

**ALBURY PARISH COUNCIL**

**You are summoned to a meeting of Albury Parish Council to be held on  
Monday 2<sup>nd</sup> November, 2009 at 7.30pm in the Memorial Library**

**If you are unable to attend please advise the Clerk, Mrs Joanna Cadman, on  
(01483) 268627**

**AGENDA**

**204/09 APOLOGIES FOR ABSENCE**

**205/09 DECLARATIONS OF INTEREST**

- 1) Councillors are reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting. An interest may be personal or prejudicial, the yardstick for judgement on a prejudicial interest, where a councillor must leave the room whilst the item is discussed, is whether a member of the public would consider that a councillor stood to gain by their interest.
- 2) Councillors are further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

Personal Interests – For guidance purposes, Members should disclose a personal interest if it is anticipated that a decision on an agenda item might reasonably be regarded as affecting their well being or financial position, a member of their immediate family, or a body employing those persons or for which those persons have any degree of ownership, control or management to a greater extent than other council tax payers, ratepayers or inhabitants of the Parish. If a Member declares a personal interest then he/she must disclose the nature and extent of that personal interest regardless of whether the Member decides to participate in the discussion, votes or leaves the meeting.

Prejudicial Interests – Having identified a personal interest, a Member must consider whether a member of the public, with knowledge of the relevant facts, would reasonably think that the interest is so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting having disclosed the nature and extent of that interest.

**206/09 MINUTES OF THE MEETING HELD MONDAY 5<sup>th</sup> OCTOBER 2009**

**207/09 MATTERS ARISING**

*186/09:164/09: CPRE Litter campaign:* the litter picking package had been received and passed to Cllr Croucher.

*186/09:164/09: BOAT: Ride Lane:* James Browne has investigated and the logs have been removed.

*186/09:165/09: BT Payphones:* Members to receive a report from the Clerk.

*186/09: 168/09: Cycle track from Albury to Shere:* members to receive a report from the Clerk.

*186/09:177/09: Guildford Lane:* members to receive a report from the Clerk.

*199/09d: Bus stop opposite Drummond Arms:* the council's handyman has been asked to repair the seat.

199/09e: *Church Lane*: PC Sharpe has been asked to visit Cllr Chapman to discuss the speeding traffic.

199/09g: *Chase Jumble Sale*: Members to make a decision on whether to charge for this event.

**208/09 CLERK'S MATTERS ARISING**

- a) *Past Parish Council Chairman, Mr Derek Mills.*
- b) *Delivery of agendas and accompanying papers*: members to consider whether to receive these by e-mail only in future.

**209/09 POLICE MATTERS**

**188/09 OPEN FORUM**

**189/09 COMMITTEE REPORTS**

**Highways and Byways**

- a) To receive a report from Cllr Hogben
- b) *Public footpath no 212 Public path creation and extinguishment order 2009*: The order and map will be available for inspection at the meeting.

**190/09 Community Development**

**191/09 Open Spaces, Recreation and the Environment**

- α) *Greening Campaign*: members to receive a report from Cllr Croucher
- β) *Farley Green pond*: members to receive a report from the Clerk
- χ) *Canadian War Memorial*: members to receive a report from Cllr Croucher
- δ) *Ride Lane*: members to receive a report from the Clerk

**192/09 Planning**

**PLANNING APPLICATIONS RECEIVED**

**09/P/01478 Land Opposite Honeysuckle Cottage**

*Certificate of Lawfulness for an existing use to establish whether land has been used as a garden for a period in excess of ten years.*

**09/P/01480 Sherbourne Farm Cottages**

*Change of use to provide vehicular access off A25 and off street parking to serve Sherbourne Farm Cottage and 1 and 2 Sherbourne Farm Cottages*

**09/P/1526 and 1527 Albury Park, New Road**

*Change of use of whole building from retirement home (Class C2) to create 12 residential apartments (Class C3) involving internal and external alterations, Listed building consent for internal and external alterations.*

**PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL**

**09/P/1260 and 1260 Creg ny Baa Church Lane**

*Two storey side extension*

Approved with conditions

**Appeal: 09/P/00993 Kiln Hanger, Farley Heath**

*Two storey side extension and single storey front extension with porch following demolition of existing single storey side extension (amended plans received 3/8/09)*

Appeal against refusal to be by written representations

**193/09 Finance**

- a) *External Audit*: to receive the external auditor's report for the financial year 2008/09.

**b) The following were paid out of meeting:**

	Chq no	Amount	Exp power LGA '72
73) GBC: October	d/d	£263.00	
74) E Balshaw: wages, October	d/d	£523.00	
75) J Cadman: salary, October	360	£840.62	
76) Sports equip: goal post nets	361	£46.00	

**c) The following are presented for payment:**

77) BDO – external audit	362	460.00
78) M Hiley: footpaths	363	75.00
79) Surrey County PFA	364	10.00

**194/09 Quality Council**

No recent actions to report.

**195/09 Star Energy**

- a) *Parish Liaison meeting 29<sup>th</sup> September:* minutes of this meeting attached as **Annex 1**
- b) *Star Energy Community Fund:* Applications are invited for a further year. Closing date for applications is 31/12/09. The main qualification is that projects should be of benefit to communities in the immediate area around company operations.

**196/09 Albury Landfill site**

Members to receive a report on the public exhibition and site visit from councillors who had attended, and from the Clerk.

**197/09 Village Hall**

- a) *Conflict on bookings:* Members to receive a report from the Clerk.

**198/09 Parish Plan**

- a) to receive a report from Cllr Brockwell on a meeting held on Thursday 29<sup>th</sup> October.

**199/09 COUNCILLORS BUSINESS for noting or including on a future agenda,**

**200/09 OUTSTANDING ITEMS**

The list is attached as **Annex 2**

**201/09 NEW CORRESPONDENCE**

- a) *LeTrec competition 3<sup>rd</sup> October 2010:* This competition will start and end at Newlands Corner and will follow the line of the North Down Way, and is in support of the Surrey Hills Society. Between 50 to 80 competitors will take part.
- b) *Guildford and Waverley Village and Community Halls Management Committees area meeting:* will take place at Albury Village Hall on the 17<sup>th</sup> November at 6.15pm.
- c) *Albury Estate:* transfer of Estate Management Functions to Earl Percy: the Estate will continue its day to day management as now, but all rent demands and invoices will be in the name of Earl Percy.
- d) *Surrey County Playing Fields Association:* their Annual Report is on circulation.
- e) *English rural Housing Association:* are now required to advertise their homes via Choice Based Lettings, introduced by each local authority in England. Further details will be tabled at the meeting.

**Routine correspondence will be distributed at the meeting**

**202/09 OPEN FORUM**

**203/09 DATES OF MEETINGS:**

**Full Council:**

Monday 7<sup>th</sup> December, 7.30pm

Monday 4<sup>th</sup> January, 7.30pm

Monday 1<sup>st</sup> February, 7.30pm

Monday 1<sup>st</sup> March, 7.30pm

**Planning:**

first and third Mondays of the month, at 7pm

*If there are plans to determine*