



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

**Monday 3<sup>rd</sup> November, 2025 at 19:30 in the Memorial Library**

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

*There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.*

#### AGENDA

- 150/25 **Open Forum**
- 151/25 **Apologies for absence**
- 152/25 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
- 153/25 **Minutes of the meeting held on Monday 6<sup>th</sup> October; Annex 1**
- 154/25 **Brief Report from Borough Councillors**
- 155/25 **Brief Report from County Councillors**
- 156/25 **Action List; Annex 2**
  - a) *Update on the new email system*
- 157/25 **Clerks matters arising**
  - a) *Memorial Library fees for 2026*  
*Proposal to increase by 10%*
  - b) *Allotments fees for 2026*  
*Proposal to increase by 5%*
  - c) *Proposal to move to a new Cloud-Based accounts system with Scribe for £300 per year*
- 158/25 **Committee reports:**
  - Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards***
    - a) *Right of Way Request*

159/25 **Planning: Cllr Gellatly**

160/25 **Environmental projects: Cllr McCann**

161/25 **Finance and Village Hall: Cllr Bevan**

- a) *Bank reconciliation end of October; Annex 3*
- b) *Invoice list end of October; Annexes 4*
- c) *Bank statement end of October; Annexes 5*
- d) *Update on the Village Hall process*

162/25 **Councillor's business:** *for noting or including on a future agenda*

163/25 **New Correspondence**

164/25 **Dates of meetings**

Full council: 1<sup>st</sup> December, 12<sup>th</sup> January

Planning: 3<sup>rd</sup> November, 24<sup>th</sup> November

*Dated this: 27<sup>th</sup> November, 2025*

*Signed: CJ Bishop-Wright  
Parish Clerk*