

Bank Reconciliation Report 2026-27

Albury Parish Council · Co-operative Bank *****6900 · Scribe · 01 April 2026 to 01 September 2026
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Public version — individuals shown as initials, account number masked.

Summary

152 Bank Transactions	153 Scribe Entries	152 1:1 Matched
0 Split Matched	0 Not in Scribe	1 Not in Bank
1 Discrepancies	100.0% Bank Match Rate	

Totals Comparison

CATEGORY	BANK	SCRIBE	DIFFERENCE
Receipts	33,933.91	59,930.94	-25,997.03
Payments	26,272.15	26,272.15	0.00
Net movement	7,661.76	33,658.79	-25,997.03

Month by Month

Where the bank and Scribe agree, and where Scribe has not yet caught up.

MONTH	BANK ITEMS	BANK NET	SCRIBE ENTRIES	SCRIBE NET	NOT IN SCRIBE	STATUS
April 2026	25	22,010.76	25	22,010.76	–	reconciled
May 2026	34	288.03	34	288.03	–	reconciled
June 2026	30	-3,755.17	30	-3,755.17	–	reconciled
July 2026	25	-4,796.33	25	-4,796.33	–	reconciled
August 2026	16	-156.51	16	-156.51	–	reconciled
September 2026	22	-5,929.02	23	20,068.01	–	reconciled

Reconciliation Proof

CONTROL IDENTITY (value of matched items, both sides)

bank net movement	7,661.76
less unmatched bank	0.00
= matched per bank	7,661.76

Scribe net movement	33,658.79
less unmatched Scribe	25,997.03
= matched per Scribe	7,661.76
less reported discrepancies	0.00 (0 item)
difference	0.00 OK

BALANCE PROOF (01/04/2026 to 01/09/2026)

opening balance	28,161.99
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bank movement	13,571.88	
= computed closing	41,733.87	
statement closing	41,733.87	
difference	0.00	OK

CARRIED FORWARD (after the last statement)

18 transactions to 18/09/2026

movement	-5,910.12
balance carried forward	35,823.75

Statement Balance Chain

PAGE	STATEMENT	PERIOD	BROUGHT FWD	MOVEMENT	CLOSING	CHECK
293	701- *****6900- 020426- 004020.11892.xls	23 Mar – 31 Mar	31,350.94	-3,188.95	28,161.99	✓
296	701- *****6900- 010626- 235402.12175.xls	21 May – 01 Jun	53,298.28	-2,849.50	50,448.78	✓
297	701- *****6900- 240626- 233302.1490.xls	01 Jun – 24 Jun	50,448.78	-3,685.09	46,763.69	✓
298	701- *****6900- 010726- 234201.11904.xls	24 Jun – 01 Jul	46,763.69	-72.48	46,691.21	✓

PAGE	STATEMENT	PERIOD	BROUGHT FWD	MOVEMENT	CLOSING	CHECK
299	701- *****6900- 310726- 233903.15841.xls	01 Jul – 31 Jul	46,691.21	-4,781.93	41,909.28	✓
300	701- *****6900- 020926- 004802.12179.xls	31 Jul – 01 Sep	41,909.28	-175.41	41,733.87	✓

⚠ To Post in Scribe — 0 items, 0.00

Bank transactions with no corresponding Scribe entry. Suggested categories are taken from the most recent Scribe entry for the same payee and are suggestions only — blank where the payee has no history. Also written to to_post_20260923.csv.

Every bank transaction is recorded in Scribe.

In Scribe, Not in Bank — 1 entries, 25,997.03

DATE	VOUCHER	TYPE	PARTY	CATEGORY	CASHED	AMOUNT
18/09/2026	60	Income	Guildford Borough Council	Precept	not cashed	25,997.03

Discrepancies — 1

TYPE	BANK	SCRIBE	DETAIL
Payee name	03/08/2026 Pilates2theCore 51.00	03/08/2026 #51 J. L. 51.00	bank shows 'Pilates2theCore', Scribe shows 'J. L.' — reference and amount agree

All Matched Transactions — 152

Full audit trail, showing which pass made each match.

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
02/04/2026	J. A.	120.00	02/04 #1 J. A. Venue Hire	exact
02/04/2026	BUSINESS RATES GBC 4377150036	-319.20	02/04 #1 Guildford Borough Council Business Rates	exact
07/04/2026	BRITISH GAS CRRGGZ3GWV	223.73	07/04 #3 British Gas Utilities	exact
07/04/2026	A. P.	168.00	07/04 #8 A. P. Venue Hire	exact
07/04/2026	H. D.	156.00	07/04 #2 D. H. Venue Hire	exact
07/04/2026	Starboard Systems INV- 15440	-358.80	07/04 #3 S. A. Accounts Software	exact
07/04/2026	The Friends of Alb	-75.00	07/04 #2 The Friends of Albury Venue Hire Return	exact
09/04/2026	D. R.	43.00	09/04 #4 J. K. Allotment Rent	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
13/04/2026	Pilates2theCore Inv 25-124 April26	114.75	13/04 #5 J. L. Venue Hire	exact
15/04/2026	OCTOPUS ENERGY A-C1225185-001	-75.94	15/04 #5 Octopus Energy Utilities	exact
15/04/2026	OCTOPUS ENERGY A-4F05AC40-001	-42.74	15/04 #4 Octopus Energy Utilities	exact
16/04/2026	GUILDFORD BOROUGH 19	25,997.03	16/04 #6 Guildford Borough Council Precept	exact
16/04/2026	CASTLE WATER LTD 568142	-49.85	16/04 #6 Castle Water Utilities	exact
20/04/2026	SCC ADMIN AUTH PEN Employer's Contrib	-297.23	20/04 #8 Local Government Pension Scheme Employee's Pension Contributions	exact
20/04/2026	SCC ADMIN AUTH PEN Employee's Contrib	-97.40	20/04 #7 Local Government Pension Scheme Employee's Pension Contributions	exact
21/04/2026	C. A. B.	-1,502.58	21/04 #10 C. B. Clerk's Salary	exact
21/04/2026	HMRC 765PB00129789	-366.04	21/04 #9 HMRC HMRC - Tax and NI	exact
23/04/2026	E. H.	-100.00	23/04 #11 H. M. E. Venue Hire Security	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
			Deposit	
24/04/2026	BRITISH GAS BUSINE 604161844170325000	-32.44	24/04 #12 British Gas Utilities	exact
29/04/2026	A. A. K.	96.00	29/04 #7 A. A. K. Venue Hire	exact
29/04/2026	STRIPE GKSOYWLC- HALLBOOKI	-14.40	29/04 #13 Hall Booking Online Hall Booking Software	exact
30/04/2026	D. S.	-890.00	30/04 #17 D. J. S. Farley Green Pond Maintenance	exact
30/04/2026	Surrey ALC Ltd INV- 0026	-414.13	30/04 #16 S. Surrey ALC Subscription	exact
30/04/2026	J. A. A. A.	-164.00	30/04 #15 A. A. Venue Hire Security Deposit	exact
30/04/2026	G A Chedd Ltd 55666	-108.00	30/04 #14 G. A. C. Village Hall Repairs	exact
01/05/2026	ALLSTAR CHOIR 25-134	331.50	01/05 #16 H. D. Venue Hire	exact
01/05/2026	L. W.	168.00	01/05 #15 L. W. Venue Hire	exact
01/05/2026	B. A.	123.00	01/05 #14 B. S. Venue Hire	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
01/05/2026	B. A.	96.00	01/05 #13 B. S. Venue Hire	exact
01/05/2026	B. G.	59.50	01/05 #12 L. B. Venue Hire	exact
01/05/2026	B. A.	54.00	01/05 #11 B. S. Venue Hire	exact
01/05/2026	I. C.	48.00	01/05 #10 C. L. Venue Hire	exact
01/05/2026	B. N.	27.00	01/05 #9 N. B. Venue Hire	exact
05/05/2026	Albury History Soc AHS MAY	46.75	05/05 #17 Albury History Society Venue Hire	exact
05/05/2026	R. C.	-144.00	05/05 #19 R. C. Maintenance	exact
05/05/2026	BUSINESS RATES GBC 4377150036	-322.00	05/05 #18 Guildford Borough Council Business Rates	exact
07/05/2026	GUILDFORD BOROUGH 19	94.00	07/05 #19 Guildford Borough Council Venue Hire	exact
07/05/2026	HMRC VTR XWV126000101521	2,632.59	07/05 #18 HMRC VAT Return	exact
11/05/2026	SCC ADMIN AUTH PEN AlburyParishCounci	-260.29	11/05 #20 Local Government	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
			Pension Scheme Employer's Pension Contributions	
12/05/2026	JAM FREE WI Memorial Library	19.50	12/05 #20 Jam Free WI Venue Hire	exact
12/05/2026	Mulberry Local Aut INV- 2129	-162.00	12/05 #21 Mulberry Training	exact
14/05/2026	E. J. A.	208.00	14/05 #21 J. E. Venue Hire	exact
14/05/2026	OCTOPUS ENERGY A- C1225185-001	-77.17	14/05 #23 Octopus Energy Utilities	exact
14/05/2026	OCTOPUS ENERGY A- 4F05AC40-001	-38.39	14/05 #22 Octopus Energy Utilities	exact
15/05/2026	HMRC VTR XWV126000101521	468.16	15/05 #22 HMRC VAT Return	exact
18/05/2026	F. R.	118.00	18/05 #23 R. F. Allotment Income	exact
19/05/2026	LLOYDS BANKING GRO EQ699863095	2.82	19/05 #24 Lloyds Bank Bank Shares	exact
19/05/2026	SCC ADMIN AUTH PEN Employee's Contrib	-97.40	19/05 #24 Local Government Pension Scheme Employee's Pension Contributions	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
20/05/2026	J. A.	96.00	20/05 #25 J. A. Venue Hire	exact
21/05/2026	T.	180.00	21/05 #26 J. T. Venue Hire	exact
21/05/2026	C. A. B.	-1,502.58	21/05 #26 C. B. Clerk's Salary	exact
21/05/2026	HMRC 765PB00129789	-366.04	21/05 #25 HMRC HMRC - Tax and NI	exact
22/05/2026	BRITISH GAS BUSINE 604161844170325000	-47.19	22/05 #28 British Gas Utilities	exact
22/05/2026	CASTLE WATER LTD 568142	-54.33	22/05 #27 Castle Water Utilities	exact
26/05/2026	C. B.	43.00	26/05 #27 C. B. Allotment Income	exact
27/05/2026	M. D.	-272.00	27/05 #30 R. D. Village Hall Cleaning	exact
27/05/2026	P. T. M. U.	-170.00	27/05 #29 P. T. M. U. PAT Testing	exact
29/05/2026	ALBURY PCC Magazine Grant	-1,000.00	29/05 #32 Albury Parish Churches Parish Magazine Grant	exact
29/05/2026	STRIPE GKSOYWLC- HALLBOOKI	-14.40	29/05 #31 Hall Booking Online Village Hall Booking Software	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
01/06/2026	E. J. A.	18.00	01/06 #28 J. E. Venue Hire	exact
01/06/2026	Surrey Hills Socie Albury PC - 119	-30.00	01/06 #33 Surrey Hills Society Surrey Hills Society Subscription	exact
02/06/2026	BUSINESS RATES GBC 4377150036	-322.00	02/06 #34 Guildford Borough Council Business Rates	exact
03/06/2026	Pilates2theCore Inv.153 Jun 26	153.00	03/06 #31 J. L. Venue Hire	exact
03/06/2026	I. C.	120.00	03/06 #30 C. L. Venue Hire	exact
03/06/2026	Pilates2theCore Inv. 143 May26	76.50	03/06 #29 J. L. Venue Hire	exact
05/06/2026	K. J.	43.00	05/06 #32 K. K. Allotment Income	exact
05/06/2026	K. K. L.	43.00	05/06 #33 J. K. Allotment Income	exact
05/06/2026	EARL PERCY 1200215 & 1200141	-150.00	05/06 #37 Albury Estate Rent	exact
05/06/2026	A. S.	-100.00	05/06 #36 A. S. Venue Hire Security Deposit	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
05/06/2026	Starboard Systems INV-15441	-44.40	05/06 #35 S. A. Accounts Software	exact
08/06/2026	Circle Wellbeing 7th June JC	27.00	08/06 #34 Circle Wellbeing Venue Hire	exact
10/06/2026	SCC ADMIN AUTH PEN AlburyParishCounci	-278.76	10/06 #38 Local Government Pension Scheme Employer's Pension Contributions	exact
11/06/2026	L. W.	-100.00	11/06 #40 L. W. Venue Hire Security Deposit	exact
11/06/2026	Starboard Systems INV-18561	-44.40	11/06 #39 S. A. Accounts Software	exact
15/06/2026	SCC ADMIN AUTH PEN URP20087M	-97.40	15/06 #42 Local Government Pension Scheme Employee's Pension Contributions	exact
15/06/2026	M. T. W.	-78.45	15/06 #41 D. D. Neighbourhood Plan Presentation Material	exact
16/06/2026	C. A. B.	-1,502.58	16/06 #44 C. B. Clerk's Salary	exact
16/06/2026	OCTOPUS ENERGY A- C1225185-001	-76.18	16/06 #43 Octopus Energy	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
			Utilities	
18/06/2026	CASTLE WATER LTD 568142	-50.72	18/06 #45 Castle Water Utilities	exact
22/06/2026	JAM FREE WI Memorial Library	19.50	22/06 #35 Jam Free WI Venue Hire	exact
22/06/2026	HMRC 765PB00129789	-366.04	22/06 #47 HMRC HMRC - Tax and NI	exact
22/06/2026	BRITISH GAS BUSINE 604161844170325000	-47.62	22/06 #46 British Gas Utilities	exact
23/06/2026	J. A. E.	-100.00	23/06 #48 J. E. Venue Hire Security Deposit	exact
24/06/2026	TC SERVICES	-560.00	24/06 #51 T. C. Maintenance	exact
24/06/2026	C. A. B.	-225.50	24/06 #50 C. B. Clerk's Expenses	exact
24/06/2026	EARL PERCY 4118	-23.04	24/06 #49 Albury Estate Village Hall Amenities	exact
26/06/2026	OCTOPUS ENERGY A- 4F05AC40-001	-12.08	24/06 #52 Octopus Energy Utilities	fuzzy (≤3d)
29/06/2026	Mid Surrey Rambler INVOICE 25-157	54.00	29/06 #36 Mid Surrey Ramblers Venue Hire	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
29/06/2026	J. T.	-100.00	29/06 #53 J. T. Venue Hire Security Deposit	exact
01/07/2026	STRIPE GKSOYWLC- HALLBOOKI	-14.40	01/07 #90 Hall Booking Online Village Hall Booking Software	exact
02/07/2026	I. C.	104.00	02/07 #45 C. L. Venue Hire	exact
02/07/2026	BUSINESS RATES GBC 4377150036	-322.00	02/07 #65 Guildford Borough Council Business Rates	exact
03/07/2026	J. A.	132.00	03/07 #55 J. A. Venue Hire	exact
06/07/2026	J. B.	-130.80	06/07 #77 J. B. Neighbourhood Plan Presentation Material	exact
10/07/2026	Playsafety Ltd 99238	-142.80	10/07 #87 Playsafety Ltd Maintenance	reference
10/07/2026	C.	43.00	10/07 #57 T. Allotment Income	exact
10/07/2026	Mulberry Local Aut INV- 2337	-427.50	10/07 #79 Mulberry Audit Fees	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
10/07/2026	SCC ADMIN AUTH PEN AlburyParishCounci	-278.76	10/07 #88 Local Government Pension Scheme Employer's Pension Contributions	exact
10/07/2026	M. D.	-238.00	10/07 #78 R. D. Village Hall Cleaning	exact
10/07/2026	SCC ADMIN AUTH PEN Employee's Contrib	-97.40	10/07 #89 Local Government Pension Scheme Employee's Pension Contributions	exact
14/07/2026	OCTOPUS ENERGY A- C1225185-001	-65.00	14/07 #85 Octopus Energy Utilities	exact
14/07/2026	OCTOPUS ENERGY A- 4F05AC40-001	-63.96	14/07 #86 Octopus Energy Utilities	exact
15/07/2026	C. A. B.	-1,502.58	15/07 #70 C. B. Clerk's Salary	exact
15/07/2026	CLOVERS GROUND MAI 2796	-1,086.00	15/07 #71 Clovers Ground Maintenance Maintenance	exact
15/07/2026	CLOVERS GROUND MAI 2822	-378.00	15/07 #72 Clovers Ground Maintenance Maintenance	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
15/07/2026	N. E.	-11.98	15/07 #80 N. E. Maintenance	exact
21/07/2026	HMRC 765PB00129789	-366.04	21/07 #75 HMRC HMRC - Tax and NI	exact
21/07/2026	CASTLE WATER LTD 568142	-49.93	21/07 #68 Castle Water Utilities	exact
24/07/2026	M. H.	-115.00	23/07 #54 M. H. Maintenance	fuzzy (≤3d)
29/07/2026	GUILDFORD WOMEN INVOICE 25.142	68.00	29/07 #43 Guildford Womens Institute Venue Hire	reference
29/07/2026	A. C. M.	28.00	29/07 #58 C. A. Allotment Income	exact
29/07/2026	STRIPE GKSOYWLC- HALLBOOKI	-14.40	29/07 #91 Hall Booking Online Village Hall Booking Software	exact
31/07/2026	GUILDFORD BOROUGH 19	178.00	31/07 #54 Guildford Borough Council Venue Hire	exact
31/07/2026	BRITISH GAS BUSINE 604161844170325000	-44.78	31/07 #63 British Gas Utilities	exact
03/08/2026	Pilates2theCore 25-165 Aug26	51.00	03/08 #51 J. L. Venue Hire	reference
03/08/2026	I. C.	130.00	03/08 #47 C. L. Venue Hire	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
03/08/2026	B. A.	85.00	03/08 #38 B. S. Venue Hire	exact
03/08/2026	BUSINESS RATES GBC 4377150036	-322.00	03/08 #66 Guildford Borough Council Business Rates	exact
07/08/2026	H. D.	48.00	07/08 #44 D. H. Venue Hire	exact
14/08/2026	OCTOPUS ENERGY A- C1225185-001	-69.94	14/08 #81 Octopus Energy Utilities	exact
14/08/2026	OCTOPUS ENERGY A- 4F05AC40-001	-37.45	14/08 #82 Octopus Energy Utilities	exact
17/08/2026	TC SERVICES cleaning	-60.00	17/08 #93 T. C. Maintenance	exact
20/08/2026	CASTLE WATER LTD 568142	-55.12	20/08 #69 Castle Water Utilities	exact
21/08/2026	BRITISH GAS BUSINE 604161844170325000	-46.25	21/08 #64 British Gas Utilities	exact
24/08/2026	Albury History Soc AHS SEPT	46.75	24/08 #37 Albury History Society Venue Hire	exact
24/08/2026	CLOVERS GROUND MAI 2864	-312.00	24/08 #73 Clovers Ground Maintenance Maintenance	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
26/08/2026	Circle Wellbeing 25-171 23.8.26 ALB	25.50	26/08 #41 Circle Wellbeing Venue Hire	reference
26/08/2026	I. C.	96.00	26/08 #46 C. L. Venue Hire	exact
27/08/2026	O. H.	14.00	27/08 #50 H. O. Venue Hire	exact
28/08/2026	DANCE PLATFORM ACA inv25-168	250.00	28/08 #42 Dance Platform Acadamy Venue Hire	exact
01/09/2026	B. A.	21.25	01/09 #39 B. S. Venue Hire	exact
01/09/2026	B. A.	21.25	01/09 #40 B. S. Venue Hire	exact
01/09/2026	I. C.	-47.00	01/09 #76 ICO Miscellaneous	exact
01/09/2026	STRIPE GKSOYWLC- HALLBOOKI	-14.40	01/09 #92 Hall Booking Online Village Hall Booking Software	exact
02/09/2026	BUSINESS RATES GBC 4377150036	-322.00	02/09 #67 Guildford Borough Council Business Rates	exact
14/09/2026	THE PAROCHIAL CHUR INV 25-184	42.50	14/09 #53 The Parochial Church Venue Hire	reference

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
14/09/2026	K. D.	180.00	14/09 #49 K. D. Venue Hire	exact
15/09/2026	THE PAROCHIAL CHUR INV 25-174	60.00	15/09 #52 The Parochial Church Venue Hire	reference
15/09/2026	LLOYDS BANKING GRO EQ706394458	1.83	15/09 #56 Lloyds Bank Bank Shares	exact
15/09/2026	JAM FREE WI Memorial Library	19.50	15/09 #48 Jam Free WI Venue Hire	exact
15/09/2026	OCTOPUS ENERGY A- C1225185-001	-63.56	15/09 #84 Octopus Energy Utilities	exact
15/09/2026	OCTOPUS ENERGY A- 4F05AC40-001	-35.26	15/09 #83 Octopus Energy Utilities	exact
18/09/2026	Waste & Site Servi 18009	-384.00	18/09 #94 Waste & Site Services Maintenance	reference
18/09/2026	Clear Insurance Ma LCO03057	-1,076.28	18/09 #58 C. C. Insurance	exact
18/09/2026	S. B.	-1,067.05	18/09 #59 S. B. Technology	exact
18/09/2026	C. G.	-1,020.00	18/09 #62 C. G. Miscellaneous	exact
18/09/2026	M. H.	-850.00	18/09 #57 M. H. Maintenance	exact

BANK DATE	BANK DESCRIPTION	AMOUNT	SCRIBE ENTRY	PASS
18/09/2026	D. S.	-600.00	18/09 #74 David Smithers Pond Maintenance	exact
18/09/2026	R. D.	-340.00	18/09 #55 R. D. Village Hall Cleaning	exact
18/09/2026	EARL PERCY ABAL003-LINV120582	-225.00	18/09 #61 Albury Estate Rent	exact
18/09/2026	J. B.	-115.80	18/09 #56 J. B. Neighbourhood Plan Presentation Material	exact
18/09/2026	M. H.	-115.00	18/09 #60 M. H. Maintenance	exact

Appendix

Savings account *****6953 — reconciled to Scribe

DATE	TYPE	AMOUNT	SCRIBE ENTRY
01/04/2026	Balance brought forward	5,967.52	year-end reconciliation
02/04/2026	Bank Credit Interest	34.14	02/04 #59 Co-op Bank Bank Interest
Balance per bank		6,001.66	per Scribe 6,001.66 · difference 0.00

Excluded: 40 bank rows before 01/04/2026 (prior financial year)

02/03/2026 to 31/03/2026, net -7,117.81.