

ALBURY PARISH COUNCIL
**Minutes of a meeting of Albury Parish Council held on Monday 2nd November,
2009 at 7.30pm in the Memorial Library**

Present: Cllr J Brockwell (in the chair), Cllrs J Chapman, J Croucher, P Gellatly, R Hogben, P von Radowitz
County Cllr K Taylor
Borough Cllr D Wright
PCSO Paul Hyde
3 members of the public

In attendance: the Clerk, Mrs J Cadman

204/09 APOLOGIES FOR ABSENCE were received from Cllrs G Robinson and N Wenman.

205/09 DECLARATIONS OF INTEREST

09/214: 09/P/01478 Land Opposite Honeysuckle Cottage: Cllr Brockwell declared an interest in this agenda item.

206/09 MINUTES OF THE MEETING HELD MONDAY 5th OCTOBER 2009: these were agreed as a correct record of the meeting and signed by the Chairman.

207/09 MATTERS ARISING

186/09:164/09: CPRE Litter campaign: members noted that the litter picking package had been received and would be retained in the Village Centre.

186/09:164/09: BOAT: Ride Lane: James Browne had investigated and reported to the Clerk that the logs had been removed.

186/09:165/09: BT Payphones: The Clerk advised that her request for clarification of the status of the kiosks in Albury had been acknowledged by GBC, but nothing further had been heard to date.

Agenda item: December meeting.

186/09: 168/09: Cycle track from Albury to Shere: the Clerk reminded Members that Shere parish council had offered to match one day's work from our handyman with one day from theirs. She had walked the track and confirmed that it would take a great deal more than two man-days to clear the length. She would ask the SCC community gang to undertake this work.

186/09:177/09: Guildford Lane: Mr Assadi, SCC, had written in response to the Clerk's request for signs banning HGVs, and advised that SCC had adopted a policy of de-cluttering redundant signs and will not introduce signs "unsuitable for HGVs" as they will lose their impact. Members requested that Mr Assadi be asked to clarify this statement, and proposed a meeting on site.

199/09d: Bus stop opposite Drummond Arms: the council's handyman had been asked to repair the seat.

199/09e: Church Lane: PC Sharpe had been asked to visit Cllr Chapman to discuss the speeding traffic, but had not yet done so. PCSO Hyde would remind him.

199/09g: Chase Jumble Sale: The letting fee had been paid.

208/09 CLERK'S MATTERS ARISING

α) Past Parish Council Chairman, Mr Derek Mills: the Clerk was sad to report that Mr Mills had recently died. He had been a councillor for Albury Parish Council for 28 years, and chairman for 6 years, from 1994 to 2000. Members agreed that he had

worked extremely hard for the Council and had achieved a great deal during his years as councillor and as chairman, and passed their good wishes and condolences to his wife, Jill.

β) *Delivery of agendas and accompanying papers:* member RESOLVED that, from now on, agendas and accompanying papers would be delivered by e-mail, noting that this would represent a saving in postage and travel, as well as removing the need to rely on the post and facilitating the prompt delivery of agendas. Hard copies of all papers would be available for each councillor at the meeting.

209/09 POLICE MATTERS

1. *Countrywatch scheme:* PCSO Paul Hyde reported that this scheme had now been launched and warning signs had been distributed to all farmers and stable owners. The scheme will be advertised in the parish magazine and is in the latest police community newsletter. John Hockley had been appointed as liaison officer for this scheme, and was also traveller co-ordinator. Cllr Brockwell suggested that PC Hockley be invited to a parish council meeting, to update members on this scheme.
Action: Clerk to contact PC Hockley.
Cllr Hogben was concerned that the warning sign showed a Waverley logo, but not Guildford.
2. *Vehicle Crime:* PCSO Paul Hyde advised that he continued to leaflet cars in local car parks on a monthly basis, warning people not to leave valuables in their cars. It was proving to be effective, as last year there had been 9 car break ins, and this year 5, a 45% drop.

210/09 OPEN FORUM

- a) *Horses on the heath:* Mrs Goddard was concerned that there were a number of new horses and riders on the heath. Cllr Croucher had discussed this with Michael Baxter, who pointed out that they were able to ride where they wished on the heath. However, the driving and parking of horse boxes needed to be resolved. The Clerk would write to Ponds Farm concerning the considerate use of the bridleways.
- b) *Crown Prosecution Service:* Lynne Smith, an employee of the Crown Prosecution Service (CPS), had lived in Westonfields for the last 13 years. The CPS was endeavouring to cover neighbourhood and community meetings in order to introduce themselves. The CPS works closely with the police, and Ms Smith was pleased to learn that the biggest problem in this area was traffic and theft from cars, as other areas had very big crime problems. The CPS prosecuted traffic offences, including speeding. Ms Smith asked that if people had any concerns they should report them to the police. The plan was to introduce community prosecutors in due course, whose remit would be to get to know their area, thus saving time in background work for the CPS, and to address the needs of the community

211/09 COMMITTEE REPORTS

Highways and Byways

- a) Cllr Hogben reported as follows:

Albury Mill Bus stop: there had now been some communication between Derek Lake and the developer. In response to the developer's claim that the building is in accordance with planning permission, Mr Lake has pointed out that this does not give them authority to take away highway rights, and has threatened SCC's intention to move forward to legal action. Cllr Taylor confirmed that the next step was to seek Counsel's opinion, although SCC were reluctant to do this, because of the high cost involved.

Village Maintenance Programme: the hedge along the Sherbourne has been cut. The two man crew from GBC's Community Gang, have cleared the footpath from New Road through to Weston House.

Star Energy Community Grant: the contract for the Boundary Cottages bus shelter has been placed and it is hoped that this will be installed before Christmas. A note has been sent to 20 households giving them an update on the situation, and a couple of positive responses received. A quote has been received to do some bricklaying work for the

manhole cover, tumbled sandstone setts and sandstone rocks have been ordered from Stonescapes. The Environment Agency will be clearing the partial blockage of the Tillingbourne on the upstream side of the bridge at this location, and also from the arches in the estate wall. A further quotation is awaited for the installation of the oak posts and the post and rail, and a carpenter is sought to cut the pyramid top to the oak posts.

Traffic Calming: no further action has been taken.

b) *Public footpath no 212 Public path creation and extinguishment order 2009:* The order and map was available for inspection at the meeting.

212/09 Community Development

No actions were reported.

213/09 Open Spaces, Recreation and the Environment

a) *Greening Campaign:* Cllr Croucher and the Clerk would meet before the December meeting and go through the documentation supplied by the Campaign co-ordinators. Cllr Croucher had also received a package from the Energy Saving Trust, and a lot of the information was similar. He noted that there was a lot of work involved in launching this campaign. An open morning in the village hall was discussed, possibly on the same morning as the Produce Association plant sale.

b) *Farley Green pond:* The Clerk had not received the quotation from Land and Water and was due to meet Ed Hall the following day. **Agenda item:** December meeting.

c) *Canadian Cairn:* Cllr Croucher reported that 10 people had formed the working party that cleared around the cairn, 6 of them members of the public, and two of those children. Overhanging branches and gorse had been cleared away and a V shaped footpath had been dug out in front and filled with gravel. Particular thanks were due to David Small, who had returned with the remainder of the gravel and completed the work. The area now looked very good. David Small had also confirmed that the bench was beyond repair, which the Clerk had advised the Trust. She had also taken measurements and a picture for the Trust.

d) *Ride Lane:* The Clerk had been in correspondence with Hannah Gutteridge, Countryside Legal Officer, SCC. She had spoken to James Taylor and James Browne regarding Ride Lane, who had confirmed that the Lane will be classified as a 2 again this year. (2: *in need of some repair, eg: a short section of mud or limited rutting/erosion*). They do not therefore consider it in bad enough condition or high up enough on the priority list for improvement spending or to consider restricting traffic. Hannah referred the Council to the Surrey Hills, Off Road working group, who had just launched a campaign to educate 4x4 and other users in responsible use of byways. Signs will also be erected to enable people to report unlawful use of byways, and it was hoped that this campaign would reduce the strain of irresponsible use of the byways. Cllr von Radowitz complained about the damage caused by the number of 4x4s that used Ride Lane, and was asked by Cllr Wright, GBC representative to the Surrey Hills, to report each incident, as this would assist the campaign to de-classify this BOAT.

214/09 Planning

PLANNING APPLICATIONS RECEIVED

09/P/01478 Land Opposite Honeysuckle Cottage

Certificate of Lawfulness for an existing use to establish whether land has been used as a garden for a period in excess of ten years.

09/P/01480 Sherbourne Farm Cottages

Change of use to provide vehicular access off A25 and off street parking to serve Sherbourne Farm Cottage and 1 and 2 Sherbourne Farm Cottages

09/P/1526 and 1527 Albury Park, New Road

Change of use of whole building from retirement home (Class C2) to create 12 residential apartments (Class C3) involving internal and external alterations, Listed building consent

for internal and external alterations.

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL
09/P/1260 and 1260 Creg ny Baa Church Lane
Two storey side extension
Approved with conditions

Appeal: 09/P/00993 Kiln Hanger, Farley Heath

Two storey side extension and single storey front extension with porch following demolition of existing single storey side extension (amended plans received 3/8/09)
Appeal against refusal to be by written representations

215/09

Finance

a) *External Audit:* The Clerk tabled BDO Stoy Haywards's external auditors report on the Annual Return, and was pleased to report that the Council had received an unqualified opinion.

	Chq no	Amount	Exp power LGA '72
b) The following were paid out of meeting:			
73) fee for unpaid cheque		£6.00	
74) GBC: October	d/d	£263.00	
75) E Balshaw: wages, October	d/d	£523.00	
76) J Cadman: salary, October	360	£840.62	
77) Sports equip: goal post nets	361	£46.00	
c) The following are presented for payment:			
78) BDO – external audit	362	460.00	
79) M Hiley: footpaths	363	75.00	
80) Surrey County PFA	364	10.00	

216/09

Quality Council

No recent actions to report.

217/09

Star Energy

a) *Parish Liaison meeting 29th September:* minutes of this meeting had been circulated. Cllr Brockwell advised that there had been a number of complaints from neighbours regarding noise from the drill site. SE were trying to ascertain what was causing the problem.

b) *Star Energy Community Fund:* Applications were invited for a further year, with closing date for receipt of 31/12/09. The main qualification, as before, was that projects should be of benefit to communities in the immediate area around company operations.

218/09

Albury Landfill site

Public meeting and exhibition: It was agreed by those who had attended that this had been well organised and well run. A number of members of the public had come, and it had been necessary to organise more site visits than the two originally intended. Rick Bright had attended throughout the morning and had spoken to everyone who visited the exhibition. Members were not aware that there were any particular issues raised about the information provided.

219/09 Village Hall

- a) *Conflict on bookings:* The Clerk was hopeful that the conflict between the History Society and the Pilates Class would be resolved by the History Society moving their meeting time back by 15 minutes, and discussions currently indicated that this was acceptable.
- b) *Income:* Cllr Brockwell had completed an analysis of a 12 month period which had shown that bookings and income had increased, to just over £6,000. A number responses had been received to the questionnaires recently circulated to seek residents' views on keeping the hall, the Clerk would analyse the responses and report to the next meeting.

220/09 Parish Plan

- a) Cllr Brockwell had been unable to attend the meeting held on the 29th October, but understood from Cllr Chapman, who had now resigned from the committee, that it had been a very ineffective use of time. A great deal of time had been spent on inconsequential matters, and she noted that the committee constantly spoke of Albury Village, and excluded the parish. Most of the discussion had concentrated on traffic through the village.

221/09 COUNCILLORS BUSINESS for noting or including on a future agenda

1. *Cutting of grass verges:* Cllr Hogben advised that GBC had taken over this work from SCC, with a small budget. It might be possible for the parish council to claim back some of the money that they had expended on this work over the last year.
2. *Power of Well Being Training:* The Clerk reminded the meeting that this training, facilitated by Trevor Leggo, was to take place on Thursday 26th November at the Cranleigh parish council offices, and was available to all councillors. Cllr Hogben asked her to book a place for him.
3. *Farley Green:* Cllr Gellatly advised that there was an old gate leaning on the back of the bus shelter. Cllr Brockwell would ask Philip Goddard to remove it.
4. *Wooden posts at the bend at Little London::* Cllr Gellatly advised that the reflectors were the wrong way round. The Clerk would speak to SCC Highways.
5. *Albury Heath:* Cllr Gellatly noted that there were a number of plastic bottles left on the heath after the end of football practice on the day that the work on the Cairn had been done. The Clerk would speak to Tim Wall.

222/09 OUTSTANDING ITEMS

The list had been circulated and was noted. Cllr Chapman advised that part of Church Lane had been cut, and that the hedges in the Street had been cut back.

223/09 NEW CORRESPONDENCE

- a) *LeTrec competition 3rd October 2010*: This competition would start and end at Newlands Corner and follow the line of the North Down Way, in support of the Surrey Hills Society. Between 50 to 80 competitors were expected to take part.
- b) *Guildford and Waverley Village and Community Halls Management Committees area meeting*: to take place at Albury Village Hall on the 17th November at 6.15pm. Cllr Chapman would attend. The Clerk had agreed to provide tea and coffee, etc, for this meeting.
- c) *Albury Estate*: transfer of Estate Management Functions to Earl Percy: the Estate would continue its day to day management as currently, but all rent demands and invoices would be in the name of Earl Percy.
- d) *Surrey County Playing Fields Association*: their Annual Report had been circulated.
- e) *English rural Housing Association*: were now required to advertise their homes via Choice Based Lettings, introduced by each local authority in England. Further details were available at the meeting.

Routine correspondence was distributed at the meeting

224/09 OPEN FORUM

- 1. *Memorial Cairn*: Mrs Goddard asked if the Council intended to maintain the Cairn now that it had been renovated. This was confirmed.
- 2. *Saxon Church Christmas Cards*: Cllr Hogben advised that these were on sale.

225/09 DATES OF MEETINGS:**Full Council:**

Monday 7th December, 7.30pm
Monday 4th January, 7.30pm
Monday 1st February, 7.30pm
Monday 1st March, 7.30pm

Planning:

first and third Mondays of the month, at 7pm
If there are plans to determine

There being no further business, the meeting closed at 9.35pm