



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 2nd July 2012 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, A Kerslake, G Robinson, P von Radowitz
Borough Cllrs R Billington, D Wright
2 members of the public

In attendance: The Clerk, Mrs J Cadman

135/12 **Apologies for absence:** were received from Cllr K Kinnes

136/12 **Declarations of interest:** none were made

137/12 **Minutes of the Meeting held 11th June:** were agreed as a correct record of the meeting and signed by the Chairman, after the following amendments:
119/12:98/12a: green spaces: end of first sentence, replace Borough with Parish.
121/12a: Jubilee Tuesday: penultimate sentence: delete *no* from *where there were no flags*. To read: where there were flags.
122/12a: village hall car park: Patrick Stevens.
124/12a: first aid volunteers and de-fibrillator: second line: a further defibrillator is to be ordered.

138/12 **Matters arising**
119/12:100/12:1: Olympic Cycle Race: Cllrs Hogben and Robinson met with PC Karen Paige and two other police officers. Cllr Robinson reported that the police currently have very little information on the Olympic event and had referred members to the Go Surrey website, which had little or no information at all. The cycle race does not enter Albury, but the village will be affected as the A25 will be closed to traffic and traffic will be diverted through Albury. Cllr Robinson would update the Council as he received further information from the police, which they had undertaken to give him.

The Olympic torch: will go through Albury, but on the bus rather than on foot. It was **agreed** that the Parish Council should disseminate information to the Parish once this is received. Cllr Taylor would be advised that the Council has been given very little information to date.

119/12: Memorial Library Clock: this should be ready by the end of July.

122/12:a: Village Hall Car Park: this will be discussed at the next meeting of the Village Hall Committee on the 16th July.

131/12:b: Lockhurst Hatch Lane: The Clerk had written to the family who are parking their cars on the grass, and also alerted the police to this issue. PCSO Paul Hyde has paid a visit.

PCSO Paul Hyde: has been given back a police car as a result of the number of burglaries in the area.

Section 106 monies: the clerk has not received a response from Mary Anne Pryor regarding the proposed meeting with her and Dennis Wheeler.

It was **agreed** that the Clerk would copy the relevant committee chairman into appropriate e-mails. The Matters Outstanding list would be revived, to include Members' matters.

139/12 **Clerks Matters arising**

120/12:98/12c: Website: it had been planned for the website to be re-launched on the 2nd July. Because of problems obtaining a new picture for the header, this had not been possible, and it was now hoped to re-launch within the week.

140/12 **Police Matters**

In the absence of a representative from the police, or a report, Members were advised that there would be no further action taken concerning the vandalism to cars on Jubilee night, unless new evidence came to light.

141/12 **Local Government**

Draft proposed Code of Conduct had been circulated. As this cannot be adopted by Parish Councils until after it is adopted by GBC, at their Council meeting on the 5th July, and has to be adopted as soon after the beginning of July as possible, when the old Code of Conduct became obsolete, members **agreed** that the Council should meet on the 9th July at 6.30pm to ratify the new Code.

142/12 **Open Forum:**

- a) *Water Lane:* the road name sign is missing.
- b) *Blackheath Lane:* this lane needs a new stop sign or white lines. Highways have been advised of this.
- c) *Church:* the sign to the Church is very overgrown. The Clerk will raise this with the PCC.
- d) *Recreation Ground:* Mr Lethbridge asked if the Parish Council intended to spend no more money on the recreation ground. The Chairman advised that the Parish Council wished to be able to spend S106 money on other projects in the Parish as well as on the recreation ground, not instead. Mr Lethbridge requested that the Parish Council set up a working party to look at the facilities in the recreation ground in conjunction with the neighbours.

143/12 **Committees:**

Each Committee Chairman was requested to update their committee's action Plan for inclusion in the Parish Council Business Plan, and to provide this to the Clerk in time for the revised Business Plan to be presented at the September meeting.

144/12 **Committee reports:** *Facilities.*

- a) *Minutes of the meeting held 25th June:* draft minutes had been issued to Cllr Brockwell, who reported as follows:
 - i. *Reflectors at the bend at Little London:* As Highways have still not rectified this, Cllr Brockwell undertook to deal with the reflectors.
 - ii. *Closure of Ponds Lane:* Cllr Gellatly will take down the closure sign for the summer and store it. Cllr Brockwell will advise SCC footpath officer that this has been done. The sign will be re-instated 14 days before the 1st November, when the closure will come back into force.
 - iii. *Footpaths:* Cllr Brockwell has sent the list of footpaths to be strimmed to Matt Hiley. Cllr Brockwell confirmed to Cllr von Radowitz that the footpaths in Farley Green would be added to the list.
 - iv. *Farley Green layby:* Cllr Brockwell would estimate the number of sleepers needed. The Clerk would check with Highways on the correct method of installation. The area will then be backfilled.
 - v. *Noticeboard outside Lampards:* this will be installed outside Lampards, on its own post rather than on the wall.
 - vi. *Recreation Ground:* the Clerk to speak to the fencer about starting work on the fencing. The architect at Albury House has advised that they will remove the leaning sycamore.
 - vii. *Triangle of grass of Lockhurst Hatch Lane:* PCSO Paul Hyde has visited

- the residents of the adjoining house and the amount of parking has reduced. Cllr Brockwell and Cllr Gellatly will install 2 posts at each end.
- viii. *Byway 240:* the vegetation will be strimmed. SCC's Countryside Access team's budget has been spent until 2013, but there is some money for maintenance. SCC will trim down the vegetation and the ditch will be dug out and a hump installed across the track to divert the water. The Clerk will ask Sita to take the soil into the landfill site. The Parish Council will pay for the cost of removing the soil, at approximately £100.
 - ix. *Ride Lane:* Cllr Brockwell walked the entire length with the Countryside Access officer, who is interested in giving the Lane the same treatment as Ponds Lane. She is looking at the possibility of creating some grips, to stop the water from filling the ditch on Farley Green. Cllr Brockwell undertook to write to John Hilder about the ditch at its lower end on Farley Green, as SCC has a legal duty to take the water from the Parish Council's ditch into theirs, and it is currently full and unable to take more water.
 - x. *Village maintenance:* Cllr Brockwell has drawn up a list and this will be circulated to members of the committee.
 - xi. *Edge of Road at Klingsfield:* this is broken away. The committee might consider taking this on as a project.
 - xii. *Parking at Westonfields:* The car which is currently half on the road and half on the verge will be removed by the owner. It was noted that the refuse lorry cuts the corner and churns up the grass kerb. It was suggested that the housing department at GBC be spoken to regarding the garages, to ask them to ensure that they are let to local people when they become vacant.
 - xiii. *Waste Bin at Farley Green:* the Clerk will write to Parks at GBC and ask them to replace this very dilapidated bin.
 - xiv. *Creosote Bus Shelters:* the Clerk will ask Mr Woodhatch if he would take on this work.
 - xv. *Farley Green bus stop:* Cllr Brockwell will undertake the necessary repairs.
- b) *Albury Heath:* it was noted that a bin is missing, and that it is the one that was repaired.

145/12 **Committee reports:** *Community Development*

- a) *Next meeting:* Monday 23rd July.
- b) *Jubilee Photograph:* Cllr Hogben reported that this had been produced and would now be mounted and framed. A copy had been made for the Parish Council stand at the Produce Show, because of concerns that the original would be damaged. This would be used to sell smaller copies of the picture, to raise funds towards the final costs of the Jubilee celebrations.
- c) *Albury Matters:* the special Jubilee edition had been published and sent out. It was agreed that this was a wonderful record of the celebrations in Albury and Cllr Wenman proposed a vote of thanks to Cllr Hogben for having edited and produced it, which was unanimously agreed.
- d) *Post Office:* there had been no further developments. Cllr Hogben proposed that another meeting be held with Michael Baxter and with Harry to discuss the next move. This was **agreed**.
- e) *De-cluttering campaign:* Cllr Hogben and Cllr Brockwell would liaise.
- f) *Post and Rail fencing at Vale End:* this would be discussed at the committee meeting.

146/12 **Committee reports:** *Village Hall:*

- a) *Meeting:* this has been arranged for Monday 16th July at 7.30pm. There was currently nothing further to report.

147/12 **Committee reports:** *Planning and Environment*

Planning: *Planning applications received and planning applications determined by*

Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

The updated list for 2012 had been circulated.

148/12 **Finance**

- a) *Management Report to 1/7/2012:* had been circulated prior to the meeting
- b) *Cheque list:* for the month of June had been circulated prior to the meeting.
Total outgoings for the month amounted to £4380.25.

149/12 **Albury Landfill site:**

Emma Gale had asked that a meeting be postponed until September, due to the pressure of work for both herself and for Steve Horton. This was agreed.

150/12 **Jubilee Celebrations:**

- a) Drew Nicholson, Jubilee Committee Chairman, had written to thank the Parish Council for its support and for the grant of £500.00 *'which was enormously helpful in getting the event off the ground, which was greatly enjoyed by some 600 or more residents and their families.'*

151/12 **Parish Plan:**

Cllr Brockwell announced his wish to stand down from the Parish Plan committee and asked that someone else take his place. He expressed his concern about the direction the questionnaire is taking and it was **agreed** that a meeting would be arranged between Cllr Wenman, Cllr Brockwell, Cllr Hogben and William Moorwood in order to discuss this.

152/12 **Councillors business:** *for noting or including on a future agenda*

- a) *Co-option of Councillor:* Cllr Wenman asked that the vacancy be advertised again before co-option took place at the September meeting.
- b) *Flooding at the bottom of Brook Hill:* Cllr Gellatly asked that this be reported to Highways.
- c) *Licensing Service:* for Andre Pearson will take place in August.
- d) *Broadband:* Cllr Brockwell had received a communication from Walter Wilcox in this respect. It seems that at present Shere exchange is not scheduled for enhancement yet. Cllr Hogben advised that SCC is due to make a decision on the 24th July, however Walter Wilcox does not think that whatever Surrey does will make a difference. Steve Scott intends to investigate this and will report to the Council in September.

153/12 **New Correspondence**

Blackheath common - Higher Level Stewardship Campaign: Michael Baxter, Albury Estate, wishes to consult with the Parish Council regarding the Estate's proposal to carry out further tree felling work in connection with this scheme, on part of Blackheath Common. Councillors agreed to support the proposal.

154/12 **Open Forum**

- a) *Cyclists:* Mrs Goddard expressed her concern about cyclists who, when accessing the A25, don't go to the left and then around as they should, but go straight across.
- b) *Ponds Lane:* Cllr Wright advised that this BOAT is now open for the summer and asked if members had any views on its condition. Cllr Gellatly had noticed fewer 4 x 4s, possibly because the lane was now less exciting. Cllr Brockwell advised that there is a tree down at the far end, which will be removed as 4 x 4s go round it at present.

155/12 **Dates of meetings**

Full Council: no meeting in August, 3rd September
Community Development: 23rd July

Facilities:

Planning: 23rd July.

Village Hall: 16th July

There being no further business, the meeting closed at 9.20pm.