



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on
Monday 2nd September 2013 at 7.30pm
In the **Memorial Library** for the transaction of the under mentioned business.



AGENDA

150/13 Apologies for absence

151/13 Declarations of interest: *Members to ensure that personal and prejudicial interests are declared when appropriate, and that their register of interests is kept up to date.*

152/13 Minutes of the Meeting held Monday 1st July
Minutes of the meeting held Monday 5th August

153/13 Matters Arising

127/13:108/13d: Silver Jubilee tree: members to receive a report on the plaque.

127/13/120/13b: Albury Peace: the clerk has re-written to those people in the Street who have not yet cut back their hedges.

146/13:1: Memorial Library decoration:

146/13:2:

146/13:3: Recreation ground: the repairs have been completed

147/13b: Green belt and countryside status: members to receive a report from Cllr Gellatly

140/13:1: Farley Green pond: members to receive a report from the Clerk

140/1:2: Mill Race: Cllr Wenman has asked the Estate to clear this back

154/13 Chairman and Clerks Matters arising

a) *Edgeley Park Caravan site:* Mrs Grayburn has written to Edgeley Park to complain about the size of the Lodges delivered by road to the site, but has not received a response to this or a personal visit. Further details at the meeting.

155/13 Police matters

156/13 Open Forum: *members of the public are welcome to attend and to ask questions or make representations*

157/13 Committee reports: Facilities

a) Minutes of the meeting held 8th July attached as **Annex 1**
b) Members to receive a report from Cllr Brockwell

158/13 Committee reports: Community Development

a) Minutes of the meeting held 15th July attached as **Annex 2**
b) Members to receive a report from Cllr Hogben
c) First responders and de-fibrillators

159/13 Committee reports: Village Hall:

a) Minutes of the informal meeting held 19th August attached as **Annex 3**
b) *GBC inspection:* the report from GBC's Environmental Department has been received. They have asked that the library and kitchen be re-decorated, which has been arranged, and that a separate hand washing sink be installed in the kitchen, which the Clerk is seeking quotes for.
c) *Village hall hiring fees:* members are asked to consider and approve an

increase of 5% in village hall and library hiring fees from January 2013. Fees for specific sessions are detailed in **Annex 4**

160/13 **Committee reports: Planning and Environment**

Planning: *Planning applications received and planning applications determined by Guildford Borough Council*

Members to receive a report from Cllr Gellatly on the meeting with Tim Dawes

Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

List to date attached as **Annex 5**

161/13 **Parish Plan committee:** members are asked to consider and agree the formation of a new advisory committee, to review the issues arising from the Parish Plan questionnaire and to report back to the Parish Council.

The Committee's terms of reference are attached as **Annex 6**

162/13 **Finance**

a) *Management report to 31/07/2013* attached as **Annex 7**

b) *Cheque list for July and August* is attached as **Annex 8**

c) *Financial Statement: for 2012/13* attached as **Annex 9**

d) *Audit:* the External Auditors have completed their audit of the financial year 2012/13 and have raised no issues. The Clerk will report further at the meeting.

e) *Salary review:* An agreement has been reached by the National Joint Council for Local Government Services, and NALC have recommended an increase in salary scales by 1% for the current year, to be backdated to April. Members are asked to approve a salary for the Clerk of £13455.12 pa, an increase of £132.96pa.

f) *Insurance:* members are asked to consider and approve a further 3 year fixed contract with Came and Company for parish council insurance. The premium has reduced from £1522.76 pa in 2010 to £1225.17 in 2013. Increases over the next 3 years will be inflation increases only, except for any additions to the policy.

163/13 **Shere by-pass:** members to receive a report from Cllr Brockwell and Cllr Scott on proposed traffic calming measures in Shere.

164/13 **Igas wellsite**

The Clerk has requested a meeting.

165/13 **Albury Landfill site**

The clerk has requested a date for a residents' site visit.

166/13 **Outstanding matters**

The list is attached as **Annex 10**

167/13 **Councillors business:** *for noting or including on a future agenda*

168/13 **New Correspondence**

169/13 **Open Forum**

170/13 **Dates of meetings**

Full Council: 7th October, 4th November, 2nd December

Planning: 23rd September, 14th October, 4th November

Facilities: 9th September, 9th December

Community Dev 21st October, 27th January

Dated this day 28th August 2013

Signed: J Cadman, Parish Clerk