

ALBURY PARISH COUNCIL

Minutes of a meeting of Albury Parish Council on Monday 7th April 2008, taking place immediately after the Annual Assembly

Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, J Croucher, P Gellatly, R Hogben, D Nicholson, G Robinson, P von Radowitz
Borough Cllr D Wright
County Cllr D Davis
5 members of the public

The Clerk, Mrs J Cadman

58/08 APOLOGIES FOR ABSENCE

Were received from Cllr Chapman

59/08 DECLARATIONS OF INTEREST

- 1) Councillors were reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting.
- 2) Councillors were further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

60/08 MINUTES OF THE MEETING HELD MONDAY 3rd MARCH 2008 were agreed as a true record of the meeting and signed by the Chairman.

61/08 MATTERS ARISING

43/08.1: Village of the Year Competition: Cllr Wenman reported that Albury Trust had agreed to support the project. He would discuss how to take this forward with Mrs Grayburn later in the month. Cllrs Hogben and von Radowitz confirmed that they were still happy to participate. The Clerk would complete the application form and submit it.

43/08.2: Surrey Fire and Rescue Service. The questionnaire completed by Cllr Wenman and circulated to all councillors had been submitted.

43/08.4: Ethical standards and the new Code of Conduct: Cllr Brockwell reported that explanation of the new Code had formed the first part of the presentation. The second part had concerned council tax, and had dealt with a number of mis-understandings that the public had concerning how council tax is calculated. A paper copy of the presentation was circulated.

52/08: Grants to local organisations: All grants approved had been made, and letters of thanks received and available for inspection at the meeting.

53/08.b: Damage to verges: The Clerk had written to the developers at Cherrytrees concerning the damage to grass verges caused by the contractors' lorries, and would follow this up with a telephone call, as no response had been received.

62/08 CLERK'S MATTERS ARISING

- a) **Albury Hall Boiler:** Members were notified that the hall boiler persistently malfunctioned, and might need to be replaced before the end of the financial year. A quotation received from G A Chedd, who currently serviced the boiler, estimated a cost of £1654 + VAT. A new diaphragm had just been fitted, which Mr Chedd hoped might solve the problem.
- b) **English Rural Housing Association:** Members had been invited to the opening of Queens Mead, Chiddingfold, the latest affordable rural housing development, on Thursday 24th April at 4pm. No-one was available to attend.

- c) *Community Recycling*: a network of volunteers, supported by GBC. Those in Onslow Village and Puttenham had received a grant from SCC to help purchase wood chipping machines for a community chipping scheme. The chips could then be used for home composting. This matter was referred to the *Open Spaces* Committee.
- d) *Complying with Environmental Obligations*: NetRegs was able to provide free advice on environmental regulations.
- e) *Guildford Poyle Charities*: the principal charity in Guildford for the provision of grants to individuals or organisations in need, could not make grants outside the Guildford Urban District Council area and, in order to resolve this, wished to make contact with the Henry Smith charity in the parishes. The Clerk was advised to contact the Rector, who would have information regarding the Henry Smith charity in this parish.
- f) *Surrey Hills AONB Partnership*: SCAP&TC was seeking 2 volunteers to serve on the Forum, having appointed 2 members to the board. The appointee was required to have a special interest in the Surrey Hills AONB and be capable of representing the interests of the parish at meetings of the Forum. Cllr Hogben advised that he currently served on the Surrey Hills Partnership and that he would act as liaison between the Partnership and the parish.

63/08 POLICE MATTERS

No report had been received.

64/08 OPEN FORUM

No matters were raised.

**65/08 COMMITTEE REPORTS
Highways and Byways**

- a) *Minutes of the meeting with Derek Lake and Duncan Knox held Monday 10th March*: had been circulated. This committee would work with Derek Lake and SCC in taking the issue of traffic calming forward.
- b) *Minutes of the meeting held on Wednesday 2nd April*: would be distributed during the month.
- c) *Capital works*: there had been no response from the village regarding any work that needed doing. It was planned to replace the railings outside the Estate office with something more rural, and this committee was working with the Surrey Hills Partnership in this respect.
- d) *Village Tasks*: Cllr Hogben asked that residents contact either himself or the Clerk if there was something they would like to see addressed.

66/08 Community Development

- a) *Annual Report*: Had been delivered to all households in the Parish.
- b) *Exhibition at APS plant sale*: A number of clubs and societies, and the Church, had confirmed that they would attend. The exhibition would run from 9.30am to 12.30pm. Cllr Nicholson would produce a flyer to be delivered to all households. Councillors were asked to volunteer to man the Parish Council stand.

67/08 Open Spaces, Recreation and the Environment

- a) *Minutes of meeting held Wednesday 12th March*: were circulated.

- b) *Albury House: purchase of piece of land next to recreation ground:* Members RESOLVED to purchase the footpath between the recreation ground and Tupper's Court, at a cost of £1500, PROVIDED THAT Guildford Borough Council purchased the piece of land next to the footpath for £1,000, and that their legal services drew up the agreement. This motion was PROPOSED by Cllr Wenman, SECONDED by Cllr Robinson, all were in favour.
- c) *Goal posts:* these had been delivered.
- d) *Safer Surfacing:* Playground Facilities had quoted the price of £795.00 + VAT to supply and install 15 cu m of cushionfall. Members **agreed** that this quotation should be accepted.
- e) *Farley Green Pond:* John Britton had quoted the price of £750 to remove the silt from the pond, with a 20ft digger and 2 men, and to pile the silt to dry beside the pond. The cost of removing the silt once dry, and the services of Tadpole Water Services to supervise the work, would bring the total cost of the work to £1345, which was within the £1600 agreed budget. Another quotation had been sought and received, and was cheaper, but Cllr von Radowitz had doubts about this company's ability to do the work satisfactorily. It was **agreed** to accept John Britton's quotation, subject to a written guarantee that the pond lining would not be damaged.
- f) *Village Hall kitchen work surfaces:* the total cost of replacing the surfaces would be in the region of £750. The breakfast bar would be expensive to purchase, the tiling above the work surface would have to be replaced, and the work would require 3 days labour. It was agreed to defer this item until it was possible for the committee to present a proposal for the hall as a whole.
- g) *Village Handyman:* the Clerk had identified a person who would be willing to act as Village Handyman. Initially he would clean out the bus stops, check the playground equipment and maintain the safer surfacing, at a cost of £100 per month. He would be available for other tasks on request. It was **agreed** that Cllr Brockwell should review the budget with the Clerk and, if funding was available, that he should be contracted, subject to evidence of public liability insurance.
- h) *Lighting outside Library:* the Clerk requested that Members contact her by e-mail to advise what they considered to be wrong with the current lighting, and how they considered it should be rectified.
- i) *Hall decoration:* Cllr Brockwell would review the funding for this work with the Clerk.

68/08 Planning

Letters to GBC Planning Department concerning planning applications received over the past month were available for inspection at the meeting.

PLANNING APPLICATIONS RECEIVED

08/P/00396 Overbrook, Brook Hill, Farley Green

Detached two storey dwelling with rooms in the roof and basement following demolition of existing dwelling (variation to 07/P/00649 approved 15/5/07) to add rooflights to rear elevation.

The Planning committee had no objection to this application. It was so far from the road that it would not affect anyone.

08/P/00483 Land at Albury Wellsite, Albury Park, New Road

Consultation from SCC for retention of an existing wellsite compound with associated surrounding bunds, access and roadway of some 1.51ha. The erection of a new security fencing; the use of the appraisal site for drilling and flow testing for hydrocarbons from up to two appraisal boreholes; the retention of a transformer and switchroom and the retention of

an existing appraisal well involving flow testing for hydrocarbons, the installation of appraisal facilities and provision of a container unit for use as offices and messroom, all for a temporary period of up to 3.5 years, with restoration to commercial forestry.

This application was to be considered at the planning meeting to be held on Monday 14th April 2008.

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

08/P/00106 Yew Tree Cottage, Heath Lane, Albury

Two storey side extension following demolition of existing single storey side extension.
Approved with conditions

08/P/00153 Land at Dalton Hill (between Vale Cottage, Mill Stream Cottage and Fantails), Guildford Lane

Consent under Section 37 of the Electricity Act 1989 to re-conductor the existing low voltage (400/204v) overhead line and replace existing conductors with Aerial Bundled Conductor (ABC) and where necessary old poles and fittings will also be replaced to conform to statutory safety standards

No objection

08/P/00322 Land at Albury Landfill site, Shere Road

Consultation from SCC for details of material removed from bund submitted pursuant to Condition 11 of planning permission reference GU06/1081 for the installation of a carbon neutral bio-methane plant.

No objection

69/08 Star Energy

A meeting of the Star Energy Liaison Group had been arranged for Wednesday 9th April, 6pm. Cllrs Gellatly and Hogben would attend.

SaveBlackheathCommon had expressed concern at noise levels, and had also pointed out that there were alternative sites for the installation.

70/08 Albury Landfill Site

71/08 Finance

- a) *External auditor:* The Audit Commission had appointed BDO Stoy Hayward LLP as auditor to Albury Parish Council.

	Chq no	Amount	Exp power
b) The following were paid out of meeting:			
102) Surrey Drives and Courtyards	164	£4692.95	LGA '72
103) Citizens Advice Bureau	165	£75.00	
104) Albury Churches	166	£750.00	
105) Hurtwood Control	167	£500.00	
106) Friendship Club	168	£150.00	
107) Surrey Air Ambulance	169	£150.00	
108) GLS – Goalposts	170	£614.23	
109) M Lunn – library light	171	£345.00	
110) Allianz Engineering	172	£253.79	
111) Inland Revenue	173	£513.30	
112) E Balshaw: underpayment	174	£26.98	
113) British Gas	175	£696.36	
114) Thames Water	176	£69.72	
115) P Goddard: maintenance	177	£150.00	
116) E Balshaw: wages, March	d/d	£480.01	

c) The following are presented for payment

117) Spilkin Knight: internal auditors	178	£411.25
--	-----	---------

1) Performing Rights Society	182	£57.95
2) SCAP&TC: subscription and LCR	183	£445.72
3) GBC: rates, April	184	£133.36

72/08 OUTSTANDING ITEMS:

- a) *Clerks Matters*: were circulated with the agenda

73/08 COUNCILLORS BUSINESS for noting or including on a future agenda,

- a) *Tree in Tupperts Alley*: Cllr Wenman advised that he had spoken to the developers, who had agreed to erect a new tree. They had also agreed to take out the old railing.
- b) *Little London: crossing by bridge*: Cllr Croucher reported that it was necessary to drive on the right to avoid potholes.

74/08 OPEN FORUM

- a) *Pedestrian Crossing*: a member of the public believed that Albury desperately needed one.

75/08 NEW CORRESPONDENCE

- a) *Surrey Minerals Plan: stakeholder briefing workshop*: an opportunity to receive an update on progress since October 2006, to discuss key issues and areas of concern, and information on how to take part in the consultation. Scheduled to take place on Monday 28th April from 1pm.
- b) *Postwatch*: Public consultation on Surrey, Berkshire and West Sussex post office closures: Postwatch had written setting out their position on the Post Office's proposals.

Routine correspondence was distributed at the meeting

76/08 DATES OF MEETINGS:

Full Council: Monday 12th May *Annual Meeting*
Dates of future meetings will be agreed at this meeting.

Planning: Monday 14th April 7pm
Monday 28th April 7pm

There being no further business, the meeting closed at 10.30pm