



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972**

Notice is hereby given of a meeting of Albury Parish Council which will be held on

Monday 4th December 2017 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



AGENDA

- 189/17 **Apologies for absence**
- 190/17 **Declarations of interest:** *Members to ensure that personal and pecuniary interests are declared when appropriate, and that their register of interests is kept up to date.*
- 191/17 **Minutes of the Meeting held Monday 6th November 2017**
- 192/17 **Matters Arising**
Other than those contained in the agenda.
186/17a: Albury Matters: members to receive a report from Cllr Hogben
186/17c: Surrey Hills newsletter and updates: the Clerk has requested that these are received by email.
- 193/17 **Chairman and Clerks matters arising**
a) Defibrillator report
b) Website report
- 194/17 **Police matters**
The latest police statistics for September: 5 crimes in Westonfields: 3 violence and sexual offences, 2 other crimes; 1 anti social behaviour in Blackheath Lane; 2 anti social behaviour in Heath Lane.
- 195/17 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
- 196/17 **Committee reports:** *to receive brief reports on the following:*
Highways: Cllr Scott
Byways: Cllr von Radowitz: Ride Lane closure
Open Spaces - Cllr Rowland
Community Development - Cllr Hogben: minutes of the meeting held 20th November attached as **Annex 1**
Village Hall - Cllr Brockwell:
Planning and Environment: minutes of the meetings held 6th November and 27th November attached as **annex 2**
Emergency plan
- 197/17 **SALV Ultrasound scanner**
Shere surgery is the only practice in Guildford and Waverley to offer the service of ultrasound as a diagnostic tool and the current machine is due for replacement, at a cost of around £30,000.
Recommendation: members to consider a grant towards the purchase, as it will benefit Albury residents.
- 198/17 **Neighbourhood Plan**
- 199/17 **Finance**

- a) *Cheque list for November 2017* is attached as **Annex 3**
- b) *Management report to third week November 2017:* is attached as **Annex 4** .
Members to note that the figures are not reconciled to the bank, as it is not an end of month statement.
- c) *Management report as at end of October 2017:* **Annex 5**
- d) *Bank reconciliation statement to 31st October 2017:* **Annex 6**
- e) *Draft budget for 2018/19.* Members to note that the budget will not be finalised until the number of Band D properties in the Parish is advised by GBC, as this will inform the precept. **Annex 7**
- f) *Internal audit:* Local Government finance and audit regulations require that an interim audit is carried out during the year. A report will be tabled at the January meeting.

200/17 **Outstanding matters**

The list is attached as **Annex 8**

201/17 **Councillors business:** *for noting or including on a future agenda*

202/17 **New Correspondence**

- a) CPRE newsletter

203/17 **Dates of meetings**

Full Council:	8 th January
Planning:	18 th December
Community Dev:	
Highways:	
Village Hall:	18 th December
SCC Local Committee:	6 th December, 21 st March

204/17 **Exclusion of members of the public and press**

In accordance with the provisions of section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

204/17.1: conduct of councillors

204/17: **conduct of councillors:**

Recommendation: that members agree to re-adopt the Code of Conduct for councillors . **Annex 9**