



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

### **Local Government Act 1972**

Notice is hereby given of a meeting of Albury Parish Council which will be held on

**Monday 6<sup>th</sup> February 2012 at 7.30pm**

In the Memorial Library for the transaction of the under mentioned business.



## AGENDA

19/12 **Apologies for absence**

20/12 **Declarations of interest**  
*Members are requested to disclose, in accordance with the Local Code, both the existence and nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda*  
**Personal Interests**  
*For guidance purposes, a member should disclose a personal interest if it is anticipated that a decision on it may reasonably be regarded as affecting the well-being or financial position of himself or herself, a member of his/her family or a friend, or a body employing those persons, or for which those persons have any degree of ownership, control or management to a greater extent than other council taxpayers, ratepayers or inhabitants of the authority's area.*  
**Prejudicial Interests**  
*Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting.*

21/12 **Minutes of the Meeting held 9<sup>th</sup> January 2012**

22/12 **Matters Arising**  
*04/12:199/11: Housing needs survey: this will be delivered throughout the parish shortly*  
*04/12:199/11: Estate Trees on Church Lane: Cllr Robinson to report*  
*04/12:210/11: Brook Hill: the Clerk has received advice that the grip will be installed within Highway's work schedules*  
*04/12:210/11b: Farley Green Ditch: James Browne has still not responded to e-mails*  
*15/12:1: Ride Lane: The Clerk has reported the knocked over signpost to SCC Rights of Way*  
*15/12:8: Parish Plan: The Chairman's letter will be circulated with *Albury Matters*, together with the letter from the Parish Plan chairman.*  
*15/12:9: Accident in the Street: Members to receive a report from Cllr Brockwell*

23/12 **Clerks Matters arising**  
**a)** *Format of Mayor's reception and Annual Assembly: members to receive an update from the Clerk.*

24/12 **Police matters**

25/12 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

26/12 **Committee reports: Facilities**  
**a)** *Members to receive a report from Cllr Brockwell*  
*08/12:i: code for lock on gate in Row lane: Cllr Gellatly to report*  
*08/12:iii: Tree work: the meeting with the architect has been postponed.*  
*08/12:v: Snow Plough: to receive a report from Cllr Taylor*  
*08/12:vii: Kissing Gates: to receive a report from Cllr Brockwell on his meeting with the owners of Mardons.*  
*08/12b: Parking in village hall car park: Members to receive an update from Cllr Brockwell*

27/12 **Committee reports: Community Development**

- a) *Minutes of the meeting held 16<sup>th</sup> January:* are attached as **Annex 1**
- b) *Members to receive a report from Cllr Hogben*
- c) *Parish Council website:* members to consider a proposal from Maratori, the preferred provider, to take over and update the Parish Council website and to provide support and host the site. Quotation attached as **Annex 2**.

28/12 **Committee reports:** *Village Hall:*

- a) *Minutes of the village hall meeting held 17<sup>th</sup> January:* are attached as **Annex 3**
- b) *Rent Review:* members are asked to approve the proposed rent increase, calculated in line with the RPI increase of 10.11% since November 2009, as follows: Village Hall: current rent: £2650 pa, revised rent £2917 pa. Library: current rent £150 pa, revised rent £165 pa.

29/12 **Committee reports:** *Planning and Environment*

**Planning:** *Planning applications received and planning applications determined by Guildford Borough Council*

**Applications received:** Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

**Applications determined by Guildford Borough Council**

**11/P/02030 1 Boundary Cottages,**

*Erection of entrance porch (additional plans received 22/11/11)*

Approved with conditions

**Proposal to Empower Parish and Town Councils:** that, in the case of LARGE planning applications containing numerous technical or consultants reports, developers should be exhorted to

Attend a Local Council Meeting (or a Town and Parish Meeting) to answer questions on the application; and

Provide some funding to help the Local Council make an independent assessment of the application. *E-mail from Cllr Ron Bailey of Leiston-cum-Sizewell Town Council and Shona Bendix, CEO of the Suffolk Association of Local Councils circulated under separate cover.*

30/12 **Finance**

a) Receipts and payments statement to 31/1/12 will be tabled at the meeting as **Annex 4**

b) *Cheque list:* the list of invoices approved and cheques drawn from 1/1/12 is attached as **Annex 5**

31/12 **Star Energy**

No updates have been received

32/12 **Albury Landfill site**

Sita have been asked to present at the Annual Assembly, but have not yet confirmed.

33/12 **Jubilee Celebrations**

a) *Committee:* Members to agree the formation of a sub-committee of the Parish Council and its constitution, the committee to cease at the end of the Jubilee celebrations.

b) *Grant:* Members to consider and agree a grant to the committee of £500 towards the costs of providing jubilee celebrations for the village.

34/12 **Councillors business:** *for noting or including on a future agenda*

35/12 **New Correspondence**

a) *Surrey Minerals and Waste Development framework:* SCC have written to notify the Parish Council of the following:

i) *Submission of documents to the Secretary of State for independent examination:* 16th December.

ii) *Public hearing:* a pre hearing meeting is to take place on 21<sup>st</sup> February, with public hearings into the aggregates recycling joint DPD scheduled to begin on 20<sup>th</sup> March

Submission documents are available on CD.

36/12 **Open Forum**

**Dates of meetings**

Full Council: **Mayors visit** 5<sup>th</sup> March, at 7pm. 2<sup>nd</sup> April 7.30pm, **Annual Meeting:** 14<sup>th</sup> May  
Annual Assembly: 16<sup>th</sup> April, 7pm  
Facilities: 12<sup>th</sup> March  
Community Development: 23<sup>rd</sup> April  
Village Hall:  
Planning and Environment: 20<sup>th</sup> February, 12<sup>th</sup> March

Dated this day 1<sup>st</sup> February

Signed: J Cadman, *Parish Clerk*