



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Notice is hereby given of a meeting of Albury Parish Council which will be held on  
**Monday 2<sup>nd</sup> September 2013 at 7.30pm**  
In the **Memorial Library** for the transaction of the under mentioned business.



## AGENDA

- 150/13 **Apologies for absence**
- 151/13 **Declarations of interest:** *Members to ensure that personal and prejudicial interests are declared when appropriate, and that their register of interests is kept up to date.*
- 152/13 **Minutes of the Meeting held Monday 1<sup>st</sup> July**  
**Minutes of the meeting held Monday 5<sup>th</sup> August**
- 153/13 **Matters Arising**  
*127/13:108/13d: Silver Jubilee tree: members to receive a report on the plaque.*  
*127/13/120/13b: Albury Peace: the clerk has re-written to those people in the Street who have not yet cut back their hedges.*  
*146/13:1: Memorial Library decoration:*  
*146/13:2:*  
*146/13:3: Recreation ground: the repairs have been completed*  
*147/13b: Green belt and countryside status: members to receive a report from Cllr Gellatly*  
*140/13:1: Farley Green pond: members to receive a report from the Clerk*  
*140/1:2: Mill Race: Cllr Wenman has asked the Estate to clear this back*
- 154/13 **Chairman and Clerks Matters arising**  
**a) Edgeley Park Caravan site:** Mrs Grayburn has written to Edgeley Park to complain about the size of the Lodges delivered by road to the site, but has not received a response to this or a personal visit. Further details at the meeting.
- 155/13 **Police matters**
- 156/13 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
- 157/13 **Committee reports: Facilities**  
**a)** Minutes of the meeting held 8<sup>th</sup> July attached as **Annex 1**  
**b)** Members to receive a report from Cllr Brockwell
- 158/13 **Committee reports: Community Development**  
**a)** Minutes of the meeting held 15<sup>th</sup> July attached as **Annex 2**  
**b)** Members to receive a report from Cllr Hogben  
**c)** First responders and de-fibrillators
- 159/13 **Committee reports: Village Hall:**  
**a)** Minutes of the informal meeting held 19<sup>th</sup> August attached as **Annex 3**  
**b)** *GBC inspection:* the report from GBC's Environmental Department has been received. They have asked that the library and kitchen be re-decorated, which has been arranged, and that a separate hand washing sink be installed in the kitchen, which the Clerk is seeking quotes for.  
**c)** *Village hall hiring fees:* members are asked to consider and approve an

increase of 5% in village hall and library hiring fees from January 2013. Fees for specific sessions are detailed in **Annex 4**

160/13 **Committee reports: Planning and Environment**

**Planning:** *Planning applications received and planning applications determined by Guildford Borough Council*

Members to receive a report from Cllr Gellatly on the meeting with Tim Dawes

**Applications received:** Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

**Applications determined by Guildford Borough Council**

List to date attached as **Annex 5**

161/13 **Parish Plan committee:** members are asked to consider and agree the formation of a new advisory committee, to review the issues arising from the Parish Plan questionnaire and to report back to the Parish Council.

The Committee's terms of reference are attached as **Annex 6**

162/13 **Finance**

a) *Management report to 31/07/2013* attached as **Annex 7**

b) *Cheque list for July and August* is attached as **Annex 8**

c) *Financial Statement:* for 2012/13 attached as **Annex 9**

d) *Audit:* the External Auditors have completed their audit of the financial year 2012/13 and have raised no issues. The Clerk will report further at the meeting.

e) *Salary review:* An agreement has been reached by the National Joint Council for Local Government Services, and NALC have recommended an increase in salary scales by 1% for the current year, to be backdated to April. Members are asked to approve a salary for the Clerk of £13455.12 pa, an increase of £132.96pa.

f) *Insurance:* members are asked to consider and approve a further 3 year fixed contract with Came and Company for parish council insurance. The premium has reduced from £1522.76 pa in 2010 to £1225.17 in 2013. Increases over the next 3 years will be inflation increases only, except for any additions to the policy.

163/13 **Shere by-pass:** members to receive a report from Cllr Brockwell and Cllr Scott on proposed traffic calming measures in Shere.

164/13 **Igas wellsite**

The Clerk has requested a meeting.

165/13 **Albury Landfill site**

The clerk has requested a date for a residents' site visit.

166/13 **Outstanding matters**

The list is attached as **Annex 10**

167/13 **Councillors business:** *for noting or including on a future agenda*

168/13 **New Correspondence**

169/13 **Open Forum**

170/13 **Dates of meetings**

Full Council: 7<sup>th</sup> October, 4<sup>th</sup> November, 2<sup>nd</sup> December

Planning: 23<sup>rd</sup> September, 14<sup>th</sup> October, 4<sup>th</sup> November

Facilities: 9<sup>th</sup> September, 9<sup>th</sup> December

Community Dev 21<sup>st</sup> October, 27<sup>th</sup> January

Dated this day 28<sup>th</sup> August 2013

Signed: J Cadman, *Parish Clerk*