



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Notice is hereby given of the **Annual Meeting** of Albury Parish Council which will be held on

**Tuesday 13<sup>th</sup> May 2013 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.

## **AGENDA**



### **84/1 Election of Chairman**

**4**

### **85/1 Apologies for absence**

**4**

### **86/1 Declarations of interest**

**4**

*Members are requested to disclose, in accordance with the Local Code, both the existence and nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda. They should also ensure that their Register of interests is kept updated at all times.*

### **87/1 Election of Vice Chairman**

**4**

### **88/1 Appointment of Committee Chairmen and members:**

**4**

*Policy and Resources*

*Facilities*

*Planning and Environment (inc. Landfill and IGas)*

*Community Development*

*Village Hall Committee*

*Parish Plan Advisory Committee*

### **89/1 Dates of future meetings:**

**4**

Calendar of meeting dates for the coming year attached as **Annex 1**

### **90/1 Minutes of the meeting held 7<sup>th</sup> April**

**4**

### **91/1 Matters Arising**

**4**

*66/14: Edgeley Park:* Sgt Barwood has proposed that this matter be dealt with jointly between SCC and the police, and she will arrange a site visit when she returns from annual leave and working nights.

*66/14: Westonfields:* all correspondence has been forwarded to Cllr Wright. Cllr Kerslake to report further at the meeting.

*67/14a: World War I memorabilia:* Mr Croucher now intends to display this at the Produce Show.

### **92/1 Chairman and Clerk's Matters Arising**

**4**

*a) Standing Orders:* members to review and agree the Council's current Standing Orders, attached as **Annex 2**

*b) Local Plan:* members to agree on a date and a format for a public meeting

*c) Website report:* from the Clerk.

*d) Parish Council vacancy:* there has been no call for an election, the vacancy can now be filled by co-option.

### **93/1 Police matters**

**4**

### **94/1 Open Forum:** *members of the public are welcome to attend and to ask*

4 questions or make representations

**95/1 Committee reports: Policy and Resources**

4 a) Minutes of meeting held 24<sup>th</sup> April: attached as **Annex 3**

b) Business plan 2014/15: attached as **Annex 4**

**96/1 Committee reports: Facilities:**

4 a) Members to receive a report from Cllr Brockwell

b) Benches: Farley Green: Cllr von Radowitz to report

**97/1 Committee reports: Community development**

4 a) Members to receive a report from Cllr Hogben

b) De-fibrillator reports from members

**98/1 Committee reports: Village Hall**

4 a) Income from the 1<sup>st</sup> April to date:

b) Income to end of March 2014:

**99/1 Planning: Planning applications received and planning applications determined**

4 by Guildford Borough Council

a) Members to receive a report from Cllr Gellatly

**Applications determined by Guildford Borough Council**

List to date circulated

**100/1 Parish Plan Advisory Committee**

14 Minutes of the meeting held 14<sup>th</sup> April attached as **Annex 5**

**101/1 Finance**

14 a) *Financial Regulations*: members to review and agree the Council's current financial regulations, attached as **Annex 6**

b) *Annual Return*: the internal audit will take place on the 14<sup>th</sup> May and the statement of account and Annual return will be presented to Council for approval at the June meeting.

c) *Management report*: statement of receipts and payments to end of the financial year is attached as **Annex 7**

c) *Cheque list*: list of cheques raised and invoices approved to 30/4/14 attached as **Annex 8**

d) *Grant aid*: Members are requested to consider projects for the year 2015/16, in order that quotations can be sought and projects submitted to GBC within their timeframe

**102/1 World War I commemorations:**

14 Members to receive a report and draft budget from Cllr von Radowitz

**101/1 IGas**

14 No updates have been received.

**102/1 Albury Landfill site**

14 Minutes of the meeting with Gasrec are attached as **Annex 9**

**103/1 Outstanding Items**

14 The list is attached as **Annex 10**

**104/1 Councillors business: for noting or including on a future agenda**

14

**105/1 New Correspondence**

14 a) *Friends of Albury Old Saxon Church*: Monica Cassels has written to thank the Parish Council for the grant of £100.00.

b) *Guildford in Bloom*: 7<sup>th</sup> June: unveiling of flowerbeds in the Guildford Castle grounds. Parishes are invited to get involved with the competition.

**106/1 Open Forum**

14

**107/1 Dates of meetings:** to be agreed at this meeting.

Dated this day 7<sup>th</sup> May 2013

Signed: J Cadman  
*Parish Clerk*