



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

Monday 12th April 2010 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.

AGENDA

70/10 Apologies for absence

71/10 Declarations of interest

Members are requested to disclose, in accordance with the Local Code, both the existence and nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda

Personal Interests

For guidance purposes, a member should disclose a personal interest if it is anticipated that a decision on it may reasonably be regarded as affecting the well-being or financial position of himself or herself, a member of his/her family or a friend, or a body employing those persons, or for which those persons have any degree of ownership, control or management to a greater extent than other council taxpayers, ratepayers or inhabitants of the authority's area.

Prejudicial Interests

Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting.

72/10 Minutes of the meeting held 1st March 2010

73/10 Matters Arising

50/10:28/10a: *Guildford SHLAA*: members to receive further information from the Clerk

50/10:28/10b: *cricket nets*: The Cricket Club have agreed as follows: that they will:

- strim around the area of the nets on a regular basis, as and when required.
- keep the mat maintained and mark up the running areas.
- hook up the nets after use.
- put up the nets at the beginning of the season and take them down at the end of the season. The season starts in mid-March and ends at the end of September.
- store the nets for the winter in a dry and safe place.

50/10:28/10c: *Textile Bank*: GBC recycling department have agreed to remove one green bottle bank, and the textile bank will be sited in its place. They will also restore the broken fencing.

51/10b: *ERHA*: members to receive a report from the Clerk on the resale at Westonfields

51/10c: *Surrey Rural Affordable Housing Seminar*: members to receive a report from Cllr Rowland.

51/10e: *Childrens service at Barn Church*: the service planned for 28th March was cancelled, due to a clash of village events, and this service will now take place on 25th April. Permission is again sought to park on the Green

51/10f: *Parish Audit of Highway Clutter*: notes from the meeting held 31st March at Shere attached as **Annex 1**

52/10b : *Burglary at Shop in Shamley Green*: PC Sharpe has advised that this burglary took place out of opening hours and concentrated on the shop rather than the post office.

53/10b: *Albury Hall*: hot water: because the boiler is failing, it is not always possible to get hot water. Apparently, if the tap is run for a while, the boiler starts up and there is some warm water.

53/10c: *Friendship Club*: Cllr Brockwell and the Clerk attended an extremely good lunch which they thoroughly appreciated. Numbers were good and there was an amazing raffle.

65/10d: *Phone kiosk at Farley Green*: The Clerk has again requested action from BT and has again requested input from GBC.

65/10f: *A25 rubbish on the verge*: the Clerk has raised this with SITA, who have promised to monitor the situation and advise that they have regular cleaning parties out to deal with this problem.

65/10g: *Recycling*: The Clerk raised this problem at a recent GBC liaison meeting and was assured that the Council are very well aware of this problem, which is endemic throughout the Borough, and are addressing it.

65/10h: *Bus stop opposite Drummond Arms*: Cllr Gellatly has the wooden struts and is arranging the repair.

68/10a: *Star Energy*: to receive a report from the Clerk on the matter of the lorries travelling on convoy up New Road on 27th February.

74/10 Clerks Matters arising

- a) *Playground Inspection*: Allianz Engineer Surveyors' report has been received and referred to the Open Spaces Committee for action.
- b) *Annual Assembly*: Members to receive an update on the evening from the Clerk.
- c) *Grant funds available*: RASP funding is available for the next financial year for projects costing between £5,000 and £20,000.

75/10 Police matters

76/10 Statutory and related documents

- a) *Standing Orders*: members to receive and approve revised Standing Orders. Attached as **Annex 2**
- b) *Financial Regulations*: members to receive and approve revised Financial Regulations. Attached as **Annex 3**
- c) *Committee structure*: members to receive and approve revised committee structure, which follows the recent review. Attached as **Annex 4**.
- d) *Business Plan*: members to receive draft business plan, for debate. Attached as **Annex 5**.
- e) *Business continuity plan*: members to receive and approve Business Continuity Plan. Attached as **Annex 6**.

77/10 Open Forum: members of the public are welcome to attend and to ask questions or make representations

78/10 Committee reports: Highways and Byways

- a) Members to receive a report from Cllr Hogben
- b) *Boundary Cottages Bus Shelter*: 50% contribution from SCC Passenger Transport Group.

79/10 Committee reports: Community Development

- a) *Village Day 24th April*: The Clerk has written to all Societies and has so far received support from: APA, Cricket Club, Albury Trust. The Clerk will update on other village societies at the meeting.

80/10 Committee reports: Open spaces

- a) *Farley Green Pond*: A report from the Clerk is attached as **Annex 7**
- b) *Greening Campaign*: members to receive a report on the meeting on Thursday 8th April from Cllr Croucher
- c) *Litter Pick*: Albury Eagles are to undertake a litter pick on Albury Heath on the morning of Saturday 17th April.
- d) *Community Orchard*: members to receive a report from Cllr Croucher.
- e) *Handyman*: Paul Stevens has been contracted for a 6 month term and his work reviewed during that time.

81/10 **Planning:** *Planning applications received and planning applications determined by Guildford Borough Council*
Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by GBC:

09/P/02006 32 Westonfields, Albury
Replacement of kitchen window with door, block up existing rear door and replace with window
Approved with conditions

09/P/02046 Albury Sandpit
Consultation from SCC for the continuation of the temporary storage of soils on some 1.6ha without compliance with condition 10 of the planning permission U88/0119 dated 7/2/1989
No objection

10/P/00013 Drummond Arms, The Street, Albury
Installation of double ramped access, removal of single storey structure and infill of opening with fascia brickwork to match existing, new external escape spiral staircase and removal of extractor fan and installation of new extractor.
Approved with conditions

10/P/00034 Crossley House, Heath Lane, Albury
Loft conversion incorporating two dormer windows to rear elevation. Amended plans received 18/2/2010
Refused

10/P/00035 Sunnybank, Dorking Road, Chilworth
Single storey rear extension
Approved with conditions

82/10 **Finance**

- a) **Annual Report and Audit:** Dates for external audit are as follows: records available to the public: 7th June to 2nd July, annual return to be with BDO LLP by 9th July. Accounts to be approved by Parish Council by 30th June, audited accounts to be published by 30th September.
- b) **Cheques:** list of cheques raised and invoices approved attached to the agenda as **Annex 8**
- c) **Section 137 grants and grants to village societies:** grants have been made as approved at the March meeting.
- d) **Albury Park: S106 Grant:** members to receive a report from the Clerk

83/10 **Quality Council**
The application is to be submitted at the end of the week, and the panel will meet later in the month.

84/10 **Star Energy**

85/10 **Albury Landfill site**

- a) **Meeting with Gasrec:** Richard Lilleystone has agreed to a meeting and this will either take place with the Landfill Liaison Group or at a forthcoming Parish Council meeting.

86/10 **Village Hall**

- a) Report from Cllr Rowland.

87/10 **Parish Plan**

- a) *Report from Cllr Rowland*

88/10 **Emergency Plan**

- a) *Minutes of the meeting held in January:* are attached as **Annex 9**. Members of the emergency planning committee are undertaking further research before meeting again.

89/10 **Councillors business:** *for noting or including on a future agenda*

90/10 **Outstanding items**
The list is attached as **Annex 10**

91/10 **New Correspondence**

- a) *Hurtwood Control*: The Clerk has received a letter of thanks for the Council's grant.
- b) *Albury Friendship Club*: The Clerk has received a letter of thanks for the Council's grant.
- c) *Guildford in Bloom*: entries are invited by Monday 21st June. Further details at the meeting.
- d) *Victim Support*: have written requesting financial support. Further information will be available at the meeting.
- e) *Consultation on the Draft River Wey Flood Risk Management Strategy*: the consultation period started 22/3/2010 and ends 14/5/2010. Documents can be found at www.environment-agency.gov.uk/research/library/consultations/consultations.aspx

92/10 **Open Forum**

93/10 **Dates of meetings**

Full Council: Annual Meeting Monday 10th May

Annual Assembly: Monday 19th April, 7pm.

Dated this day 6th April 2010

Signed: J Cadman, *Parish Clerk*

