



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Notice is hereby given of the annual meeting of Albury Parish Council which will  
be held on  
**Monday 13<sup>th</sup> May 2019 at 7.30pm**  
In the **Memorial Library** for the transaction of the under mentioned business.



*There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.*

## AGENDA

51/19 **Election of Chairman**

52/19 **Apologies for absence**

53/19 **Declarations of interest:** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter

**Register of interests and declaration of acceptance of office:** *Annex 1:* Members are requested to complete both of these prior to the meeting and return them to the Clerk at the meeting, in order to be able to take your seats.

54/19 **Election of Vice Chairman**

55/19 **appointment of committee and members**

56/19 **Dates of meetings:** *annex 2*

57/19 **Minutes of the Meeting held Monday 1<sup>st</sup> April 2019:** *annex 3*

58/19 **Matters Arising**  
All matters are covered by the agenda.

59/19 **Chairman and Clerks Matters arising**  
43/19: *Forward Planning:* members to agree on a strategy.  
*Standing orders:* Recommendation: members to approve the Council's revised standing orders **Annex 4**

60/19 **Police matters:** the following crimes were recorded in February: 1 violence and 1 other crime at the Silent Pool car park, 1 criminal damage and arson in The Street, 1 violence and sexual offences on the Drove Road.

61/19 **Committee reports:**  
*Highways, Byways and Traffic:* Cllr Brockwell

*Outdoor maintenance:* Cllr Yeoman

- 1) to agree expenditure on the excavation of the PC owned ditch on Farley Green and carting away of arisings of not exceeding £900.00 plus VAT
- 2) to agree, subject to discussion on whether we should carry out such works at PC expense with a substantial contribution from the property adjoining the track, expenditure on repairs to the surface of the lower section of the track between August Lane and Shophouse Lane of not exceeding £600.00 plus VAT

*Open spaces:* Cllr Rowland

*Planning and Environment:* Cllr Gellatly

Minutes of planning meeting 16<sup>th</sup> April **Annex 5**

*Village Hall:* Cllr Brockwell

*Allotments:* Cllr Robinson

*Communications:* Cllr Dennis

**62/19 Neighbourhood Plan**

Members to receive a report from Cllr Dennis.

**63/19 Finance**

- a) *Financial regulations:* members to review the Council's current financial regulations, attached as **Annex 6**
- b) *Draft Management report to 31<sup>st</sup> March:* attached as **annex 7**
- c) *Cheque lists for March and April 2019* attached as **Annex 8**
- d) *Internal audit:* will take place on the 21<sup>st</sup> May and the Annual Return will be presented for approval at the June full council meeting.
- e) *Clerks salary review:* **Annex 9**

**64/19 Councillors business:** *for noting or including on a future agenda*

**65/19 New Correspondence**

- a) *Surrey Voice*
- b) *Countryside Voice (CPRE)*
- c) *Local Council Review*
- d) *Parish Council grants:* letters of thanks have been received from: Friends of the Hurtwood, Surrey Air Ambulance, Old Saxon Church, the Parochial Church Council
- e) *Surrey Waste Plan consultation:* **annex 10**

**66/19 Dates of meetings**

To be agreed at the meeting

*Dated this 7<sup>TH</sup> day May 2019*

*Signed: J Cadman, Parish Clerk*