



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### **Local Government Act 1972**

Notice is hereby given of a meeting of Albury Parish Council which will be held on

**Monday 7th July, 2025 at 19:30 in the Memorial Library**

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

*There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.*

#### **AGENDA**

118/25 **Open Forum**

119/25 **Apologies for absence**

120/25 **Declarations of interest:** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

121/25 **Minutes of the meeting held on Monday 12<sup>th</sup> May; Annex 1**

122/25 **Brief Report from Borough Councillors**

123/25 **Brief Report from County Councillors**

124/25 **Action List; Annex 2**

125/25 **Clerks matters arising**

- a) *Review of the Complaints Procedure, Complaints Form, and Complaints Response Template; Annexes 3-5*
- b) *Local Government Reorganisation Consultation Response; Annex 6*
- c) *West Surrey Badgers Group Letter & Report; Annexes 7 & 8*
- d) *Ash Neighbourhood Plan Consultation; Annex 9*
- e) *Review of the Annual Governance and Accountability Return; Annex 10*
- f) *Review of the Internal Audit Report; Annex 11*
- g) *Revision of the Lone Working Policy; Annex 12*
- h) *Revised Schedule of Meetings for 2025-6; Annex 13*
- i) *Rural Roads Area 3 Guildford and Waverley Speed Limit proposal*

126/25 Committee reports:

***Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards***

- a) *Proposal to clear bottom of the allotments to create 4 new vacancies for the cost of up to £500*
- b) *Proposal to approve the invoice of £216 (inc. VAT) for the Bark Net for the replacement of the bark at the Westonfields Recreation Ground*
- c) *Review of the list of contractors; Annex 14*

127/25 ***Planning and environment: Cllr Gellatly***

128/25 ***Environmental projects: Cllr McCann***

129/25 ***Neighbourhood Plan: Cllr Dennis***

- a) *Climate and Nature Plan*

130/25 ***Finance and Village Hall: Cllr Bevan***

- a) *Bank reconciliation end of June; Annex 15*
- b) *Invoice list end of June; Annex 16*
- c) *Bank statement end of June; Annex 17*
- d) *Village Hall lease approval; Annex 18*
- e) *Memorial Library lease approval; Annex 19*
- f) *Village Hall cleaner replacement*
- g) *Village Hall car park control proposal; Annex 20*

131/25 ***Councillor's business: for noting or including on a future agenda***

132/25 **New Correspondence**

133/25 **Dates of meetings**

Full council: 1<sup>st</sup> September, 6<sup>th</sup> October

Planning: 21<sup>st</sup> July, 11<sup>th</sup> August

134/25 **Open Forum**

*Dated this: 26<sup>th</sup> June, 2025*

*Signed: CJ Bishop-Wright  
Parish Clerk*