



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

**Monday 6<sup>th</sup> July, 2026 at 19:30 in the Memorial Library**

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

*There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.*

### AGENDA

- 092/26 **Open Forum**
- 093/26 **Apologies for absence**
- 094/26 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
- 095/26 **Minutes of the meeting held on Monday 1<sup>st</sup> June; Annex 1**
- 096/26 **Brief Report from Borough Councillors**
- 097/26 **Brief Report from County Councillors**
- 098/26 **Action List; Annex 2**
- 099/26 **Clerks matters arising**
- a) *Kent, Surrey & Sussex Air Ambulance Grant Request*
  - b) *Review and approval of the Complaints Procedure, Complaints Form, and Complaints Response Template; Annexes 3-5*
  - c) *Review and approval of the proposal of the Friends of the Barn Church to host a summer gathering*
- 100/26 **Committee reports:**
- Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards**
- a) *Proposal to approve the new deed of easement at Heatherview on Farley Green; Annexes 6 & 7*
  - b) *Michael Hancock grass cutting costs*  
Confirmation of costs remaining the same
  - c) *Proposal to spend up to £12 to install red reflectors to timber posts around the edges of grass triangles at:*

- *entrance to Albury cricket pitch*
- *junction of Park Road and Little London*
- d) *Proposal of repairs to ortting fascia on the bus shelter by Boundary Cottages, Chilworth Road; Annexes 8-10*
- e) *Review of the recent inspection of Westonfields Recreation Ground; Annex 11*

101/26 **Planning: Cllr Gellatly**

102/26 **Environmental projects: Cllr McCann**

103/26 **Finance: Cllr Bevan**

- a) *Bank reconciliation end of June; Annex 12*
- b) *Bank statement end of June; Annex 13*
- c) *Detailed Payments & Receipts to end of June; Annex 14*
- d) *Review of the Internal Audit Report; Annex 15*
- e) *Review of the Annual Governance Accountability and Return page 4; Annex 16*
- f) *Review of the Annual Governance Accountability and Return page 5; Annex 17*

104/26 **Village Hall: Cllr McNaughton**

- a) *Ratification of the proposal of the Village Hall Steering Group for maintenance of the village hall; Annex 19*  
as discussed at the Village Hall Committee meeting of 15<sup>th</sup> June

104/26 **Councillor's business: for noting or including on a future agenda**

105/26 **New Correspondence**

106/26 **Dates of meetings**

Full council: 7<sup>th</sup> September, 5<sup>th</sup> October

Planning: 13<sup>th</sup> July, 3<sup>rd</sup> August

*Dated this: 1<sup>st</sup> July, 2026*

*Signed: CJ Bishop-Wright  
Parish Clerk*