



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

**Monday 11<sup>th</sup> June 2012 at 7.30pm**

In the **Village Hall** for the transaction of the under mentioned business.



**Present:** Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, K Kinnes,

G Robinson

Borough Cllrs R Billington and D Wright

PCSO Paul Hyde

Lizzie Utley, Surrey Community Action

11 members of the public

In attendance: the Clerk, Mrs J Cadman

115/12 **Apologies for absence:** were received from Cllr A Kinnes and Cllr P von Radowitz. County Cllr K Taylor had also sent apologies.

116/12 **Declarations of interest:** none were made.

117/12 **Housing Survey:** members received a presentation from Lizzie Utley, Surrey Community Action, on the results of the Housing Needs survey. The survey had showed that most people were well housed. People had been asked whether they were in favour of a small development of affordable housing and this had received good support. The question asking how many homes should be build received a wide range of answers from 0 – 200, but 20 properties seemed about the right number, in a mix of 1, 2 and 3 bedroom houses. The majority would be rented, although 2 out of the 11 households who indicated that they were in need of housing said that they could afford to go the shared ownership route. The majority of these people were adults, although there were two respondents under 18.

The report has been made available to the Parish Plan committee, the Parish Council and GBC. The report will be reviewed by the Parish Plan committee and a decision taken on the next step, in liaison with Gershon. One step will be to encourage those people in need of housing who are not currently on the GBC housing register to get their names down.

A decision needs to be made on where to go with this survey. The results should be discussed with all interested parties, and the housing issues looked at. Consultation with the community will probably engender a better response to the Parish Plan questionnaire.

#### *Questions:*

Mrs Caton believed that local affordable housing should be for the local community. Lizzie confirmed that there would be an agreement to ensure that successful applicants had a local connection.

William Moorwood stated that the Parish Plan will address the issue of who in the parish actually needs housing. Where this housing goes can be solved later. He commended the 33-35% response rate for the housing needs survey, and said that he hoped the Parish Plan questionnaire would do better.

Cllr Hogben suspected that there were more people on the housing list with local connections than had answered the survey. He asked if it was possible to find out why they had not responded. Lizzie advised that some of that information would be confidential, but it was true that sometimes people felt that this sort of survey would not make a difference to them.

Cllr Wenman commended the potential support for affordable housing from the local community. The Parish Plan committee will strive to make sure they get as high a response as possible to the questionnaire, in order to continue this work.

118/12 **Minutes of the Annual Meeting: 14<sup>th</sup> May 2012:** were agreed as a correct record of the meeting and signed by the Chairman.

119/12 **Matters arising**

*Albury Hall Rent Review:* the Trustees of Albury Estate considered the Council's request to waive the rent review this year. They decided that it was not possible to do this but, as a gesture of goodwill, were willing to phase the rent review so that it went up by half the amount this year and by the remainder next year. The effect of this was that the rent for the hall would be £2783.50 this year and £2907.00 next, and the library would be £157.50 this year and £165.00 next. Members agreed to accept this gesture of goodwill.

*98/12a: Green spaces:* Cllr Brockwell, Cllr von Radowitz met to discuss the map, provided by GBC, which purported to show the green spaces in the Borough. The Borough Council had asked for assistance in any discrepancies or errors and Cllr Brockwell had revised the map, with assistance from Albury Estate. The Council have a copy of the revised map submitted to GBC.

*100/12: Vehicle for PCSO Hyde:* The Clerk had written to Chief Superintendent Gavin Stevens, but had not yet received a reply.

*100/12:1: Olympic cycle race:* the meeting with the police and local councils was arranged for Monday 11<sup>th</sup> June, the date of this meeting. Sgt Karen Paige undertook to meet with Albury Parish Council on a separate occasion, and had now suggested the 20<sup>th</sup> June at 7pm. The Clerk would organise this meeting by e-mail exchange.

*101/12: Provision of Places at Tillingbourne School:* A letter of support of the McCann's appeal has been written.

*113/12b: Antique Class:* the Clerk has spoken to Mr Elliot concerning the state of the tables.

*113/12d: Meeting with Planning department:* this would take place shortly.

*Library Clock:* Cllr Brockwell asked the Clerk to seek an update on the progress of the repair.

120/12 **Clerks Matters arising**

*98/12c: Website:* The Clerk reported that she and Mrs Carole Robinson had been working on the development version of the site, adding and updating information, with the assistance of Rob Thomson from Maratori when needed. The plan was now to release the development version to Cllr Hogben on the 18<sup>th</sup> June, so that he could advise if he saw any errors or omissions, and then to release the development version to all councilors on the 25<sup>th</sup> June for them to do the same. The website would go 'live' on the 1<sup>st</sup> July, and this would be advertised in the next edition of *Albury Matters*. The Clerk emphasized the enormous amount of work Carole Robinson had done both at the assessment stage and now in updating the website, and Members recorded their thanks.

121/12 **Police Matters**

PCSO Paul Hyde reported as follows:

a) *Jubilee Tuesday:* a row of cars in the Street at Albury had had their windows smashed by what appeared to be an axe. There had been three more cars attached in Dorking Road Chilworth and a couple in the Horsleys. PCSO Hyde had been advised by a member of the public that a man in a white van had

been making rude gestures to the Jubilee flags in the village as he passed them, however the cars attacked in Chilworth were outside houses where there were no flags, which indicated that this might just be a coincidence. Cllr Wenman asked everyone to be vigilant and to be aware of their own personal security.

b) *Shed break-ins*: there had been 15 break-ins to sheds in Peaslake and Farley Green, and the previous day a house had been broken into in Chilworth. PCSO Hyde asked people to report anything suspicious, and to take car numbers.

122/12 **Open Forum**: *members of the public are welcome to attend and to ask questions or make representations*

a) *Village Hall Car Park*: Patrick \*\*, the owner of 'Not the Old Pharmacy' referred to the recent decision of Albury Estate to only allow residents to use the far bay of the car park, under permit. He appreciated that this had come about as the car park had become full of residents' cars, and was needed for users of the village hall, but noted that now the car park was almost empty at weekends. Residents cars now had to be parked on the Street and were vulnerable to damage, including the damage caused over the Jubilee weekend. He suggested that the Parish Council publish the village hall bookings on the notice board or via e-mail to residents, so that residents would know when there were no bookings in the hall and were able to use the car park at that time. Cllr Wenman acknowledged the difficulty for residents, but pointed out that if hall users were unable to park they would go elsewhere. The hall had been running at a loss for a very long time, and would inevitably have to be shut down if it was not used more. However, he agreed that the village hall committee would look at the car parking issue again and see if there was a compromise that could be suggested to the Estate.

123/12 **Committee reports**: *Facilities*

Cllr Brockwell reported as follows:

a) *Farley Green ditch*: work on the ditch had been completed in one day and the spoil taken by the landfill site. Thanks were recorded to Steve Horton for agreeing to this. Cllr Brockwell is due to meet with the new Countryside Officer shortly to look at Ride Lane.

b) *Recreation ground: safer surfacing*: the order has been placed.

c) *Albury Heath: bins*: Cllr Brockwell has repaired these and they are all back in working order.

d) *Parking on grass at the junction of Westonfields and Church Lane*: Cllr Brockwell will take a look.

e) *Footpaths*: Cllr Brockwell has asked Matt Hiley to strim a number of footpaths. Cllr Brockwell asked members to advise him if they saw a footpath that needed strimming.

f) *Sherborne footpath*: Cllr Brockwell had sent an e-mail to Dennis Wheeler, as the pavement is the responsibility of GBC.

g) *Maintenance Items*: Cllr Brockwell and Cllr Hogben have prepared a list of things that need doing across the parish.

h) *VAS*: Cllr Brockwell had e-mail Matt Redfern regarding the results of the VAS survey. He had been advised that there was only one set of results in the last six months that had not been corrupted. When the units are working properly, the results will be published.

i) *Traffic Calming*: there had been a presentation at Denbies, which Cllr Brockwell had attended. A trial run in Shamley Green would involve taking away most of the road markings, and encourage parking in the road, in the belief that these measures would force drivers to slow down.

j) *Bin at Farley Green bus stop*: this would be reviewed by the Facilities Committee.

124/12 **Committee reports**: *Community Development*

Cllr Hogben reported as follows:

a) *First Aid Volunteers and De-fibrillators*: following e-mail agreement, 2 de-

fibrillators had been delivered to the Clerk and a further de-fibrillator is on order. The first 2 de-fibrillators were given to the Council free of charge, the 3<sup>rd</sup> is to be paid for, at a cost of £895, to be taken from capital reserves. Members considered the siting of the 3rd de-fibrillator and it was **agreed** that this one should be placed at the William IV public house at Little London. The first two de-fibrillators are placed at Westonfields and Farley Green bus stop, so there is even cover of the parish.

- b) *Diamond Jubilee Celebrations*: the weekend of celebrations was pronounced a great success, with Albury one of the best dressed villages in Surrey. The Dowager Duchess planted an English Oak tree on the Heath on Sunday morning, the best dressed house was judged on Sunday afternoon and the celebrations culminated in the Party in the Park on Monday 4<sup>th</sup> June. The Clerk was asked to write to Drew Nicholson, Chairman of the Jubilee committee, and Lisa Keech, thanking them for a wonderful weekend and all their hard work to ensure that it happened.
- c) *Albury Matters*: a special commemorative issue will be published shortly. The 8 page edition, to include photographs from the Jubilee celebrations, will cost an extra £225.00. Cllr Hogben PROPOSED that this extra expense be agreed. This was SECONDED by Cllr Robinson, with all in favour.
- d) *Village Shop and Post Office*: The Royal Mail have written to confirm that they do not intend to move the sorting office back to Guildford, as a result of the representations from the Parish Council and the Duke of Northumberland. The Post Office are leaving things as they are at the moment, but have made it clear that they want to make the post office an open counter one, which would mean that the postmaster would lose £10,000 income. It was noted that there had been no support from our MP.
- e) *De-cluttering campaign*: there are still some plastic posts that need to be replaced with more rural oak posts. This will necessitate either using reserves or getting sponsorship. There are two 'Health and Safety' eyesores at Vale End, erected by SCC, which need replacing with oak post and rail. The cost will be £450.00. **Agenda item**: July meeting

#### 125/12 **Committee reports: Village Hall:**

- a) *Purchase of tables*: the order had been placed for 4 smaller tables to replace 2 big tables that had reached the end of their useful lives, and Cllr Brockwell expected them to be delivered the following day.
- b) *Village Hall meeting*: this is to be arranged.

#### 126/12 **Committee reports: Planning and Environment**

**Planning**: *Planning applications received and planning applications determined by Guildford Borough Council*

**Applications received**: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

**Applications determined by Guildford Borough Council**

The updated list for 2012 is attached as **Annex 1**

#### 127/12 **Finance**

- a) *Annual Return*: Members receive and approved the Annual Return to auditors for 2011/12 and completed and approved the Annual Governance report. These had been circulated prior to the meeting, together with the Internal Auditors report. The Internal Auditor had found everything in order and no matters to raise to the Council.
- b) *Cheque list*: for the year to date from 1/4/12 was circulated prior to the meeting.

#### 128/12 **Albury Landfill site:**

The Clerk continues to request a meeting.

#### 129/12 **Jubilee Celebrations:**

This item was dealt with under *Committee Reports: Community Development*

130/12 **Parish Plan:** a meeting had been arranged for Wednesday 13<sup>th</sup> June.

131/12 **Councillors business:** *for noting or including on a future agenda*

- a) *Committees:* Cllr Wenman asked all committees to review their objectives at their first meeting of the new year, and to report back at the next full Council meeting.
- b) *Lockhurst Hatch Lane:* Cllr Gellatly reported that cars belonging to the family at Lockhurst Corner were parking on the grass at the end of Lockhurst Hatch Lane. The family has also taken out the pedestrian access to make a vehicular access. The Clerk was asked to write to the family and ask them to use their driveway.

132/12 **New Correspondence**

No new correspondence has been received.

133/12 **Open Forum**

- a) *Church Lane:* Mrs Caton referred to the planning application for the house in Church Lane, and was concerned about the impact of building vehicles in a narrow road.

134/12 **Dates of meetings**

Full Council: 2nd July, no meeting in August

Community Development: 23<sup>rd</sup> July

Facilities: 25<sup>th</sup> June

Planning: 2<sup>nd</sup> July, 23<sup>rd</sup> July.

Village Hall: to be advised

There being no other business, the meeting closed at 9.35pm.