



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

**Monday 3rd June 2013 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



## **AGENDA**

### **104/ Apologies for absence**

**13**

### **105/ Declarations of interest**

**13**

*Members are requested to disclose, in accordance with the Local Code, both the existence and nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda*

#### *Personal Interests*

*For guidance purposes, a member should disclose a personal interest if it is anticipated that a decision on it may reasonably be regarded as affecting the well-being or financial position of himself or herself, a member of his/her family or a friend, or a body employing those persons, or for which those persons have any degree of ownership, control or management to a greater extent than other council taxpayers, ratepayers or inhabitants of the authority's area.*

#### *Prejudicial Interests*

*Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting.*

Members should ensure that their Register of Interests is kept updated at all times.

### **106/ Minutes of the Annual Meeting held 13<sup>th</sup> May**

**13**

### **107/ Matters Arising**

**13**

*87/13:64/13: Albury New South Wales: members to receive an update on progress*

*87/13:65/13: Love where you live: the list has been submitted to GBC*

*87/13:76/13: Floodlights at Landfill site: this was raised at the recent liaison meeting and the site manager promised to investigate.*

*98/13: Section on website to report potholes: this has not yet been achieved*

*99/13a: The Drift: this was added to the 'Love where you live' list*

*99/13b: Tree at Vale End: this was added to SCC's list*

### **108/ Chairman and Clerk's Matters Arising**

**13**

**a)** *Cornhill annual inspection of playground equipment: has raised two points to be address: safer surfacing under swing is cracking; the activity centre needs work to the net support and the structure needs to be treated. The slide is dented and should be considered for replacement.*

**b)** *Vegetation work: Gavin Smith, the Community Highways Officer for our area, has arranged for a "gang" (i.e. a couple of people with appropriate equipment) to be available to carry out vegetation work (on Highway verges etc) from the 10<sup>th</sup> June. Upon request from Cllr Taylor, the Clerk has provided Gavin with a list of work in Albury.*

### **109/ Police matters**

**13**

### **110/ Open Forum: members of the public are welcome to attend and to ask questions or make representations**

### **111/ Committee reports: Facilities:**

**13** a) Members to receive a report from Cllr Brockwell

**112/** **Committee reports:** *Community development*  
**13** a) Members to receive a report from Cllr Hogben  
b) Passenger refuge  
c) Welcome pack

**113/** **Committee reports: Village Hall**  
**13** a) Members to receive a report from Cllr Brockwell  
b) *Letter from Environmental Health regarding incident on the 11<sup>th</sup> May*

**114/** **Planning:** *Planning applications received and planning applications determined by Guildford Borough Council*  
**13** a) Members to receive a report from Cllr Gellatly

**Applications received:** Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

**Applications determined by Guildford Borough Council**  
List to date circulated as **Annex 1**

**115/** **Finance**  
**13** a) **Annual Return:** Members to approve the Annual Return and complete the Declaration of Assurance for 2012/13. Annual Return and balance sheet attached as **Annex 2**. The Parish Council accounts will be available for inspection by the public from the 3<sup>rd</sup> June to the 28<sup>th</sup> June, and will be sent to the external auditor on the 1<sup>st</sup> July.  
b) **c) Cheque list:** list of cheques raised and invoices approved to 31/05/13 attached as **Annex 3**  
d) **Grant aid:** Projects for the year 2014/15 to be agreed.

**116/** **Parish Plan**

**13**

**117/** **IGas**

**13**

**118/** **Albury Landfill site**

**13** Minutes of the meetings of the Landfill Restoration committee and the Landfill Liaison group held on Monday 13<sup>th</sup> May at 11.30am are attached as **Annex 4**

**119/** **Outstanding Items**

**13** *The list is attached as Annex 5*

**120/** **Councillors business:** *for noting or including on a future agenda*

**13**

**121/** **New Correspondence**

**13** a) **Online learning:** Surrey County Council has launched an opportunity for people without computer skills to receive training at Surrey libraries, and is looking for volunteers to become 'computer buddies'.

**122/** **Open Forum**

**13**

**123/** **Dates of meetings:** to be agreed at this meeting.

**13** Full Council: 1<sup>st</sup> July, 2<sup>nd</sup> September, 7<sup>th</sup> October, all at 7.30pm  
No meeting in August  
Facilities: 24<sup>th</sup> June  
Community Development 15<sup>th</sup> July  
Planning and Environment 24<sup>th</sup> June, 15<sup>th</sup> July, 5th August

Dated this day 8<sup>th</sup> May 2013

Signed: J Cadman  
Parish Clerk