



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

Monday 13th April, 2026 at 19:30 in the Memorial Library

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

AGENDA

- 046/26 **Open Forum**
- 047/26 **Apologies for absence**
- 048/26 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
- 049/26 **Minutes of the meeting held on Monday 2nd March; Annex 1**
- 050/26 **Brief Report from Borough Councillors**
- 051/26 **Brief Report from County Councillors**
- 052/26 **Action List; Annex 2**
- 053/26 **Clerks matters arising**
- a) *Proposal to increase the allotment fees by 10%; Annex 3*
 - b) *Proposal to sign the engagement letter for audit services with Mulberry & Co for 2026-2029; Annex 4*
 - c) *Kent, Surrey & Sussex Air Ambulance Grant Request*
 - d) *Proposal to sign the new 10 year lease for the Riverside Amenity Area with an increase of £100 per annum for rent*
 - e) *Proposal to sign the new 10 year lease for the Allotments with an increase of £50 per annum for rent*
 - f) *Proposal to allow the installation of a memorial bench at the Riverside Amenity Area*
- 054/26 **Committee reports:**
Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards
- a) *Proposal to approve the new deed of easement at Heatherview on Farley Green;*

Annexes 5 & 6

- b) *Proposal to approve new maintenance costs for Clovers Ground Maintenance*
 - i) *£105 per cut*
 - ii) *£260 for ditch clearing*

055/26 **Planning: Cllr Gellatly**

056/26 **Environmental projects: Cllr McCann**

057/26 **Finance and Village Hall: Cllr Bevan**

- a) *Bank reconciliation end of March; Annex 7*
- b) *Invoice list end of March; Annex 8*
- c) *Bank statement end of March; Annex 9*
- d) *Detailed Payments & Receipts to end of March; Annex 10*

058/26 **Councillor's business: for noting or including on a future agenda**

059/26 **New Correspondence**

060/26 **Dates of meetings**

Full council: 29th April (Annual Parish Meeting), 11th May, 1st June
Planning: 13th April, 11th May

Dated this: 7th April, 2026

*Signed: CJ Bishop-Wright
Parish Clerk*