



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

Monday 15th May, 2023 at 19:30 in the village hall

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

AGENDA

093/23 **Election of Chairman**

094/23 **Apologies for absence**

095/23 **Introduction of new councillors**

096/23 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*

097/23 **Minutes of the meeting held on Monday 6th March and 3rd April; Annex 1**

098/23 **Actions Update**

099/23 **Brief report from Borough Councillors**
a) *Introduction from new councillors*

100/23 **Brief report from County Councillors**
a) *Woodhill Sandpit/Sawmills update*
b) *Westonfields flooding update*

101/23 **Matters arising**

102/23 **Clerks matters arising**
a) *Coronation celebrations*
b) *New councillor recruitment and transition of retiring councillor's activity*
c) *Declaration of Acceptance of Office*
d) *Standing orders and financial regulations*
e) *Authorised person for banking replacement*

- f) *Register of interests*
- g) *Financial risk assessment*
- h) *Finance transition*
Finance process and controls view, finance sub-committee outline
- i) *Councillor's expenses form*

103/23 **Police matters**

- a) *Link to crime statistics* - <https://www.police.uk/pu/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>

Committee reports:

104/23 **Highways, Byways, and Traffic**

- a) *VAS update*
- b) *Surrey speed reduction scheme*

105/23 **Outdoor maintenance and open spaces**

106/23 **Planning and environment: Cllr Gellatly**

107/23 **Village Hall**

108/23 **Allotments: Cllr Robinson**

109/23 **Communications: Cllr Dennis**

110/23 **Environmental projects: Cllr McCann**

111/23 **Neighbourhood Plan: Cllr Dennis**

112/23 **Finance**

- a) Bank reconciliation; *Annex 3*
- b) Payments and receipts; *Annex 4*
- c) Cashbook report; *Annex 5*
- d) Annual return report; *Annex 6*
- e) Summary of payments and receipts for 2022/23; *Annex 7*
- f) Earmarked reserves to prepare for audit

113/23 **Councillor's business: for noting or including on a future agenda**

114/23 **New Correspondence**

None has been received

115/23 **Dates of meetings**

Full council: 5th June, 3rd July

Planning: 5th June, 26th June

116/23 **Open Forum**

Dated this 3rd May, 2023

*Signed: CJ Bishop-Wright
Parish Clerk*