



ALBURY PARISH COUNCIL

Serving Albury, Farley Green, Brook, Little London and Newlands Corner

PARISH OF ALBURY **NOTICE OF PARISH COUNCIL MEETING**

Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on
Monday 1st March at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.

AGENDA

47/10 Apologies for absence

48/10 Declarations of interest

Members are requested to disclose, in accordance with the Local Code, both the existence and nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda

Personal Interests

For guidance purposes, a member should disclose a personal interest if it is anticipated that a decision on it may reasonably be regarded as affecting the well-being or financial position of himself or herself, a member of his/her family or a friend, or a body employing those persons, or for which those persons have any degree of ownership, control or management to a greater extent than other council taxpayers, ratepayers or inhabitants of the authority's area.

Prejudicial Interests

Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting.

49/10 Minutes of the meeting held 1st February 2010

50/10 Matters Arising

27/10:5/10: Sustainable communities: the information has been re-circulated and members invited to respond individually.

27/10:5/20: ERHA: members to receive an update from the Clerk.

27/10:19/10d: Grit bins: the issues surrounding the purchase of a snow plough are under investigation. This item has moved to *Outstanding Matters*
The Clerk is currently compiling a list of grit bins in the Parish.

28/10a: Guildford SHLAA: Members to receive an update from the Clerk following her letter to GBC.

28/10b: cricket nets: a meeting between the Chairman of the cricket club and the Clerk is being arranged.

28/10c: Surrey Air Ambulance: textile banks:

29/10b: Police surgery: PCSO Paul Hyde had reported as follows: he had arrived late due to a new fall of snow, and the post office had been quieter than usual. He had spoken to a few people generally, no specific issues were raised. The next surgery will be held on the 5th July in Albury, there will be others in Peaslake, Gomshall, Shere and Holmbury St Mary. The dates will be advertised in the Police newsletter.

45/10b: landfill site: the clerk has reported the bad smell to SITA.

51/10 Clerks Matters arising

- a) *Guildford WalkFest:* GBC have asked if the Parish Council would provide a walk in the Parish during the Summer Festival, between 17th July and 1st August. Further details at the meeting.



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- b)** *ERHA: re-let at 47 Westonfields Albury:* a two bedrooomed bungalow has become available to let at £102.62 per week and is advertised on the Parish Council noticeboards. Further details at the meeting.
- c)** *Surrey Rural Affordable Housing Seminar:* members to receive a report from Cllr Rowland, who attended this Seminar on behalf of the Parish Council
- d)** *Brook Hill:* Brook Hill will be closed from 22.30hr on 7th April to 06.00hr on 8th April for Network Rail work.

52/10 Police matters

53/10 Open Forum: *members of the public are welcome to attend and to ask questions or make representations*

54/10 Committee reports: Highways and Byways

- a)** *Report from Cllr Hogben:* attached as **Annex 1**
- b)** *Minutes from the H&B meeting held 3rd Feb:* attached as **Annex 2**
- c)** *Capital Reserves:* members to approve the expenditure from capital reserves on the following items: 61 Green Oak posts at £578; park bench for New Road bus stop £350. This is in order to enable further work to be done under the Star Energy project.

55/10 Committee reports: Community Development

- a)** *APA Plant Sale Saturday 24th April:* members to consider whether to hold a Village day on the same occasion.

56/10 Committee reports: Open spaces

- a)** *Minutes from the meeting held on 17th February:* attached as **Annex 3**
- b)** *Farley Green Pond:* minutes from the meeting held 17/2 refer
- c)** *Greening Campaign:* following responses from village societies, the Clerk is arranging an open meeting for the end of March/early April to take this further.
- d)** *Handyman:* minutes from the meeting held 17/2 refer

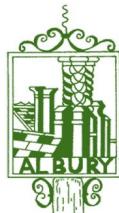
57/10 Planning: Planning applications received and planning applications determined by Guildford Borough Council

Applications Received

Consultation under the overhead lines (exemption) (England and Wales) Regulations 2009 Electricity Act to re-conduct the existing low voltage overhead lines with Aerial Bundled Connectors (ABC)

This applies to the following applications:

- 10/P/00110 New Barn Farm, Albury**
- 10/P/00127 Woodcott, Farley Green**
- 10/P/00129 Lockhurst Hatch Farm**
- 10/P/00130 Middle Farm, Farley Green**
- 10/P/00131 Mustard Copse, Blackheath Lane, Albury**
- 10/P/00132 Cherrymans Brook, Lockhurst Hatch Lane, Shere**
- 10/P/00133 Dicks Hill, Hound House Road, Shere**
- 10/P/00134 Dilton Farm, Ponds Lane, Albury**
- 10/P/00135 Farley Heath Cottage, Farley Heath**
- 10/P/00144 Shophouse Lane, Farley Green**
- 10/P/00145 Ramblers, Farley Heath**



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10/P/00146 West Chart, Hurtwood Lane, Farley Green

10/T/00006 Amber Heights, Farley Green

Monterey Pine (*Pinus Radiata*) (T1) - fell (Tree Preservation Order 1/201/160)

SCC Ref 2010/0017 Land At Albury Wellsite, Albury Park

a) The retention of an acoustic enclosure around the drilling rig for the duration of drilling operations at the site

b) the continuation of well drilling operations for a further period of 12 weeks ceasing 2/4/2010 without compliance with Condition 4 of planning permission ref GU08/0483 dated 15/7/2008

10/P/00183 Surrey Downs Sun Club, Farley Green

Construction of caravan park for holiday use, comprising access road and concrete bases for siting of 20 static caravans, following demolition of 16 existing timber chalets and club house.

10/T/00013 Bourneside, the Street, Albury

Hazel by river (T2) remove, Hazel (south side) (T5) remove, Apples (T3 and T4) remove and yew hedge (T1) reduce by 3' Albury conservation area

Applications Determined by Guildford Borough Council

09/P/1526 Albury Park, New Road

Change of use of whole building from retirement home (Class C2) to create 12 residential apartments (Class C3) including reinstatement of two windows on the north elevation, two spiral fire escape staircases into internal courtyard, internal rearrangements and partial removal of kitchen roofs to form a courtyard area (as amended by plans dated 16/11/2009)

Approved with conditions

09/P/1527 Albury Park, New Road

Listed building consent for internal and external alterations, including reinstatement of two windows on the north elevation, two spiral fire escape staircases into internal courtyard and partial removal of kitchen roofs to form a courtyard area and temporary re-routing of the service corridor through kitchen area

Approved with conditions

09/P/1593 The Cottage, Little London

Two storey rear extension with adjoining single storey extension and construction of new chimney stack and dummy pitch roof

Refused

09/P/1877 Albury Park, New Road

Listed building consent for conversion of double garage/workshop adjacent to house 19 into a kitchen and dining room with links through to existing sitting room. New ogre shaped window to end wall to courtyard, glazed topflight flush with existing roof and extension of first floor window to create external door opening onto flat roof.

Approved with conditions

09/P/1906 March Cottage, The Street

First floor rear extension

Approved with conditions

09/P/1959 Fairlee, Shophouse Lane

Detached garage/store following demolition of existing double garage

Approved with conditions

58/10

Finance

- a) *Cheque list*: attached as **Annex 4**
- b) *Internal auditor*: members to approve the appointment of Mark Mulberry as internal auditor for 2009/10
- c) *Interim report*: members to receive and approve the interim internal audit for 2009/10. Members to note that the appropriate independence and competence questionnaire was completed, and that testing will be based on the assessment of the risk within the system



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undertaken at interim audit.

- d) *budget report*: budget report, including projections and variances, attached as **Annex 5**
- e) *caretaker*: members to note and approve salary increase from December 2009 as per contract of employment.
- f) *Clerk*: members to note and approve salary increase from March 2010 due to CiCLA qualification, and additional pay from April 2009, due to NALC salary agreement and as per contract of employment, paper attached as **Annex 6**
- g) *Section 137 grants to local organisations*: members to receive a report from Cllr Brockwell

59/10 **Quality Council**

The Clerk having attained the CiLCA qualification, the Parish Council's application for Quality Status is now ready to be submitted. The Clerk has been advised that the panel will be convened at the end of April.

60/10 **Star Energy**

- a) *minutes of the meeting held 25th January*: are attached as **Annex 7**

61/10 **Albury Landfill site**

- a) *minutes of the meeting held 26th January*: are attached as **Annex 8**
- b) *meeting with Gasrec*:

62/10 **Village Hall**

- a) *Rate relief*: members to receive a verbal report from the Clerk.

63/10 **Parish Plan**

- a) *To receive a report from Cllr Rowland*.

64/10 **Emergency Plan**

The Clerk has been in contact with the plan co-ordinator at GBC, who has offered support.

65/10 **Councillors business**: *for noting or including on a future agenda*

66/10 **Outstanding items**

The list is attached as **Annex 9**

67/10 **New Correspondence**

- a) *CPRE*: AGM of CPRE Surrey will be held in Leatherhead on Friday 23rd April. Further details at the meeting.

68/10 **Open Forum**

69/10 **Dates of meetings**

Full Council: Monday 12th April, 7.30pm, Annual Meeting Monday 10th May

Annual Assembly: Monday 19th April, 7pm.

Dated this day 23rd day February 2010

Signed: J Cadman, Parish Clerk