



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Notice is hereby given of a meeting of Albury Parish Council which will be held  
on

**Monday 2<sup>nd</sup> September at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



*There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.*

## AGENDA

91/19 **Apologies for absence**

92/19 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter*

93/19 **Minutes of the Meeting held Monday 1<sup>st</sup> July 2019 Annex 1**

94/19 **Matters Arising**  
Other than those contained in the agenda.  
a) 82/19: *defibrillator at the church*: members to receive an update from the Clerk.

95/19 **Chairman and Clerks matters arising**  
a) *parish council insurance: Annex 2*  
Recommendation: members to note the renewal terms of the Parish Council's insurance, currently arranged on a 3 year fixed agreement.  
b) *Councillors allowances:*  
Recommendation: members to consider and determine their responses to the following:  
i. should the Chairman receive a basic allowance for time spent on that office  
ii. should elected parish councillors receive an allowance to cover time spent on that office and expenses  
iii. should parish councillors receive a travelling and subsistence allowance.

96/19 **Police matters:** Crime statistics for July: The Street: one other theft; Chilworth Road: 1 anti social behaviour, 1 criminal damage and arson, 1 other theft; Silent pool car park: 1 anti social behaviour, 1 other theft; A25 parking area between Albury and Shere: 1 burglary; Drove Road: 1 public order and 1 violence and sexual offences.

97/19 **Committee reports:** to receive brief reports on the following:  
Highways, byways, traffic: Cllr Brockwell  
a) finger post at the end of Brook Lane

Outdoor maintenance: Cllr Yeoman

- a) Brook Hill

Open Spaces: Cllr Rowland

- a) recreation ground equipment: members to receive a verbal report
- b) proposal for further recreation ground equipment: **annex 3**
- c) cricket club floodlights

Planning and Environment: Cllr Gellatly

Minutes of the meeting held 15<sup>th</sup> July and 19<sup>th</sup> August **annex 4**

Village Hall: Cllr Brockwell

- a) new key safe
- b) external decoration: Hammond Decorators have been contracted by Albury Estate to undertake the 5 yearly external decoration. The costs will be shared between all tenants.

Allotments: Cllr Robinson

- a) community orchard

Communications: Cllr Dennis

- a) council email addresses
- b) proposed new councillor

98/19 **Neighbourhood Plan**

Members to receive a report from Cllr Dennis

99/19 **Finance**

- a) Cheque list for June, July and August 2019: **Annex 5**  
Recommendation: members to approve the cheque list and expenditure for the period
- b) Management report for July: **Annex 6**
- c) **Bank reconciliation statement for current account:** July 2019: **Annex 7**  
Recommendation: members to note and agree the bank reconciliation, to be signed by the Chairman of Finance.
- d) Completion of External audit: **annex 8**  
Recommendation: members to note and approve the external auditors report

100/19 **Councillors business:** for noting or including on a future agenda

101/19 **New Correspondence:** *tabled at the meeting.*

- a) Summer issue of Countryside Voice
- b) Summer issue of Local Council REview

102/19 **Dates of meetings**

Full Council:	7 <sup>th</sup> October, 4 <sup>th</sup> November
Planning:	16 <sup>th</sup> September, 7 <sup>th</sup> October
Highways & maintenance	
Communications	23 <sup>rd</sup> September