clear the pavement and flail the hedge from Weston Farm onwards.
- b) *Bus Stop at Old Mill:* members to receive a report from Cllr Hogben

148/09 Community Development

Members to receive a report from Cllr Brockwell

149/09 Open Spaces, Recreation and the Environment

- a) *Farley Green pond:* The clerk has submitted an application to COMMA, through SCA, for funding for the restoration of the pond. This has been accepted to go through to the final stage. A decision will be received in early August..
- b) *Greening Campaign:* Members to receive a presentation from the campaign co-ordinator, which will take place at the beginning of the meeting.
- c) *Football post nets:* members to receive a report from the Clerk
- d) *Bins on Heath:* members to receive a report for discussion

150/09 Planning

PLANNING APPLICATIONS RECEIVED

09/P/00728 Albury House, The Street, Albury

Erection of four houses comprising terrace of three (1 x 2 bed, 2 x 3 bed) and one detached (1 x 4 bed) in the grounds of Albury House together with 38 parking spaces in total (including formalised parking for Albury House) alterations to existing access and landscaping including works to trees.

09/P/00754 Copse End, Row Lane, Shere

Single storey rear extension and conversion of garage to habitable accommodation.

09/P/00808 Land at Albury Park, New Road

Consultation from SCC for details of storage of oils, fuels and chemicals during Phase 1 (site preparation) pursuant to Condition 11 of planning permission ref GU08/0483 dated 15/7/08

09/P/00809 Land at Albury Park

Consultation from SCC for the translocation of newts.

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

09/P/00471 7 Kingsfield, Albury

Lawful Development Certificate to establish whether the land adjoining 7 Kingsfield has been used as a garden area and for the parking of vehicles for more than 10 years.
Refused

09/P/00480 Cheynes, Brook Lane

New dormer window on north facing roof slope. Change existing hipped roof to gable roof on north elevation. Enlarge existing dormer on east facing roof slope.

Approved with conditions

09/P/00521 Albury Peace, The Street, Albury

Single and two storey rear/side extension and two entrance porches (additional plans received on 20/4/09)

Approved with conditions

09/P/00593 Hurst Lea, Park Road, Albury

Erection of a detached garage and gym/garden room and garden store following demolition of existing double garage and outbuilding

Approved with conditions

09/P/00597 Albury Park, New Road

Change of use of whole building from Use Class C2 retirement home to mixed use comprising Use Class C1 bed and breakfast (5 units) Use Class C2 retirement home and ancillary staff (9 units), Use Class C3 short term letting (6 units) and residential apartments (12 units) (part retrospective) and function rooms.

Withdrawn

09/P/00664 Meridian, Shophouse Lane

Raise existing roofline to provide enlarged accommodation at first floor incorporating dormer windows, single storey rear extension, front entrance porch and double garage following demolition of existing double garages and partial demolition of rear addition – amendment to 09/P/02270 approved on 11/2/09 to include the addition of a double garage

Refused

151/09 Village Hall

- a) *Income and Expenditure:* Members to receive a report from Cllr Brockwell

152/09 Star Energy

- a) *Minutes of Star Energy Liaison Committee:* meeting held Monday 8th June, to follow as **Annex 2**

153/09 Albury Landfill Site

- a) *Committee meeting* A meeting has been arranged for Thursday 9th July.

154/09 Finance

- a) *Internal Auditor:* members to note that the Clerk, Chairman and Vice chairman (Chair of finance) are to meet with a representative from Mulberry & Co, a SCAP&TC recommended internal auditor, to discuss this company taking on the account from the current financial year.
- b) *Music Festival:* Members to consider a grant of £250.00 towards the Music Festival

	Chq no	Amount	Exp power
c) The following were paid out of meeting:			
19) SCAP&TC: re-drawn cheque for subscription and 2 x LCR: <i>cancelled</i>	320	£390.29	LGA '71
20) S James: work in playground	321	£1,380.00	
21) A Estate: rent, library	322	£86.25	
22) A Estate: rent, hall	322	£1523.7	
23) B Gas	323	£341.88	
24) Spilkin Knight (internal audit)	324	£431.25	
25) SCAP&TC:	325	£318.29	
26) GBC: June	326	£46.72	
27) D Nicholson re: Village Day expenses	d/d	£263.00	
28) NJM: newsletter	327	£165.60	
29) EDF: Hall	328	£177.74	
30) EDF: library	328	£155.97	
31) Allianz Cornhill	329	£160.29	
32) E Balshaw: wages: June	d/d	£506.55	
33) J Brockwell: Parish Plan inaugural meeting	330	£30.90	
34) Surrey Hills Society	331	£15.00	
35) J Cadman: salary: June	332	£812.05	

d) The following are presented for payment:

36) J Cadman: expenses, 1st quarter

332

155/09 Quality Council

Deferred to the September meeting.

156/09 COUNCILLORS BUSINESS for noting or including on a future agenda,

157/09 OUTSTANDING ITEMS

The list is attached as ***Annex 4***

158/09 NEW CORRESPONDENCE

No new correspondence has been received.

Routine correspondence will be distributed at the meeting

159/09 OPEN FORUM

160/09 DATES OF MEETINGS:

Full Council:

No meeting in August

7th September, 7.30pm

5th October, 7.30pm

2nd November, 7.30pm

7th December, 7.30pm *Precept meeting*

Planning:

First and third Mondays of the month at 7pm

If there are plans to determine