



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

**Monday 1<sup>st</sup> October 2012 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, A Kerslake,

K Kinnes, G Robinson, S Scott, P von Radowitz

County Cllr K Taylor

Borough Cllrs R Billington, D Wright

PCSO Paul Hyde

In attendance: The Clerk, Mrs J Cadman

183/12 **Apologies for absence:** all members were present.

184/12 **Declarations of interest:** none were made

185/12 **Minutes of the meeting held 3<sup>rd</sup> September:** were agreed as a correct record of the meeting and signed by the Chairman.

186/12 **Matters arising**

*167/12:138/12: Library Clock:* The Clerk had made arrangements for it to be returned to the Horologist, as it had not worked since it had been re-hung, but it was now working, so it was agreed that she would monitor the situation.

*167/12:142/12c: Church:* the PCC have been asked to deal with the overgrown sign. This has not yet happened: item moved to *Outstanding matters*

*167/12:160/12: parking on grass triangle at Lockhurst Hatch:* the problem continues, the Clerk has written again and the police have been asked to take action again. PCSO Hyde advised that PC Taylor had visited this morning and had warned the occupiers of the illegality of their actions. Cllr Gellatly advised that a motor bike was parked on the triangle this evening, PCSO Hyde would advise PC Taylor accordingly.

*168/12a: SCSP&TC Annual Meeting:* members to receive a report from Cllr Kerslake.

*168/12b: Tour of Britain:* Albury Estate agreed that residents' cars could be parked in the hall car park on the 16<sup>th</sup> September.

*170/12c: Hedge in Church Lane:* The Clerk has written to Albury Estate. Moved to *Outstanding matters*.

*180/12b: Hedges:* the Clerk has written to the owners of Albury House and Albury Lodge. Moved to *Outstanding matters*

*180/12c: Grit Bin in Church Lane:* the Clerk has asked GBC to replace this.

187/12 **Chairman and Clerks Matters arising:**

a) *Dowager Duchess of Northumberland: a tribute:* Cllr Wenman had attended the private funeral this afternoon, which had been a very moving service. The Duchess was clearly very much loved. It had been decided not to send flowers on this occasion, as the flowers were organized by the family, but to send a tribute at the Memorial Service. It was understood that there were to be two Memorial Services, one in Albury and one at Alnwick.

b) *Section 106:* Cllr Wenman reported that he had had a very useful meeting with Mary Anne Pryor. She is responsible for ensuring that S106 contracts are adhered to, in that the developer pays the money and the appropriate GBC department spends the money within the scope of the contract. GBC maintain a database called the Community Ideas Database, which is a list of ideas/requests by parishes for S106 monies. Planners should refer to this when negotiating with developers so that S106 agreements reflect local needs as

best possible. Planners negotiate S106 agreements as part of the planning application and therefore the Parish Council should make specific applications to GBC when it first becomes aware that a development may take place. Each S106 agreement has a specific beneficiary: Parks, Highways, Education, etc, and it is very hard to change the beneficiary of an agreement after it has been signed.

There are 2 S106 agreements in place for Albury: The Old Mill and Mill house, where there is £7058.11 left to spend, and £24,898 from Albury Park. The beneficiary in both cases is GBC Parks. The agreement for the Old Mill requires the money to be spent on 'parish playgrounds or community sports facilities in Albury Parish'. The agreement for Albury Park seems to be more open but is non the less restricted to recreation.

Within the scope of GBC parks, it seems that the following may also be possible: allotments; a new public open space; a nature or 'trim' trail; tennis courts. A key element is that the land must either be owned or on a long lease by GBC or the parish council. 1/3 of the money can be allocated to the future upkeep of capital items.

#### 188/12 **Police Matters:**

PCSO Hyde reported that burglaries and shed break ins continued to be a big problem in the area, and that the police were patrolling and following up leads. They were also using devices such as automatic number plate recognition in order to compile a history and evidence of vehicle movements.

PCSO Hyde stressed that people need to look to their security. It had been observed that even when people were given locks by the police they were not using them and, as a consequence, suffered further burglaries. Cllr Billington advised that he chairs the Police Committee and the committee had been advised that burglaries would be cut by 1/3 if people locked up.

Cllr Gellatly and Cllr von Radowitz commented that they are both members of Countrywatch, but they don't receive any local news. PCSO Hyde will speak to John Hockley in this respect.

Cllr Hogben would consider an article in *Albury Matters*, advising people to be aware and to report suspicious activity to the police. PCSO Hyde would give him further information.

PCSO Hyde reported that two cars had been stolen in the village, but had been tailed by a police car that was patrolling locally and had been recovered.

#### 189/12 **Open Forum: members of the public are welcome to attend and to ask questions or make representations:** no matters were raised.

#### 190/12 **Committees:**

#### 191/12 **Committee reports: Facilities.**

- a) *Members received a report from Cllr Brockwell as follows:*
  - i) *Posts around the edge of Westonfields:* these were intended to protect the grass from cars. The Clerk to speak to GBC to see if these would be permitted
  - ii) *Committee to review facilities on the recreation ground:* this will have been put in place by the time of the next meeting.
  - iii) *Goal posts on recreation ground:* this had been repaired and will be reassembled and put back in place shortly.
  - iv) *Water leakage at Shophouse Lane and at Sherborne:* the one at Shophouse Lane has been reported on a number of occasions and a reply is still awaited from Thames Water. Cllr Scott reported that their escalation department was expecting someone to visit shortly, and he would monitor this.
  - v) *Japanese Knotweed on Farley Green:* this has been reported to GBC
- b) *Farley Green ditch:* this is overflowing and a small amount has gone into Amber Heights drive. Cllr Brockwell had written to John Hilder about this and about SCC's responsibility for clearing their section of ditch.
- c) *Ride Lane:* the question of a seasonal closure was discussed. Cllr Brockwell advised that James Taylor, SCC Rights of Way, had decided that, as the Lane is

on sand, it will drain itself. Cllr Wright, who chairs the committee on BOATs, said that the residents of Farley Green need to keep up pressure to get a seasonal (TRO) closure for this BOAT and that there are currently not enough letters of complaint to generate any action. Cllr Wenman suggested that a campaign should be started. Cllr Hogben will put a piece in *Albury Matters* in this respect.

- d) *172/12c: Canadian Maple*: The Clerk has written to the Canadian High Commission.

192/12 **Committee reports: Community Development**

- a) *Members received a report from Cllr Hogben*:
- i) *De-fibrillator*: the third de-fibrillator had been received, but the storage case was still awaited. Cllr Hogben and the Clerk would agree on a date for the training. Cllr Taylor had agreed to provide £1,000 from his allowance towards the cost of the de-fibrillator, and thanks were recorded.
  - b) *Cost of hanging Jubilee picture*: £42.64. This is the last Jubilee cost. The picture hangs in the village hall and Cllr Hogben recorded thanks to Cllr Brockwell and Mr Keech for their assistance. The A3 photos that were sold at the Produce Show have been received and the mounts and frames have been ordered.
  - c) *Albury Matters*: Cllr Hogben intended for the autumn edition to be published before the end of October.
  - d) *Fund Raising Disco*: this had achieved a profit of £868, which covered the shortfall on the Jubilee celebrations and left an excess of £318. This excess would be used for community projects, but no decisions would be made at present.
  - e) *Vale End Post and Rail fence*: it is hoped that Albury Estate will share the cost, and the work is still awaiting an opportunity to be completed.
  - f) *Post Office and Village Shop*: nothing to report at present.

193/12 **Committee reports: Village Hall**:

1. The Clerk would write a piece for *Albury Matters* regarding the need for a new booking clerk.
2. *Old web-site*: It is not possible to transfer *albury.co.uk* to the Parish Council's name from that of Nicola Johnson. It was agreed to let the site expire, and then purchase the name when it comes available. Cllr Wenman agreed to monitor this.
3. *Quiz night 10<sup>th</sup> November*: Cllr Kerslake will write a piece for *Albury Matters*. Lisa Keech will get involved if she is well enough and Cllr Kerslake will support her.

194/12 **Committee reports: Planning and Environment**

**Planning**: *Planning applications received and planning applications determined by Guildford Borough Council*

**Applications received**: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

**Applications determined by Guildford Borough Council**

The updated list for 2012 had been circulated.

*Albury House*: the committee had agreed that the listed building curtilage should stay as at present and that any housing approved should include an element of affordable or low cost housing.

*Meeting with Tim Dawes*: Cllr Billington confirmed that Mr Dawes was happy to meet. Cllr Gellatly would arrange this.

195/12 **Finance**

- a) *Management Report to 1/10/2012*: had been circulated prior to the meeting. Discussion ensued on the benefits of presenting the accounts in a different format, to show monies owed as well as received, and to divide once-off

invoices such as insurance so that the cost did not impact all in one month. It was, however, recognized that the Parish Council operates on a Receipts and Payments basis and the accounts package is set up to reflect this and will therefore only show actual financial movements in the account. This was accepted and agreed.

- b) *Cheque list:* for September, had been circulated prior to the meeting.

196/12 **Superfast Broadband:**

A report from Cllr Scott had been circulated prior to the meeting. Cllr Scott advised that it was hoped that this would be installed in Albury by the end of October, but that there was no firm date yet. It was expected that the project would be completed by the summer of 2014.

197/12 **Albury Landfill site:**

Sita had recently submitted details of a 25 year landscape and ecology plan and details of a programme of archeological work, conditions of planning permission ref GU10/1877 concerning restoration of the landfill site. Sita had advised that they plan to complete the final section of restoration in 2013, followed by a 5 year period of monitoring.

The Parish Council wish to remain involved on the proposed monitoring committee, as representative of the local community.

Cllr Brockwell proposed a walk of the perimeter of the site, where a large amount of rubbish has blown off the site.

198/12 **Igas Well site:**

In response to application no 2012/0109/PS, the Council had expressed concern regarding Health and Safety, at the point where the tanker fills with gas.

199/12 **Parish Plan:**

The Parish Plan questionnaire has been delivered and a meeting had been arranged for the following day to decide how it would be collected back in. Cllr Brockwell was concerned that a number of people had not received the questionnaire yet, but it was noted that it was being delivered with the Parish Magazine, and this relied on volunteers' time. The hope was expressed that a good response would be achieved. Cllr Kinnes offered her assistance with the analysis of the returned questionnaires. Cllr Brockwell pointed out that the next stage from a Parish Plan is a Neighbourhood Plan, and this is an expensive exercise.

200/12 **Outstanding Matters:** This was received and the contents noted.

201/12 **Councillors business:** *for noting or including on a future agenda*

- a) *Recreation ground access:* Cllr von Radowitz reported that garden rubbish had been dumped outside the vehicular access gate.
- b) *Farley Green Pond:* Cllr von Radowitz said that she had seen no evidence of Tadpole Water Gardening, who have the contract to maintain the pond, having visited recently. Following the recent sad death of a dog, which had apparently jumped into the pond the day before it died, it was agreed to have the water analysed.
- c) *Tuppers Alley:* the middle light is not working.
- d) *Albury Matters:* it was agreed that there should be a piece asking people not to help themselves to salt from the salt bins. Cllr Gellatly will write this.
- e) *Salt bins:* the contents to be checked before winter comes.
- f) *GBC:* Cllr Billington was congratulated on being appointed to the Executive Committee of GBC.

202/12 **New Correspondence:**

1. *Surrey Community Action:* the AGM will take place on 9<sup>th</sup> October at Betchworth Village Hall. The agenda was available at the meeting

203/12 **Open Forum:** no further matters were raised.

204/12 **Dates of meetings:**

Full Council: 5<sup>th</sup> November, 3<sup>rd</sup> December

Community Development: 22<sup>nd</sup> October

Facilities: 10<sup>th</sup> December

Planning and Environment: 15<sup>th</sup> October

Village Hall: as advised.

There being no further business, the meeting closed at 9.42pm.