

# ALBURY PARISH COUNCIL

Minutes of a meeting of Albury Parish Council held on Monday 3<sup>rd</sup> March 2008,  
at 7.30pm, in the Memorial Library

**Present:** Cllr N Wenman (in the chair), Cllrs J Brockwell, J Chapman, J Croucher  
P Gellatly, R Hogben, D Nicholson, P von Radowitz  
County Cllr D Davis  
Mrs C Goddard  
The Clerk, Mrs J Cadman

**39/08 APOLOGIES FOR ABSENCE** were received from Cllr G Robinson

**40/08 DECLARATIONS OF INTEREST**

- 1) Councillors were reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting
- 2) Councillors were further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

**41/08 MINUTES OF THE MEETING HELD MONDAY 4<sup>th</sup> FEBRUARY 2008** were agreed as a true record of that meeting and signed by the Chairman.

**Minutes of the meeting held Wednesday 13<sup>th</sup> February:** due to the sensitive nature of the discussions, these minutes were currently distributed for members' information only. The minutes were agreed as a true record of the meeting and signed by the Chairman.

**42/08 MATTERS ARISING**

All Matters Arising were dealt with under Committee Reports.

**43/08 CLERK'S MATTERS ARISING**

1. *Surrey Village of the Year Competition:* The Clerk briefed Members on this competition. It was agreed to be a good idea to enter, but someone was needed who had the time to take this forward. Cllr Wenman would discuss with Albury Trust. Cllrs Hogben and von Radowitz were happy to join an organising committee.
2. *Surrey Fire and Rescue Service:* Public safety plan 2008/09. It was established that fire coverage was now risk based, as rural areas more at risk during the evening, and cities during the day. Traffic accidents were also taken into account and numbers of volunteer firemen were to be increased. Cllr Wenman agreed to complete the questionnaire circulated with the booklet, and circulate his response before it was sent off.
3. *Surrey County Council Local Committee Allocation:* Albury Parish Council had received the sum of £500 from Cllr Davis' personal allocation, for funding for software and consumables to help Albury Parish Council achieve Quality Status. Members gave Cllr Davis their grateful thanks.
4. *Ethical Standards and the New Code of Conduct:* The Clerk had received two requests from Councillors to attend one of the two training days notified last month. Cllr Nicholson registered her intention of attending the training day scheduled for 26<sup>th</sup> March. Cllr Brockwell agreed to report on the training at the next full Council meeting.

**44/08 POLICE MATTERS**

It was noted and appreciated that PCSO Paul Hyde was maintaining a high profile in the village. It was also agreed that all should remain vigilant for signs of trouble.

**45/08 OPEN FORUM**

- a) *Friendship Club*: Mrs Goddard had written to thank the Parish Council for the money raised to benefit the Friendship Club at the Christmas Carol Service.

**46/08 COMMITTEE REPORTS**

**Highways and Byways**

*Bus stop at Mill*: Cllr Hogben had met John Cheeseman and Dave Symonds at the bus stop, together with the Mill architect, as the developers of the Mill wished to move it. It was agreed that there was no-where to move it to, and the architect was asked to advise this to the developers, and to pass on the request for a possible refuge for passengers.

*Anstells Footpath*: Cllr Hogben was to liaise with the Taylors and Cllr Brockwell. The surface was very poor.

*Posts and Signs*: Dave Symonds had undertaken to draw up a plan of the village to replace metal posts, signs and railings with wooden ones. Cllr Gellatly pointed out that the new bus stop signs were very out of keeping with the area.

*Traffic Calming*: A meeting between Derek Lake, Duncan Knox, ADL (Allan Mendleshon) and members of the Parish Council has been arranged by the Clerk for Monday 10<sup>th</sup> March, to discuss the plan and recommendations received from ADL. Cllr Hogben commented that it was disappointing that the consultant had recommended a scheme which was not viable. Cllr Hogben advised that Members should not let the issue of speed cameras cloud the issue of other potential traffic calming measures in the village.

*Fencing on the Street*: Rob Fairbanks, Surrey Hills AONB office had recommended replacing the fencing opposite the Estate Office with wooden posts. Members to receive an update from Cllr Hogben following a meeting with Dave Symonds and the contractor recommended by Rob Fairbanks

*Speed limit on A25*: Cllr Hogben was in discussion with Cllr Terence Patrick concerning a possible speed limit of 50mph.

**47/08 Community Development**

**29/08b: Publicity**: A report had been requested, by the end of February, from each Committee Chairman, together with the Parish Council chairman, for the Annual Report. Cllr Nicholson asked that these should be with her by the end of this week.

**29/08c: Web-site**: Mr Hugh Cushion had agreed to look after the content of the web-site, and had asked for a small disbursement to cover the cost of consumables. A sum of £50 per annum was agreed. Cllr Nicholson would write an article for the parish magazine, giving Mr Cushion's contact details. His help with the web-site was gratefully received.

**29/08d: Exhibition at APS Plant Sale**: Cllr Nicholson advised that Gasrec had offered to sponsor the exhibition. She proposed that they be asked for the sum of £250, to cover the cost of the hall and refreshments. This was agreed, with 5 councillors in favour.

**48/08 Open Spaces, Recreation and the Environment**

**30/08a: Village Green**: this work has now been completed. Council recorded thanks to Cllr Brockwell and the Clerk for managing the project to a successful outcome.

**30/08b: Light outside library:** This work has now been completed, the other lights have been rectified where necessary.

**30/08c: Cricket Nets:** the work on installing the nets has been commissioned and is to take place at the end of March.

**Village Hall:** A meeting is to be arranged to discuss publicity of the village hall and enhancement of facilities, and to review and agree on quotations for redecoration.

**Recreation Ground:** at that meeting this committee will also discuss the fencing around the recreation ground, in particular that at the Tappers Court end.

## 49/08 Planning

*Letters to GBC Planning Department concerning planning applications received over the past month were available at the meeting for inspection.*

### PLANNING APPLICATIONS RECEIVED

#### **08/P/0152 Land at Middle Farm, Farley Green**

Consent under Section 37 of the Electricity Act 1989 to re-conductor the existing low voltage (400/240v) overhead line and replace existing conductors with Aerial Bundled Conductor (ABC) and where necessary, old poles and fittings will also be replaced to conform to statutory safety standards. (These works have already been carried out as a matter of safety)

#### **08/P/0153 Land at Dalton Hill, Guildford Lane**

Consent under Section 37 of the Electricity Act 1989 to re-conductor the existing low voltage (400/240v) overhead line and replace existing conductors with Aerial Bundled Conductor (ABC) and where necessary, old poles and fittings will also be replaced to conform to statutory safety standards.

#### **08/P/0198 Land at Albury Landfill, Shere Road**

Consultation from SCC for details of temporary off-site stockpile storage pursuant to condition 2, 5 and 6 of planning permission ref GU02/0640 dated 24 July 2002.

*Cllr Gellatly explained that SITA had permission for this stockpile, but were required to submit plans to show exactly what would happen. The Planning Committee had asked if a different, less obtrusive, route could be used. Cllr Davis requested a copy of the letter to GBC, and advised that he would ask for this application to be referred to the planning committee.*

## b) PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

#### **07/P/2529 26 Westonfields**

*Rear Conservatory*

Approved with conditions.

#### **07/P/2535 North Wing, the Old Rectory**

*Detached single storey building to provide plant room, changing facilities and ancillary accommodation to serve swimming pool*

Approved with conditions

## 50/08 Star Energy

The Petronus acquisition had gone ahead.

## 51/08 Albury Landfill Site

a) *Meeting 14<sup>th</sup> February:* Cllr Nicholson reported that this meeting had taken place with Emma Gale and the UK Manager. Prior to the meeting, SITA had written

advising that certain actions were to take place, but at the meeting they admitted that nothing had been done. Since then the UK manager had written giving dates by which actions would have been carried out, and they had now met with the Environment Agency, Forestry Commission, and other consultees. The new consultants were due to visit the site on Wednesday, and would meet with Cllrs Nicholson, Gellatly and Wenman in the afternoon. It was hoped to get some idea of a timetable for presentation to the Landfill Committee at this meeting.

SITA had advised that filling would be completed earlier than originally anticipated, probably in 2010.

It would be up to 60 years before public would be allowed access to the restored site, so ideas of footpaths, etc, were completely out of the question.

In response to a question from Cllr Davis, Cllr Wenman clarified that the Parish Council was seeking a solution to the restoration that would work for the long term, and did not wish to hurry this, but asked for a quicker response from SITA to questions and concerns raised by the Parish Council and the Liaison Committee.

The Landfil Liaison Committee would meet once the consultants had provided some drawings and ideas for restoration.

## 52/08 Finance

- a) *Meeting 21<sup>st</sup> February:* Minutes from that meeting had been circulated.
- b) *Grants and Section 137 payments:* Members **approved** the recommendations made by the Finance Committee:

Organisation	Grant
1. CAB: <i>agreed that there was a need for this organisation, although probably did not benefit that many people in the parish.</i>	£75.00
2. Hurtwood Control: <i>agreed very important to the Parish, a lot of the Hurtwood within the parish.</i>	£500.00
3. Vitalise: <i>Have received no request this year.</i>	£0.00
4. Friendship Club: <i>losing members but still very important to the village</i>	£150.00
5. Childrens Party: <i>an important part of Albury Life</i>	£150.00
6. Air Ambulance	

These grants were PROPOSED by Cllr Brockwell, SECONDED by Cllr Hogben, all in favour

- 7. Albury Churches: This request had come to the Parish Council after the finance meeting. It was agreed that the appearance of the church affected the look of the whole village and therefore **agreed** that sum of £750 should be given, to be used specifically for the planned boundary improvements. This was PROPOSED by Cllr Croucher, £750.00

SECONDED by Cllr Hogben, all in favour

**Total Grant money allocated:** £1625.00

		Chq no	Amount	Power
<b>a) The following were paid out of meeting:</b>				
93)	E Balshaw: February	d/d	£480.01	LGA'71
94)	P Gellatly: tubs and soil	157	£121.13	
95)	A R Marsden (query over work done)	158	£420.00	
96)	Cheque cancelled	159		
97)	J Cadman: February	160	£763.68	
98)	J Brockwell: Stonescapes	161	£608.63	

**The following are presented for payment:**

99)	Inland Revenue: February and March	162	£490.44
100)	J Cadman: March	163	£763.68
101)	J Cadman:expenses, 4 <sup>th</sup> quarter	163	tba

**53/08 COUNCILLORS BUSINESS for noting or including on a future agenda,**

- a) *Litter:* Cllr von Radowitz reported that the road to Newlands Corner was very bad. It was also noted that re-cycling was being collected by the Borough Council on the wrong day, so that bins stayed out a long time. In addition, there was rubbish strewn around once the operative lorries had been through. Cllr von Radowitz would contact Cllr Terence Patrick, the Borough Councillor in charge of the 'clean up' operation for the Borough, and ask him to put a plan in place for Albury.
- b) *Damage to verges:* Cllr Gellatly requested that a letter be written to the developers at Cherrytrees, as the contractors' lorries were damaging the grass verges opposite.
- c) *Pavements:* Cllr Chapman requested that the pavement to Shere should be cleared.

**54/08 OUTSTANDING ITEMS**

- a) *Clerk's matters:* circulated.
- b) *Committee Matters:* Cllr Wenman explained that the purpose of circulating committee matters was so that all Members were aware of what was still outstanding. He acknowledged that a report at the Council meeting was an essential part of the process, but believed that the written list ensured that nothing was lost.
- c) *Finance Committee:*
  1. Accounting package – AdvantEdge/other software solutions to be further considered, including possible employment of a Bookkeeper
  2. Purchase of photocopier – JC to investigate suggestion from Committee members that combined printer/scanner/copier ( must be able to print double side ) be purchased for Village Centre

## 55/08 NEW CORRESPONDENCE

- a) *Heritage Open Days*: taking place on the 12<sup>th</sup> – 14<sup>th</sup> September 2008. GBC had enquired whether there were any houses in the parish which might consider opening to the public during this event. A programme from last year had been circulated. Albury Mansion was suggested.
- b) *Community Action Open Evening*: to take place on Wednesday 30<sup>th</sup> April, with representatives from Community Action, GBC staff and borough cllrs available to discuss environmental concerns. Cllr von Radowitz would attend.
- c) *Keep Guildford and Waverley Clean 2007*: A Summary Report of this successful campaign had been circulated. The 2008 campaign would be launched shortly. The Open Spaces Committee would oversee this.

**Routine Correspondence** was distributed at the meeting.

## 56/08 OPEN FORUM

- a) *Landfill Liaison committee*: Mrs Goddard congratulated the committee on their very good job in keeping a watching brief over SITA.

## 56/08 DATES OF MEETINGS:

**Full Council:**                    Monday 7<sup>th</sup> April, 7pm, *Annual Assembly*  
    Monday 12<sup>th</sup> May, 7.30pm, *Annual Meeting*

<b>Finance, Admin and Personnel:</b>	<i>met in February</i>
<b>Highways and Byways:</b>	<i>Date to be arranged</i>
<b>Recreation, Open Spaces</b>	<i>Wednesday 12<sup>th</sup> March 7.30pm</i>
<b>Community Development:</b>	<i>Date to be arranged</i>

There being no further business, the meeting closed at 9.40pm.