

ALBURY PARISH COUNCIL

Minutes of a meeting of Albury Parish Council held on Monday 5th January 2009 at 7.30pm in the Memorial Library

Present: Cllr J Brockwell (in the chair), Cllrs J Chapman, J Croucher,
P Gellatly, D Nicholson, P von Radowitz
2 members of the public
The Clerk, Mrs J Cadman

01/09 APOLOGIES FOR ABSENCE

Were received from Cllrs R Hogben, G Robinson and N Wenman.

02/09 DECLARATIONS OF INTEREST

- 1) Councillors were reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting.
- 2) Councillors were further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

03/09 MINUTES OF THE MEETING HELD MONDAY 1st DECEMBER 2008

Were agreed as a correct record of that meeting and signed by the Chairman.

04/09 MATTERS ARISING

BT payphone at Farley Green: BT had completed their checks on this phone box and returned the signed agreement, confirming their acceptance of the Parish Council's sponsorship of this kiosk. The Clerk advised the GBC were challenging BT's decision to decommission the kiosk at Brook, which the Council has undertaken to adopt.

Action: The Clerk to ask BT to paint the kiosk at Farley Green

212/08:204/08a: *Four by Fours on Farley Green:* The Clerk had discussed the status of the BOAT closed at Shere with Shere Parish Clerk. She was advised that this was a temporary closure, and that a Traffic Order could prevent traffic from using a BOAT if the cost of repairing it to keep it open was considered unreasonable. A permanent closure would require proof that public traffic had never used the BOAT.

212/08:204/08d: *CPRE:* SCAP&TC had confirmed that the Parish Council was not prevented from joining this society, being aware that there might be a possibility that all members might have to declare an interest in a matter in which they were involved.

213/08: *Free Zero Carbon Village Halls:* The Clerk had been in discussion with EcoVision Systems regarding potential free installation of renewable energy heating. They had supplied a list of questions concerning the hall, which would enable them to gauge the changes of a successful grant application, and would undertake a site visit if they considered success to be possible.

Agenda item: February meeting

215/08: *Not the Old Pharmacy:* The Clerk had written to the Conservation Officer but had not received a response to date. It was agreed not to pursue this for the time being, as the new owners were undertaking extensive renovation work.

225/08: *Noticeboard for Little London:* Cllr Croucher had spoken to Lampards, who had agreed to the noticeboard being erected outside their premises, and it would be placed on the bank. Cllr Brockwell to arrange this.

Footpath behind hedge at Sherborne: The Clerk would ask the Probation Service again whether they could consider dealing with this.

Old Churchyard: The Clerk advised that Cllr Hogben had responded to questions raised by

the Parks Department by advising that how the churchyard was maintained at present, and the reasons for its particular maintenance schedule. Nothing further had been heard.

Action: Clerk to follow up.

Recreation Ground Fencing: Cllr Brockwell confirmed that this would be dealt with shortly.

Dumping of rubbish between Westonfields affordable housing and recreation ground:

Nothing had been heard from English Rural Housing to date.

Action: The Clerk to follow this up.

Plastic Posts at Brook: Cllr Croucher would remove these.

05/09

CLERK'S MATTERS ARISING

- a) *Annual Assembly:* To be held in April: Members were reminded that it was agreed last year not to hold this on the same day as the Parish Council meeting. It was therefore agreed that it would take place on Monday 20th April.
- b) *Proposed energy from waste incinerator at Clockhouse, Capel:* Capel Parish Council had enforced a judicial review of the Surrey Waste Plan, which would take place at the Royal Courts of Justice during the week commencing 26th January, with specific reference to the proposed energy from waste incinerator, which the Waste Plan proposed should be sited in Capel. Capel PC made a request for a donation towards their fighting fund, as they considered that all neighbouring parishes, and many beyond, will be affected by the degradation of air quality or the increase in heavy traffic. It was **agreed** not to subscribe for the following reasons:
 - Albury had dealt with its own landfill site without financial support.
 - It made sense for the incinerator to be at Capel, rather than waste continuing to be transported to Maidstone.
- c) *Vision for Guildford Borough 2026: Community Assembly:* The Guildford Local Strategic Partnership was to commence preparation of a Sustainable Guildford Strategy for the period up to 2026, which would set out the overall direction for the economic, social and environmental well being of the Borough and would be complemented by the emerging Guildford Development Framework. A representative of the Parish Council was invited to attend a community assembly on the 5th February, 2pm to 5pm, at the Borough Council offices. It was **agreed** to ask Cllr Hogben if he would attend on behalf of the parish council.
- d) *Royal Surrey Foundation Trust Status:* this had now reached public consultation stage and the Chief Executive had offered a briefing session to the Parish Council. The consultation would end on the 31st January. It was **agreed** that this might be more effectively a joint effort between neighbouring parish councils.
Action: The Clerk to speak to the Clerk at Shere.
- e) *Emergency planning by Parish Councils:* the Head of Environmental Health and Licensing Services, Clifford Bell, had previously addressed a meeting of parish clerks on the value of having a plan ready to cope with any local emergency. Such plans are not obligatory but help to underpin arrangements in a community to cope with the occasional disruption from emergencies such as flooding, high winds or severe weather.
Action: The Clerk to establish whether neighbouring councils had such a plan.
Agenda item: February meeting.
- f) *Visioning event:* Members were asked to agree a date for this and agreed on Tuesday 27th January, at 8pm, in order for Trevor Leggo and Anne Bott to combine this with Wonersh.
- g) *Newsletter:* In order to keep to timetable for Quality Status qualification, the next one was due at the end of January. Copy was requested from Committee Chairmen as

soon as possible. Cllr Nicholson agreed that DNX would design to print stage, as before.

- h) *Communities in Control*: consultation on Code of recommended practice on local authority publication. This document was on circulation and comments were invited.

06/09 POLICE MATTERS

- a) *Four by Fours*: PCSO Paul Hyde advised that he had been on a joint patrol with Dorking policy, looking for 4x4s on unauthorised land. They planned to do another shortly, and hoped to do them on a regular basis, usually on a Saturday or Sunday, in the evening. Cllr Brockwell gave him the paper from the Local committee meeting in December concerning BOATs and said that he hoped the Highways and Byways committee would agree to arrange for the local officer, SCC, who had lead on this paper, to address a meeting of the parish council
- b) *Incidents in Albury*:
- There had been a couple of sheds broken into and some cars.
 - White Lane farm had a building broken into, also two cars.
 - At Edgeley Park a shed had been broken into and garden equipment stolen.
 - motor cross vehicles on St Martha's Hill.
 - A road traffic accident at Silent Pool
 - A dog on the railway track
 - Fraudulent re-direction of post
 - Tractor stolen from Yew Tree Cottage. Cllr von Radowitz advised that she had received no visit from the police, and merely a letter after a few days saying that the police would not pursue because of lack of evidence
- c) *Tramp*: Cllr Chapman advised that this person had threatened her in the Post Office. PCSO Hyde asked her to keep a record of incidents, dates and times.
- d) *PC Nick Sharpe*: The Clerk advised that he had been in contact, and would attend the February meeting. PCSO Hyde advised that he was taking PC Sharpe for a tour of the area on the coming Wednesday.

07/09 OPEN FORUM

Mr Roberts and Mr Lethbridge advised that there were a number of rumours around the village concerning the parish council's plans for developments, which were causing great concern. Cllr Brockwell replied that there were a number of ideas that the parish council was currently considering and when it had been established whether they were feasible a public meeting would be held. He stressed the following:

- Affordable housing was not being considered for the recreation ground
- Recreation facilities would be improved.
- Any affordable housing that it was possible to achieve would be for village people, and the Borough Council would not be able to alter this
- It would be up to the whole parish to decide if they wanted to go ahead with the proposals put forward by the parish council. Nothing would be done without the parish's support.
- Full notice would be given of the proposed public meeting, to ensure that as many people as possible could attend.

Cllr Nicholson believed that it was up to the Parish Council to try to find ways of improving the village, which was the reasoning behind these emerging proposals.

08/09 COMMITTEE REPORTS Highways and Byways

- a) *Bus Stop at Old Mill*: the written question submitted by Cllr Wenman at the December meeting of the Local Committee was circulated. He had asked why the bus stop and evidence from local people was not on the December agenda, despite being submitted in plenty of time. He was advised that there was insufficient time to

look at the evidence reports and undertake investigations. Cllr Brockwell advised that Cllr Wenman was to have a meeting with Mr Eshelby senior to explain why the bus stop was most appropriately situated outside the Old Mill. The matter would go to Local Committee on the 11th March.

- b) *Local Committee: report seeking views of Committee on future policy relating to BOATs: this report had been circulated , for information only.*

Action: The Highways and Byways committee was asked to discuss this at their next meeting and to bring proposals to the February meeting of the Parish Council. Cllr Brockwell asked all members to read the report, so that they could add their thoughts to those of the H&B committee.

09/09 Community Development

- a) *Carol Singing:* Cllr Nicholson reported that there had not been as many people as the previous year, but that it had been a good evening and had raised £77.00. It was **agreed** to donate this to the Friendship Club again, as no other potential recipients had come forward. The costs of £17.00 would be met from Chairman's expenses.

10/09 Open Spaces, Recreation and the Environment
No report.

11/09 Village Hall

- a) *Renewal of lease for hall and library:* Cllr Brockwell PROPOSED that members agree the renewal of the leases for the hall and library for a further five years, expiring on 24th December 2013, at a rent of £2650pa for the hall, and £150pa for the library. This was SECONDED by Cllr Nicholson, with all in favour.
- b) *Village Hall Committee:* had arranged to meet with Doug Williams, Surrey Community Action Village Hall advisor, on Monday 12th January.
- c) *Decoration:* Cllr Brockwell advised that the painting of the toilets had been completed. Some work was required to repair the floor, Cllr Brockwell had this in hand.

12/09 Planning

PLANNING APPLICATIONS RECEIVED

08/P/2125 Sherbourne Farm Cottages, Shere Road, Albury

New vehicular access off A25 (Dorking Road) and off street parking to serve Sherbourne Farm Cottage and 1 and 2 Sherbourne Farm Cottages

The planning committee had no objection to this application, but some concerns for vehicles now wishing to turn right and the temptation to do a U turn rather than travel some distance to turn round.

08/P/2152 Hurst Lea, Park Road, Albury

Detached gymnasium ands garages to replace existing garage and garden tractor shed.

The planning committee objected to this application, as the development is still out of proportion to the existing out buildings and contravenes RE2, RER5, RE6, RE9 and R7.

08/P/2191 The Hame, Blackheath Lane, Albury

Erection of detached summer house

The Planning Committee had no objection to this application, provided that the summer house was not used for residential purposes.

08/P/2212 Albury Peace, The Street, Albury

Single storey and two storey extension to existing dwelling house and entrance porches

The Planning Committee had no objection, although had reservations about the proposed balconies in a conservation area.

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

13/09

Star Energy

- a) *Minutes of the meeting held 26th November:* have not yet been agreed for circulation.
- b) *Albury I:* the timetable was slipping, and the rig was not now expected on site until the second quarter of 2009.
- c) *Community Fund:* The Produce Association did not in the end apply for funding for marquees. The Parish Council had applied for funding, via Cllr Hogben, for village gateway work: signs, the bridge and the bus shelter. The cricket club had also applied.
- d) *Liaison with Star Energy:* this would be closer once work had started, with frequent smaller meetings with the parish council rather than the present group meetings.
- e) *Footpath down New Road:* this had been discussed, and SE were prepared to consider it to make the road safe. Michael Baxter had agreed to put this to the Trustees.

14/09

Albury Landfill Site

- a) Cllr Nicholson reported that a meeting had taken place in December with SCC officials, which had made it clear that up to now the Parish Council had been under an illusion regarding the restoration of the site to forestry was concerned. It had been believed that if the original planning application stipulated a return to forestry, then this was what SITA was obliged to do. However, Alan Stones had advised that SITA could put in an acceptable alternative without having to explain why they moving away from original restoration plans, and therefore the village had no say in how the site was restored. It was likely that the site would be restored to heathland. A meeting with the new planning officer from SITA was planned for February.

15/09

Finance

- a) *Precept request for 2009/10:* Cllr Brockwell PROPOSED a precept request of £31,350, an increase of 2.45%. He drew Member's attention to the increase in the expected income from the village hall and a reduction in the previously proposed amount taken from reserves. The request of £31,350 was SECONDED by Cllr Nicholson, with all in favour.

	Chq no	Amount	Exp power
b) The following were paid out of meeting:			
93) Albury Estate: rent for hall	250	£1486.95	LGA '71
94) Albury Estate: rent for library	250	£82.22	
95) Paul Stevens: 3 months handyman	251	£300.00	
96) J Cadman: arrears in salary	252	£352.45	
97) NJM	253	£144.00	
98) Dale Fitzwater	254	£600	
99) Spectrum Homes	255	£62.50	
100) GBC: January	d/d	£131.00	
101) E Balshaw: wages: December	d/d	£506.55	
c) The following are presented for payment			
102) Inland Revenue: Tax and NIC for Dec	256	£389.18	
103) J Cadman: December	257	£861.94	
104) NJM	258	£36.24	
105) B Gas	259	£384.57	
106) M Hiley: footpaths	260	£105.00	
107) J Cadman: expenses 3 rd ¼ 2008/09	257	£307.43	

16/09

Quality Council

- a) *Criteria: training policy:* the paper was circulated to all present.
Action: Clerk to re-circulate to all and bring as agenda item for February meeting.

17/09

COUNCILLORS BUSINESS for noting or including on a future agenda,

- a) *Views Across the Tillingbourne Valley*: Rob Fairbanks, Surrey Hills AONB office, has been contacted by Surrey Wildlife with regard to applying for funding from the Star Energy fund for a project to open up the views from Newlands Corner. The Parish Council was in support of this proposal.
- b) *Bins on Heath*: Cllr Croucher requested that these be installed now, rather than waiting for the community group to undertake the work in March. This was **agreed**.
- c) *Children's party*: Cllr Gellatly thanked Cllr Chapman for the very successful children's party. As before, the Parish Council **agreed** to give the hire of the hall free of charge, and to pay for the entertainer, at £110.00
- d) *Brook Hill Railway crossing*: a car became stuck on the railway, after skidding on the icy hill. **Action**: the Clerk to write to SCC and requested that this road is salted in bad weather.

18/09 **OUTSTANDING ITEMS**

The list was circulated after the meeting.

19/09 **NEW CORRESPONDENCE**

- a) *TAG Farnborough Airport*: the findings of the preliminary public consultation on plans for growth at the Airport had contributed to the preparation of a draft Airport Master Plan, which had been published for public consultation and which was on circulation. The consultation would run until 28th February.

Routine correspondence was distributed at the meeting

20/09 **OPEN FORUM**

No further matters were raised.

21/09 **DATES OF MEETINGS:**

Full Council:

Monday 2nd February: *Mayors Visit*

Monday 2nd March

Monday 6th April

Monday 11th May *Annual Meeting*

Dates of future meetings will be determined at this meeting.

Annual Assembly:

Planning:

First and Third Mondays of the month, at 7pm,
if there are plans to determine.

There being no further business, the meeting closed at 9.30pm.