



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 4th April at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, J Chapman, P Gellatly, R Hogben, G Robinson, S Robinson, P von Radowitz
Borough Cllr D Wright
PCSO Paul Hyde
3 members of the public

In attendance: The Clerk, Mrs J Cadman

60/11 **Apologies for absence:** all members were present

61/11 **Declarations of interest:** none were made

Members were reminded that new declarations of interest would be required following the parish council election on the 5th May.

62/11 **Minutes of the meeting held 7th March 2011:** were agreed as a correct record of the meeting and signed by the Chairman, after the following amendment:

49/11c: Village Hall Car Park: 30% of £7098.07 should be £2129.42 not £3010.07 as reported. The total expenditure is therefore £5896.35 not £6777.00 as reported. Added after: *sole users of the village hall*: and Albury Estate tenants.

Matters Arising

44/11:25/11c: VAS: Cllr Brockwell and Cllr Gellatly had attended the training. They reported that the next step is to organise a site visit to identify two locations for the sign, so that it can be moved from one to the other. The cost of the unit is £2600 + vat, and an additional £995 for a data logger. A further £400 will be needed for brackets, jackets, etc.

Agreed: that Cllr Brockwell will arrange a site visit with Matt Redfern, the policeman in charge of this scheme. Cllr Gellatly will also attend this site visit.

Referred: to Facilities committee.

47/11a: Albury House: the owner has given instructions for his gardener to cut the hedge. Its re-growth will be monitored.

56/11a: Water Lane: the Clerk has written to SCC regarding the signage at the bottom of the lane but has not yet received a reply.

56/11b: Farley Green: members are referred to the minutes of the Facilities committee meeting.

58/11a: Recreation Ground: Cllr Brockwell has cleared all the rubbish and the concrete posts. Members approved further fencing on the left hand side of the disabled access, 13m in all, to reach the first sound post, at a cost of £240.00 for labour and £135 for the materials. Members also approved the replacement of the iron access gate. With grant aid, the total cost to the parish council is £250.00 and this expenditure was PROPOSED by Cllr Brockwell SECONDED by Cllr Robinson, with all in favour.

Kissing gates: Cllr Brockwell proposed the purchase and installation of 4 further kissing gates, 3 on footpath 218 and 1 on footpath 235. The cost would be £742 less 20% for the gates, and £500 labour.

Referred: to Facilities committee.

64/11

Clerks Matters arising

- a) *Parish Council elections*: The Clerk advised that there were 11 candidates for the 9 seats on the Parish Council, and an election would take place on the 5th May. She reminded Members that they must keep an account of all expenses, and that any publicity must bear the name of the publisher and printer.
- b) *Annual Assembly 18th April*: the Clerk reminded Members that the meeting, which is held for the benefit of the parish, would commence at 7pm and asked them to bring refreshments. There would be presentations from Surrey Wildlife Trust, Guildford Quilters, and William Moorwood on the Parish Plan in addition to the usual Society presentations.
- c) *Royal Wedding*: members **agreed** not to organise a celebration, as there is insufficient time to do this, but would concentrate on a celebration for the Golden Jubilee in 2012. Cllr Robinson agreed to organise this. It was noted that there is to be a party on Farley Green for the Royal Wedding.
- d) *Village of the Year competition*: Members agreed that the Parish Council would not enter the competition this year.

65/11

Police matters

- a) *Street a week*: PCSO Paul Hyde reported on this initiative, in which he aims to knock on every door in the parish, asking residents if they have any concerns, or anything they wish to report. He had covered the length of The Street two weeks previously, and the primary concern had been speeding through the village.
- b) *VAS*: PCSO Paul Hyde advised that Chilworth had installed these signs two years ago and the average speed, measuring 9000 cars over 2 weeks, had been 32mph. PCSO Hyde was happy to spend time with anyone who wished to use a speed gun, which would give a good indication of the speed of vehicles going through The Street.

Referred: to Facilities committee to look at practical options.

66/11

Open Forum: *members of the public are welcome to attend and to ask questions or make representations*

- a) *Grass in recreation ground*: Mr Lethbridge asked if this could be cut. Cllr von Radowitz advised that the contractor had been waiting until the mole problem had been resolved, which she would report on under 67/11.
- b) *Hall car park*: Cllr Wright congratulated the Council on the tarmacaking, particularly as the decision had been made at one council meeting and the tarmacaking finished by the next.

67/11

Committee reports: *Facilities*

- a) *Minutes of the meeting held 14th March*: had been circulated.
- b) *Molehills on recreation ground*: advice had been sought and the contractor had advised that it would not be possible to get rid of the moles, as poison could not be used in this area and traps were not practical. The molehills would therefore be leveled.
- c) *Grass*: The contractor would be asked to cut the grass now that the molehills had been resolved.
- d) *Dogs in the recreation ground*: reports had been received of dog mess in the recreation ground. The Clerk would purchase two signs and arrange for them to be installed. She would also consult with the Dog Warden on whether the Parish Council could impose a fine on the offending dogs' owners.
- e) *Farley Green ditches*: The owner of Carmanagh Lodge would not contribute to the cost of clearing the ditch, as he believes that his boundary stops at the top of the ditch. It was **agreed** to clear the ditch to the highway, and pay for it, and then to discuss responsibilities for the ditch, and for the sand coming from Ride Lane, with the relevant departments at SCC.

68/11

Committee reports: *Community Development*

- a) *Mill Bus Stop*: Cllr Hogben reported that he had not yet received a reinstatement scheme from Land and Water, as promised. GBC have an engineer who is prepared to undertake the work, and the drawings would cost between £400 and £500, but Cllr Hogben hoped that it would be possible to obtain the drawings from Land and Water. Cllr Brockwell asked who owned the stream, Cllr Hogben to establish this.
- b) *Village Hall car park*: Members to note that the work to the car park has been completed, although it is still intended to put down some gravel in bays 2 and 3, and Albury Estate would provide the labour. Thanks were recorded to Cllr Brockwell for managing this

project.

- c) **Allotments:** a formal letter of intent is awaited from Albury Estate.
- d) **Albury Matters:** Cllr Hogben intended for this to be published and distributed in time to advertise the Annual Assembly. He proposed that all candidates for a seat on the parish council should be listed in the newsletter, together with their photographs and up to 35 words on themselves. After debate, it was agreed that all members would do this.

69/11

Committee reports: Planning and Environment

- a) **Communications Mast: Brook Crossing:** members received an update on this issue, which was discussed at the Parish Council meeting of September 2010. They were reminded that Network Rail had met with Mr and Mrs Kelly and agreed where the mast should be set. Since then, two large trees, which would have concealed the mast, had to be cut down as they were dangerous. The mast that was installed was not the same as had been discussed and, in addition, a machine room for a cooling fan had been installed, which was emitting a noise of 53 decibels at night. Members were advised that a campaign in Cornwall regarding a similar mast had resulted in Network Rail agreeing to install a number of smaller masts instead.
A site meeting had been held with Network Rail the previous week. It was noted that they have permitted development rights. Cllr Wenman proposed that the parish council take a pro-active role in this situation, which was agreed. He knew of a specialist, through the Environmental Law Foundation, who was able to provide legal advice on environmental issues and Cllr Wenman agreed to contact him. It was noted that Surrey Hills, a legal consultee, had not been consulted.
- b) **Environment:** discussion on environmental issues will be deferred until after the Annual Meeting.

70/11

Planning:

Planning applications received and planning applications determined by Guildford Borough Council

Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

10/P/2170 Land opposite Honeysuckle Cottage, Little London

Creation of hardstanding for the parking of vehicles (retrospective application)

Approved with conditions

10/P/2350 6 Westonfields, Albury

Erect a 1970mm high wooden panel fence with concrete posts and gravel boards

Refused

11/P/00017 Cheynes, Brook Lane

Single storey front extension

Approved with conditions

11/P/00030 Edgeley Park, Farley Green

Retrospective application for the retention of hardstanding area adjacent to entrance drive for the storage of landscaping materials

Approved with conditions

11/P/00053 Left Hand Cottage, Church Lane;

Listed building consent for conversion of existing clothes cupboard into en-suite

Approved with conditions

11/P/00078 Parkside, Park Road

Installation of an oil tank to the front of the property (retrospective) and installation of a greenhouse in the rear garden (amended plans received on 24/2/11)

Approved with conditions

71/11

Finance

- a) Budget statement and end of year accounts: Members to note that the March budget statement will be tabled once the accounts are finalized for the financial year April 2010 to 31 March 2011. The end of year accounts will be tabled for approval at the June meeting, following the internal audit in late May.

72/11

Albury Landfill site and Gasrec

a) Notes from the meeting with Gasrec representatives on 28/3/11 had been circulated. Cllr Wenman reported that the meeting, with two directors, had been very helpful. It was noted that Gasrec is no longer involved with BOC, and this involvement had been one factor that had reassured the parish council initially, but that now the plant is established this is no longer of such concern. The directors had given assurances that, if Gasrec went out of business, the plant would attract a great deal of interest from rival companies and so would not be left redundant. The company was still finding challenges in selling LNG, but the situation is improving.

Odours: Gasrec are happy to work with the parish council and with Sita to establish where the odours are coming from. The directors agreed to attend the next Landfill Liaison meeting to have this debate.

Lighting: It had been pointed out to Gasrec that their planning permission did not permit lighting after 7pm, but that the site was often floodlight after this time. It had been agreed to hold a site meeting in the evening to look at this issue.

Noise: Cllr Robinson reported that this had improved and members noted that Gasrec had implemented a new valve system so that the gas is let out gradually.

Pipework: Gasrec would look at this situation and work with the parish council to see what could be done to improve the visual impact.

Village Day: Gasrec had agreed to make a grant towards the village day this year, and to pay the grant agreed last year.

Future meetings: It had been agreed to meet on a regular basis, possibly three monthly.

The Clerk would write a brief report on Gasrec for Albury Matters.

b) A meeting date with Sita is still awaited. Cllr Hogben said that the top of the site looked very bad at present, with so much equipment kept there. It was also noted that Sita lorries were driving through the village.

73/11 **Village Hall**

a) *Purchase of projector:* members were asked to consider the purchase of a projector, for presentations in the village hall, at a cost of in the region of £500. It was noted that the parish council held £1604 in reserves of the village centre grant, which could be used for this purpose. Cllr Wenman PROPOSED the purchase of a projector, SECONDED by Cllr G Robinson, with all in favour.

Referred: to village hall committee to consider how the projector should be stored and who should be able to use it. Cllr Brockwell noted that the PA system had sustained some damage whilst being loaned out.

74/11 **Parish Plan**

Cllr Brockwell reported that further meetings had been held with stakeholders. The committee planned to have a stall at the Village Open Day.

75/11 **Councillors business: for noting or including on a future agenda**

a) *Farley Green:* In response to a query from Cllr von Radowitz, Cllr Hogben confirmed that the posts to prevent cars from parking on the Green will be installed shortly, after the Electricity Board have finished working there.

b) *Tuffers Alley:* Cllr G Robinson reported this to be full of rubbish.

c) *Walkfest:* Cllr Gellatly advised that he intended to take part in this again this year, if it is taking place.

d) *Albury Trust village signs:* Cllr Gellatly volunteered to clean these and this was accepted with gratitude.

e) *Weeds at Farley Green:* Cllr Gellatly offered to spray these, at a cost of £50 for the weedkiller, which was gratefully accepted.

f) *Telephone box at Brook:* in response to a query from Cllr Chapman, the Clerk advised that GBC had not allowed the parish council to adopt this kiosk. This needs to be resolved.

g) *Pavement at Parkers Hill:* this is very overgrown. It was agreed to ask Euan Randall to clear it.

h) *Pavements:* it was noted that the piece in the parish magazine regarding dog mess had been successful, and the pavements were now clear.

i) *Secondary Glazing in village hall:* Cllr Brockwell advised that this would be installed on the

14th and 15th April.

- j) *Conservative Newsletter*: Cllr Brockwell expressed his unhappiness that credit had been taken for the landfill site, for the parish council's Quality Status, and for the plans to put facilities at Newlands Corner.
- k) *Bench at Sherborne bus stop*: Cllr Hogben confirmed that this would be installed before the Annual Assembly. He also advised that the 'no entry' sign at the bottom of Church Lane would be removed.

76/11 **New Correspondence:**

Friendship Club: Mrs Goddard, Chairman, had written to thank the Parish Council for the grant of £200.

77/11 **Open Forum**

- a) *Posts on triangle at Albury Heath*: Mrs Goddard advised that these had been knocked out. Cllr Brockwell would reinstall them the following day.
- b) *No entry sign*: Mrs Kerslake asked why this was to be removed, as people would not know which way to go. Cllr Hogben advised that it was to be replaced with a smaller one, more in keeping with the situation.
- c) *Car Park at Silent Pool*: Mr Lethbridge asked what was happening here. Cllr Wenman advised that a number of trees had to be removed as they were dangerous. Surrey Wildlife Trust, who have responsibility for the area, are planning to restrict the car park to exclude commercial vehicles by using bell shaped bollards. There are also plans for Newlands Corner, but these will need to be submitted to GBC.

78/11 **Dates of meetings**

Annual Meeting Monday 9th May

Annual Assembly: Monday 18th April, 7pm.

Planning and environment: 25th April

All future meeting dates and times to be determined at the Annual Meeting.

There being no other business, the meeting closed at 9.40pm. Cllr Wenman noted that this was the last meeting of this term of the parish council and he thanked everyone for the enormous effort they had put in over the last four years, and wished them good luck in the forthcoming elections.

Dated this day 28th day March 2011

Signed: J Cadman, *Parish Clerk*