

ALBURY PARISH COUNCIL

**You are summoned to a meeting of Albury Parish Council to be held on
Monday 7th September 2009 at 7.30pm in the Memorial Library**

**If you are unable to attend please advise the Clerk, Mrs Joanna Cadman,
on (01483) 268627**

AGENDA

161/09 APOLOGIES FOR ABSENCE

162/09 DECLARATIONS OF INTEREST

- 1) Councillors are reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting. An interest may be personal or prejudicial, the yardstick for judgement on a prejudicial interest, where a councillor must leave the room whilst the item is discussed, is whether a member of the public would consider that a councillor stood to gain by their interest.
- 2) Councillors are further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

Personal Interests – For guidance purposes, Members should disclose a personal interest if it is anticipated that a decision on an agenda item might reasonably be regarded as affecting their well being or financial position, a member of their immediate family, or a body employing those persons or for which those persons have any degree of ownership, control or management to a greater extent than other council tax payers, ratepayers or inhabitants of the Parish.

If a Member declares a personal interest then he/she must disclose the nature and extent of that personal interest regardless of whether the Member decides to participate in the discussion, votes or leaves the meeting.

Prejudicial Interests – Having identified a personal interest, a Member must consider whether a member of the public, with knowledge of the relevant facts, would reasonably think that the interest is so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting having disclosed the nature and extent of that interest.

163/09 MINUTES OF THE MEETING HELD MONDAY 6th JULY 2009

164/09 MATTERS ARISING

144/09: *Thames Basin Heath Special Protection Area Avoidance Strategy.*

146/09: *Playground gates:* to receive a report from the Clerk.

156/09a: *Guildford Lane:* to receive a report from Cllr Hogben

156/09b: *Parish Council stand at Produce Show:* to receive a report from Cllr Gellatly and Cllr Hogben.

156/09c: *Stiles:* to receive a report from the Clerk

156/09d.e: *Hedges:* the Clerk has written to all owners concerned.

156/09f.i.j: *Church Lane, car park and corner of New Road:* the Clerk has asked Albury Estate to deal with these.

156/09h: *Climate Change team at GBC:* to receive a report from Cllr Croucher.

159/09a: *Broken fence Panel:* Cllr Brockwell and the Clerk investigated, and concluded that this damage was unlikely to have been caused as a direct result of activities in the playground

165/09 CLERK'S MATTERS ARISING

- a) *Vacancy for a Councillor:* Cllr Nicholson's resignation became effective on the 1st September 2009. The vacancy has been advertised.
- b) *Practicalities of Playground Safety:* To receive a verbal report from the Clerk on this course, attended on the 3rd September.
- c) *BT Payphones: "Adopt a Kiosk scheme":* BT payphones have now written to advise that GBC have objected to the removal of the kiosk at Brook Hill and that, under OfCom regulations, BT cannot remove an existing payphone facility without approval from the local authority. It will therefore not be possible to adopt the payphone.

166/09 POLICE MATTERS

167/09 OPEN FORUM

168/09 COMMITTEE REPORTS

Highways and Byways

- a) To receive minutes of the meeting held Thursday 3rd September: *to be circulated at the meeting.*
- b) To receive a report from Cllr Hogben
- c) *Public byway 511 Albury – Row Lane:* the south end of this byway, at its junction with Shophouse Lane, will be closed from 14/9/09 for 2 weeks, so that a contractor can work on the highway to improve the surface drainage capacity. Public bridleway 207 will also be closed during this work.

169/09 Community Development

- a) *Parish Plan:* to receive a report from Cllr Brockwell
- b) *Quarterly newsletter:* reports from committee chairman required by Friday 11th September.

170/09 Open Spaces, Recreation and the Environment

- a) *Farley Green pond:* The application for funding through COMMA has been approved, and a grant of £3,700 has been received, to be spent on the restoration of the pond.
- b) *Football nets:* these have been purchased, at a cost of £55.00, to be reclaimed from S106 money.
- c) *Footpaths:* Mr Hiley has continued to clear these.
- d) *Canadian War Memorial:* to receive a report from the Clerk
- e) *Bins on Heath:* Members to receive a report from Cllr Hogben on the result of discussions with GBC

171/09 Planning

PLANNING APPLICATIONS RECEIVED

09/P/1267 Pipers Landing, Green Lane, Womersley

Consultation from WBC for erection of extensions

09/P/1261 Creg Ny Baa, Church Lane

Listed building consent for a two storey side extension

09/P/1260 Creg Ny Baa, Church Lane

Two storey side extension

09/P/1238 Albury Wellsite

Consultation from SCC for details of storage of oils, fuels and chemicals

09/T/00126 Bournside, The Street

Work to trees (Albury Conservation Area)

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

09/P/0068 Albury Peace

Tree work

Approved with conditions

09/P/0976 Glendale, Farley Green road

Side/rear conservatory

Approved with conditions

09/T/0105 Weston Dene

Fell willow in rear garden growing in middle of river (Shere Conservation Area)

Approved with conditions

09/P/1034 Albury Peace, the Street

Change of use of a former abbatoir currently used as as a garden store into ancillary residential accommodation

Approved with conditions

09/P/1016 Bournside, the Street

Part first floor/part two storeyside/rear extension incorporating dormer windows

Approved with conditions

09/P/0993 Kiln Hanger, Farley Heath

Two storey side extension and single storey front extension with porch following demolition of existing single storey side extension

Refused

09/P/0960 Albury Wellsite

Consultation from SCC for restoration scheme

No objection

09/P/0809 Land at Albury Park, New Road

Consultation from SCC for scheme for translocation of newts

No objection

09/P/0809 Land at Albury Park, New Road

Consultation from SCC for details of storage of oils, fuels and chemicals

No objection

09/P/0728 Albury House, The Street

Erection of four houses together with 38 parking spaces

Withdrawn

09/P/0754 Copse End, Row Lane, Shere

Single storey rear extension and conversion of garage

Approved with conditions

09/P/0682 Farthingwood, Shophouse Lane

Erection of detached double garage with room over

Refused

09/P/00664 Meridian, Shophouse Lane

Raise existing roofline to provide enlarged accomodation at first floor

Refused

09/P/0613 Wood Lodge*Conservation area consent for partial demolition of lodge*

Withdrawn

09/P/0612 Wood Lodge, Sherbourne*Change of use and single storey extension to existing building to provide enhanced facility for Albury Estate***172/09 Finance**

- a) *Accounts package*: to agree the purchase of an accounts package from RBS, at a cost of £295.00, to include set up. Training at an additional cost of £375.00. Annual maintenance support £79/00. Paper attached as **Annex 1**. More detailed information available at the meeting.
- b) *Internal Auditor*: to agree to engage Paul Hartley to review the Council's internal accounts systems, at a cost of £400.00. Paper outlining his proposed support to the Council attached as **Annex 2**.
- c) *Music Festival*: to ratify the grant of £250.00, discussed at the July meeting. Members to receive a report on this event from Cllr Brockwell.
- d) *Grant Aid*: to consider applications to GBC, to be received by 14th September.
- e) *Quarterly Audit*: members to receive a report from Cllr Brockwell.

	Chq no	Amount
f) The following were paid out of meeting:		
37) M Hiley: footpaths	333	£75.00
38) P Goddard: pavements	334	£250.00
39) P Goddard: mowing and strimming	335	£100.00
40) LexNexus: Arnold Baker: reference book	336	£72.45
41) AB Cleaning	337	£91.59
42) Paul Stevens: bus stop and rec (3 months)	338	£300
43) GBC: Farley Green ditch	339	£480.00
44) W Morwood: parish plan map	340	£102.42
45) J Cadman: salary: July	341	£812.05
46) GBC: rates, July	d/d	£263.00
47) E Balshaw: wages: July	d/d	£506.55
<i>August</i>		
48) EDF	342	£101.59
49) SLCC: half Clerk's training fee	343	£23.00
50) Bentley Brown per APA	344	£1294.33
51 EDF	345	£125.86
52) John Carter per APA	346	£1540.35
53) A Estate: hall decoration	347	£1666.86
54) E Tilley re: removal pond silt	348	£750.00
55) J Cadman: salary, August	349	£874.50
56) GBC: rates, August	d/d	£263.00
57) E Balshaw, wages, August	d/d	£506.55
<i>September</i>		
58) Allianz: insurance	350	£1349.30
g) The following are presented for payment		
59) B Gas	351	£50.19
60) M Hiley: Tupperts Alley	352	£75.00
61) M Hiley: footpaths 206 & 219	352	£75.00
62) M Hiley: Brook Hill	352	£50.00
63) Stand By Fire Protection: extinguisher test and service	353	£148.45

173/09 Quality Council

- a) *Promoting Local Democracy and Citizenship*: to receive a paper on this mandatory criteria, attached as **Annex 3**

- 174/09 Star Energy**
a) *Site meeting and liaison meeting Tuesday 1st September:* to receive a report from Cllr Wenman.
- 175/09 Albury Landfill site**
a) *Public exhibition and site visit:* to receive a status report from Cllr Brockwell
- 176/09 Village Hall**
a) *Income and Expenditure:* to receive a report from Cllr Brockwell
- 177/09 COUNCILLORS BUSINESS for noting or including on a future agenda,**
- 178/09 OUTSTANDING ITEMS**
The list is attached as ***Annex 4***
- 179/09 NEW CORRESPONDENCE**
a) *Surrey Hills Society:* have suggested that affiliate Parish Councils might organise a pub lunch in their parish, followed by a walk around the parish, showing off places of interest, views, etc. If Albury were the first parish to do this, the Society would promote the event.
- Routine correspondence will be distributed at the meeting**
- 180/09 OPEN FORUM**
- 181/09 DATES OF MEETINGS:**
- | | |
|----------------------|---|
| Full Council: | 5th October, 7.30pm
2 nd November, 7.30pm
7 th December, 7.30pm |
| Planning: | First and third Monday of the month, at 7pm, if
There are plans to determine. |