



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF AN EXTRAORDINARY PARISH COUNCIL MEETING
Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

Monday 5th October, 2026 at 19:30 in the Memorial Library

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

During the period where there is no appointed Parish Clerk and Proper Officer The Chair can summon an Extraordinary Meeting and a Councillor can act as Clerk in an unpaid capacity for that meeting.

AGENDA

- 107/26 **Open Forum**
- 108/26 **Apologies for absence**
- 109/26 **To resolve that, in the absence of the Clerk, Councillor McNaughton be appointed to act as unpaid Clerk to record the minutes for this meeting only.**
- 110/26 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
- 111/26 **Report by Chair about hiring permanent Parish Clerk**
- 112/26 **Minutes of the meeting held on Monday 6th July; Annex 1**
- 113/26 **Brief Report from Borough Councillors**
- 114/26 **Brief Report from County Councillors**
- 115/26 **Action List; Annex 2**
- 116/26 **Clerks' matters arising**

117/26 **Committee reports:**

Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards

- a) *Proposal for maintenance of swings Painting £411 including Pigeon Spikes and update on Rec generally. Annex 3*
- b) *Proposal of repairs to rotting fascia on the bus shelter by Boundary Cottages, Chilworth Road; upto £50*
- c) *Update on Weeds on Farley Green*

118/26 **Planning: Cllr Gellatly**

119/26 **Neighbourhood Plan Update: Cllr Wall**

To receive oral update on Regulation 14 Consultation and next steps

120/26 **Finance: Cllr Bevan/ Cllr Dennis**

- a) *Proposal to reappoint Mulberry LAS as our internal auditor for the next three financial years at a cost of approximately £1000/yr Annex 4*
- b) *Acknowledge receipt of External Audit report by PKF Littlejohn LLP noting their findings and noting remedial actions have started. Annex 5 & Annex 6*
- c) *Proposal to make Cllr Bevan temporary RFO a role he has accepted verbally*

121/26 **Village Hall: Cllr McNaughton**

- a) *Ratification of the proposal of the Village Hall Sb-Committee for replacement of boiler of the village hall; Annex 7 as discussed at the Village Hall Committee meeting of 23rd September*

122/26 **Councillor's business: for noting or including on a future agenda**

123/26 **Update on Heatherview Easement: Cllr Dennis.**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and media be excluded from the meeting during the consideration of the following this item of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

124/26

Dates of meetings

Full council:, 2nd November, 7th December

Planning: 26th October, 16th November

Finance: 26th October

Dated this: 30th September, 2026

*Signed: Aidan Dennis
Chair*