



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 5th November 2012 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben,

A Kerslake, K Kinnes, G Robinson, P von Radowitz

County Cllr K Taylor

Borough Cllrs R Billington, D Wright

PC Matt Taylor

1 member of the public

In attendance: The Clerk, Mrs J Cadman

205/12 **Apologies for absence:** were received from Cllr S Scott

206/12 **Declarations of interest:** none were made

207/12 **Minutes of the meeting held 1st October :** were agreed as a correct record of the meeting and signed by the Chairman

208/12 **Matters arising**

201/12a: *Recreation ground access:* the rubbish has been reported to GBC. Cllr Robinson undertook to check to see if it had gone.

201/12b: *Farley Green Pond:* The Clerk has asked Richard Allsford of Tadpole Water Gardening to undertake some extra clearing work to the pond before the winter, in order to clear the undergrowth and clear the algae. Mr Allsford had not responded to her request and had not advised that more work was needed to the pond until pressed. It was agreed to investigate another contractor and, in the meantime, no further payments would be made and the Clerk would follow up a reply from Mr Allsford.

201/12c: *Tuppers Alley:* the middle and end lights are not working, this has been reported. Cllr Robinson undertook to advise whether they had been repaired.

201/12e: *Salt Bins:* Cllr Brockwell had checked all the salt bins, which were full. The one in Church Lane is damaged but useable.

Winter preparations: Home Farm have had the tractor and snow plough renovated and Cllr Brockwell believes that the Estate have done the same, and that they are both now ready. There is also plenty of salt. Mrs Carvalo had complained that snow clearance had not been very effective at the top of Church Lane. Cllr Brockwell confirmed that it was difficult to clear in that area because of parked cars but none the less the road was on the schedule.

209/12 **Chairman and Clerks Matters arising:**

a) *Church sign in Church Lane:* the Church, whilst assessing to clear around it, have noticed that it is very dilapidated and in need of replacement. They asked for the Parish Council's assistance in finding out how this should be done. Members recommended that a new sign be purchased: a simple wooden sign would be relatively inexpensive; or that the sign be disposed of completely, as not being particularly necessary.

210/12 **Police Matters**

PC Matt Taylor reported as follows:

- a) *Burglaries in Peaslake and surrounding area:* an individual had been identified as being responsible and is now on the wanted list. As a result, the burglaries, of which there had been 56, had now ceased. The individual had a long track record of this type of burglary and covered a large area, including Kent. PC Taylor thanked everyone for their patience and hoped that the situation would now be greatly improved.
In response to a question from Cllr Wright, PC Taylor confirmed that he would be happy to give shed alarms as long as stocks lasted to anyone who asked for one. He had handed out a lot of shed alarms locally, and a number of people had not used them and had then had their sheds broken into.
- b) *Aggressive Male:* a man in the locality was being aggressive to dog walkers, but had not attacked anyone. He had now been arrested and a plan of action was being discussed, which would include an ASBO, which would prevent him from coming into the area. There were mental health issues involved, and help would be sought for him.

Cllr Wenman thanked PC Taylor for coming, being particularly aware that he has 13 parishes to cover. The Parish Council would be grateful for a report on current issues at future meetings if neither he or Paul Hyde are able to attend.

Cllr Brockwell asked if PCSO Paul Hyde would have to go back to using the bus now that the shed burglaries had been resolved. PC Taylor advised that he had been asked to use the bus where possible as well. Councillors **agreed** that a letter should be written to Chief Inspector Matt Goodrich, pointing out that transport was vital for police coverage of a rural area where, in the case of Albury, two thirds of the houses are outside the village. Cllr Wright asked to be copied into the letter, as he has a meeting planned with the Chief Inspector.

Mrs Goddard mentioned the burnt out car on Shere Heath. PC Taylor confirmed that he was aware of it.

Parking at Lockhurst Hatch Corner: the posts had now been concreted in and parking on the verge had ceased. PC Taylor was thanked for his help.

211/12 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
No matters were raised at this point on the agenda.

212/12 **Committees:**

Committee reports: *Facilities.*

- a) *Members to receive a report from Cllr Brockwell:*
 - i) *Recreation ground meeting:* it had not yet been possible to arrange this.
 - ii) *Goal posts:* these had not yet been restored
 - iii) *Water leaks:* the one in Shophouse lane has been repaired, but it is possibly leaking again. Cllr Brockwell would report the one at the entrance to the landfill site.
 - iv) *Japanese Knotweed on Farley Green:* GBC has sprayed the knotweed at the top of the Green, but not at the bottom.
 - v) *Flooding in Farley Green:* Cllr Brockwell has arranged to meet with representatives of SCC Rights of Way, SCC Highways, GBC and Cllr Keith Taylor on the 22nd November.
 - vi) *BOATs:* Despite SCC's assurances that all BOATs are surveyed each year, a survey had not been carried out in 2012. Ride Lane is designated as Condition 2.
 - vii) *Flooding:* the flooding in the road at Little London had been dealt with promptly. The flooding in Shophouse Lane had not been dealt with, the road would have to be closed to carry out this work. Nothing had been done regarding the flooding on the road adjacent to Edgeley Park, and this flooding spreads across the road and is quite deep.
 - viii) *Ponds Lane:* the potholes on this lane would not be repaired as it is

- ix) designated a BOAT and only suitable for pedestrians and horses.
- ix) *Strimming:* Cllr Brockwell requested to be advised of any strimming that needs to be done in the parish.
- x) *Street Cleaning review:* Cllr Brockwell had attended a presentation at GBC and had complained about street cleaning in rural areas. He had the opportunity to discuss this with James Whiteman.

213/12 **Committee reports:** *Community Development*

- a) *Minutes from the meeting held Monday 22nd October:* had been circulated prior to the meeting and were tabled at Cllr Hogben's report.
- b) *Members were asked to consider a proposal to purchase floodlighting for use of village organisations, funded by Section 106 money.* The floodlights would be kept in a locked container behind the cricket club, and would be used for cricket matches, the Produce Show and Free Festival, and other village events. The cost would be no more than £6,000 and would be funded by S106 money, insurance cover would be provided through the Parish Council. Approval of this purchase, subject to approval by GBC of the use of S106 money and the obtaining of 3 quotations, was PROPOSED by Cllr Hogben, SECONDED by Cllr Brockwell, with all in favour.
- Cllr Taylor suggested that the Council consider using S106 money towards the purchase of ground for recreational purposes. This was received by members as an idea with enormous potential.
- c) *Albury Matters:* this has been printed and circulated and Cllr Hogben was thanked for another very good issue.
- d) *De-fibrillator training:* 11th November, 2.30pm, in the village hall. This has been advertised and it was expected that around 20 people would attend.
- e) *Tillingbourne Valley Landscape Partnership meeting, 16th October:* Cllr Hogben had attended this meeting, which had been organized by Surrey Hills AONB, and which looked at the historic base of the Tillingbourne Valley. The project is in its infancy, and it was hoped that it would be possible to access some Lottery funding. Cllr Wright clarified that the Surrey Hills intend to apply for £2 million funding from the Lottery fund to address social themes in the Tillingbourne Valley, to involve the community in the place where they live, and to help school children interpret the research.
- f) *Old Mills bus stop:* a Local Committee meeting is to be held on the 28th November, and Cllr Hogben would put a written question to the meeting.
- g) *Parish Photograph:* At present the profit from the sale of photographs, framed and unframed, is £69.07.

214/12 **Committee reports:** *Village Hall:*

Minutes of the meeting held Tuesday 30th October: were circulated prior to the meeting.

Cllr Wenman reported that the hall is financially on target in terms of revenue. Debtors had been discussed at the recent meeting: the larger debtors had been substantially resolved, which meant that it might be necessary to write off around £100 of debt, all of which was in relation to parties. The committee had considered ways of tightening up payment for parties, which would involve payment in advance. This would need Harry's help.

There were no operational issues.

Cllr Brockwell had taken on the role of booking clerk since Mrs Keech's illness, and has done a sterling job, the Chairman reported. A new booking clerk is being sought. The Quiz night is sold out. The income from this has not been budgeted for, and will substantially reduce the deficit in the current financial year.

215/12 **Committee reports:** *Planning and Environment*

Cllr Gellatly reported that GBC is now sending out details of current enforcement cases.

Cllr Wenman and Cllr Brockwell would attend the forthcoming GBC presentation on planning issues.

It is still intended to arrange a meeting with Tim Dawes, Cllr Gellatly to arrange.

Planning: *Planning applications received and planning applications determined by Guildford Borough Council*

Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

The updated list for 2012 had been circulated.

216/12 **Finance**

- a) *Management Report for half year to 31/9/12* had been circulated prior to the meeting. In order to present a fully up to date financial report at each meeting, the report would reflect the month end prior: eg: accounts to the end of September 2012 would be presented at the November meeting, end of October at the December meeting, and so on.
- b) *Cheque list:* for September, had been circulated prior to the meeting.
- c) *External Audit:* the Council received a clear report and thanks were recorded to the Clerk.
- d) *Precept:* the draft budget for financial year 1/4/2013 to 31/3/2014 will be tabled at the December meeting, to be finalized at the January meeting. A Policy and Resources meeting will be held before the December meeting, after the draft budget has been drawn up by Cllr Brockwell and the Clerk.

217/12 **Albury Landfill site:**

Landscaping of the site has created a last void, which is currently being filled with waste.

218/12 **Igas Well site:**

A Peter Broome has written to the company to complain about the application. He has also been in touch with the Parish Council, who have responded. His concern is about noise.

219/12 **Parish Plan:**

Cllr Hogben expressed some concern about the difficulty of getting the questionnaire back from residents . He had also found that people believed that the Parish Plan was being undertaken by the Parish Council.

220/12 **Outstanding Matters:** the list had been circulated before the meeting.

221/12 **Councillors business:** *for noting or including on a future agenda*

- a) *Church Lane:* Cllr Robinson reported that the drain is silting up. Cllr Brockwell advised that this would not be attended to until January, as there were no resources to do so.
- b) *Farley Green:* Cllr Gellatly reported that the hedge belonging to the cottage on the corner of Shophouse Lane was growing out sufficiently to block sight lines.
- c) *Sherborne Hedge:* Cllr Brockwell confirmed that Gary Kerslake would cut this.

222/12 **New Correspondence:**

- a) *Draft Surrey Local Flood Risk Management Strategy:* the Parish Council had been asked to complete a survey on this strategy at www.surreycc.gov.uk/floodriskstrategy, by 30/11/12. A booklet on the strategy was circulated at the meeting. Cllr Gellatly agreed to complete this on behalf of the council.

223/12 **Open Forum:**

- a) *Warren:* Mrs Goddard asked for details of the ditch clearing that had taken place in this location, and advised the Parish Council that this was, in fact, Church Lane and that the Warren started further up towards the wooded area.

224/12 **Dates of meetings:**

Full Council: 3rd December

Community Development: 28th January

Facilities: 10th December

Planning and Environment: 26th November, 17th December

Village Hall: as advised.

There being no further business, the meeting closed at 9.10pm