



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

Monday 1st December, 2025 at 19:30 in the Memorial Library

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

AGENDA

165/25 **Open Forum**

166/25 **Apologies for absence**

167/25 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*

168/25 **Minutes of the meetings held on Monday 6th October and 3rd November; Annexes 1 & 2**

169/25 **Brief Report from Borough Councillors**

170/25 **Brief Report from County Councillors**

171/25 **Action List; Annex 3**

172/25 **Clerks matters arising**

- a) *Proposal to move to a new Cloud-Based accounts system with Scribe for £300 per year and update on the process*
- b) *Clerk's CiLCA Course and General Power of Competence Update*
- c) *Annual Parish Meeting dates and content discussion*
- d) *Review of air gun usage at the allotments*
- e) *Review of request for tenants to rear chickens at the allotments*

173/25 **Committee reports:**

Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards

- a) *Right of Way Request*
- b) *Update on SCC Countryside Access management of the ditch at the Warren*
- c) *Proposal to install posts on the corner of Farley Green and August Lane*

- d) *Update on Farley Green pond maintenance proposals*
- e) *Christmas lights at Farley Green & Memorial Library*

174/25 **Planning: Cllr Gellatly**

175/25 **Environmental projects: Cllr McCann**

176/25 **Finance and Village Hall: Cllr Bevan**

- a) *Update on conversations with the Landlord and Steering group about future plans for the Village Hall*
- b) *Proposal to setup a checkpoint with the steering group for February*
- c) *Agree the 2026/27 Precept request to GBC*
- d) *Bank reconciliation end of October; Annex 4*
- e) *Invoice list end of October; Annexes 5*
- f) *Bank statement end of October; Annexes 6*
- g) *Review of bank signatories and access to online banking*
- h) *Update on finance approvals process*

177/25 **Councillor's business:** *for noting or including on a future agenda*

178/25 **New Correspondence**

179/25 **Dates of meetings**

Full council: 12th January, 2nd February

Planning: 1st December, 29th December

Dated this: 24th November, 2025

*Signed: CJ Bishop-Wright
Parish Clerk*