



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

**Monday 3<sup>rd</sup> December 2012 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr N Wenman (in the chair), Cllrs J Brockwell, R Hogben, A Kerslake, K Kinnes, S Scott, P von Radowitz  
Borough Cllr D Wright

In attendance: The Clerk, Mrs J Cadman

**226/12 Apologies for absence:** were received from Cllrs P Gellatly and G Robinson  
Borough Cllr R Billington and County Cllr K Taylor also sent their apologies

**227/12 Declarations of interest:** none were made

**228/12 Minutes of the meeting held 5<sup>th</sup> November:** these were agreed as a correct record of the meeting and signed by the chairman.

**229/12 Matters arising**

*208/12: 201/12b: Farley Green Pond:* The Clerk reported that Richard Allsford had spent the previous Tuesday at the pond, had cleared the water, cut back the surrounding vegetation and carted it away. Referred to *Facilities committee* to decide on how to progress the care of the pond in 2013.

*210/12: police transport:* the Clerk has written to the Chief Inspector

*221/12:b: Farley Green:* the hedge at the corner has been attended to

*221/12c: Sherborne Hedge:* this has been cut

*Grit bins:* these would be discussed by the Facilities Committee.

**230/12 Chairman and Clerks Matters arising:**

a) *Mayors visit:* Members **agreed** to invite the Mayor to the March meeting.

**231/12 Police Matters**

a) *Silent Pool Cottage:* the residents had made a complaint to the police about the rowdy activity of young people at Silent Pool. The Clerk would draw this to PC Taylor and PCSO Hyde's attention.

b) *A25:* there had been an accident at the junction to Albury. It was agreed that John Hilder should be asked to take another look at the traffic flow arrangements now that the landfill site was nearly finished, as there had been a number of accidents since the new junction had been put in place. The sightlines at the turning opposite the landfill site were also bad, and traffic was very fast down the hill towards the junction.

**232/12 Open Forum:**

a) *A25:* Mrs Goddard advised that she had seen bicycles go straight across at the junction on more than one occasion.

**Committees:**

**233/12 Committee reports: Policy and Resources**

a) *Minutes of the meeting held 26<sup>th</sup> November:* had been circulated prior to the meeting and were noted.

**234/12 Committee reports: Facilities.**

a) *Date of next meeting: 10<sup>th</sup> December, 7.30pm*

Cllr Brockwell reported as follows:

- b) *Recreation ground meeting*: to be arranged at the Facilities meeting
- c) *Goal posts*: no action had been taken to date
- d) *Flooding at Little London*: the gullies have been emptied and the road swept.
- e) *Shophouse Farm*: As the road here is single track, it will have to be closed for the work to be carried out, and a notice will be issued in due course.
- f) *Flooding at Farley Green*: a meeting had been held between Paul Bucknall – SCC Deputy Highways Manager, Gavin Smith – SCC Highways Local Officer, Claire Saunders – SCC Senior Countryside Access Officer, Anne Woods – SCC Countryside Access Officer, Tom Pilsby – GBC Engineering. Cllr Brockwell and Cllr Taylor had attended as observers. It was agreed that SCC would clear the ditch at the August Lane end, and the whole length of the Parish Council ditch.
- g) *Ride Lane*: the new Land Drainage Act stipulated that water should be kept on the land where it arises. The Borough and County Councils are working on this. The Lane's category will need to be changed from 2 to 3 for there to be any possibility of a TRO.
- h) *Flooding at Edgeley Park*: the ditch will be cleared the coming Friday, on an emergency road closure order. The silt will need to be dried out, at a place to be decided, and Cllr Brockwell is meeting Mr Baxter in this respect. It is hoped it can then go to the landfill site.
- i) *Community Gang*: referred to Facilities committee
- j) *Pond Lane*: Mrs Purvis at Dilton Farm had reported that her part of Pond Lane is full of potholes. SCC advised that this would not be rectified as the Lane has only to be of a standard for horses and pedestrians.
- k) *Traffic*: the police had erected a speed monitoring box in The Street and would report shortly.

## 235/12 **Committee reports: Community Development**

Cllr Hogben reported as follows:

- a) *Floodlights*: the Clerk has submitted a request for S106 funding to GBC.
- b) *Defibrillators*: the training was attended by 18 people and was well received. Cllr Hogben reported that the alarm on the box at Westonfields was not working. It was agreed that councilors would take responsibility for checking the defibrillators on a regular basis. Cllr Scott would check the ones at Farley Green and Little London, Cllr Kinnes would take responsibility for the one at Westonfields, and Cllr Kerslake the one at the village hall, when it is in place. They would report any problems to the Clerk. The partnership scheme between St Johns and NHS would fund a further defibrillator for Newlands Corner, and Cllr Taylor would fund one for the centre of Albury, from his allowance. A second round of training would be considered. Shere surgery would be advised of the location of the defibrillators.
- c) *Old Mill bus stop*: Cllr Hogben had submitted a written question to the Local Committee, but there was still no definitive answer, although it seemed that the scheme would be looked at properly, with the help of John Hilder.
- d) *Igas*: Barrie Hedges had advised that the company want to put the community fund back into place next spring. Cllr Hogben had given him some action shots of the village enhancement scheme for their publicity, and had suggested an application to the fund for the bus stop.
- e) *Welcome pack for new people moving into the village*: Cllr Kerslake had spoken to Mr Baxter, who had agreed to alert her when new people moved into estate cottages. They would be sent a letter telling them about the village, where the doctors' surgery is, the station, etc. They would also receive the parish magazine, Albury Matters, and the Trust booklet. The Clerk would advise Cllr Kerslake of people advised to her by GBC as additions to the electoral roll. This was agreed to be a very good idea.
- f) *Christmas carols*: 17<sup>th</sup> December. These had been advertised in the parish magazine, the Christmas card from the church and in the programme for the Christmas fair. It was therefore agreed not to send out a flyer this year,

- g) *Children's Christmas party:* 6<sup>th</sup> January 2013.
- h) *Broadband:* Cllr Scott reported that, on the 21<sup>st</sup> November, EU had ratified their decision that the contract had no adverse effect on the market. Cllr Scott would find out the current situation in January.
- i) *Post Office:* the Post Office was continuing to try to persuade Harry to take permanent responsibility for the post office, but this would mean changing to the open counter system and a loss of income of around £10,000. Cllr Wenman had arranged for a representative from Community Shops and one from Bookers to come and give advice on what can be done with the shop. Cllr Scott advised that Harry was considering ceasing to open on Sunday morning, as it was not successful. Perhaps this could be revisited in the summer when there is more passing trade.

236/12 **Committee reports:** *Village Hall:*

Cllr Wenman tabled an update on village hall revenue. A booking clerk was still being sought and thanks were recorded to Cllr Brockwell for continuing to do this job. Revenue from current bookings from 1/4/12 to 31/3/2013 is £9997, which is above budget.

Thanks were recorded to Cllr Kerslake for organizing the quiz night, which had raised £800, and to Mrs Keech piloting the idea and for all her support.

237/12 **Committee reports:** *Planning and Environment*

**Planning:** *Planning applications received and planning applications determined by Guildford Borough Council*

**Applications received:** Members noted that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

**Applications determined by Guildford Borough Council**

The updated list for 2012 had been circulated.

*Albury House:* the planning inspector had turned down the appeal by the developers against the decision by GBC to refuse 2 houses. The application for 7 houses has also been turned down. The site now needs to be tidied up. The planning committee will inspect the approved plans for the sightlines from the new access road.

*GBC Planning Seminar:* this had been attended by Cllr Wenman and Cllr Brockwell. Cllr Wenman advised as follows:

1. The Parish Council needs to clearly state whether it objects, supports or has no objection to an application.
2. The Parish Council's views should be backed up by planning law.
3. Where the Parish Council feels strongly about an application, arrangements should be made to meet with the relevant Officer.

*Meeting with Tim Dawes:* it was agreed that he should be given examples of decisions that the parish council was unhappy with. This meeting will now take place in the New Year.

238/12 **Finance**

- a) *Management Report to 1/11/12:* circulated before the meeting, was noted and approved.
- b) *Cheque list:* for November, circulated before the meeting, was noted and approved.
- c) *Precept:* the draft budget for financial year 1/4/2013 to 31/3/2014 had been circulated prior to the meeting, for discussion and approval. As the change in the way GBC levies Council tax will not be approved until January, it was agreed to defer a decision on this until the January meeting. In the meantime, members were asked to review the budget and refer any queries to either Cllr Brockwell or the Clerk.

239/12 **Albury Landfill site:**

- a) Cllr Brockwell reported that the area of woodland that runs the perimeter of

landfill site on the village side is full of rubbish blown off the landfill site. Action will have to be deferred until after the shoot finishes in January, and this will be raised at the next landfill liaison meeting.

- b) The Clerk would request a meeting, the one hoped for in the autumn had not happened.

240/12 **Igas Well site:**

No developments to report.

241/12 **Parish Plan:**

William Moorwood reported as follows:

The questionnaire had gone out at the beginning of October, using the parish newsletter distribution system. In Albury, 55% of the questionnaires had been returned, in Farley Green 53% had been returned. So far, in Little London and Albury Heath, 34 out of 100 had come back. Clive Mingo had responsibility for collecting questionnaires at Newlands Corner and Shere Road and he had found that a number of people were surprised that they were in the parish of Albury. Mr Moorwood felt it had been a very helpful exercise to actually communicate with people over the collection of the questionnaires.

It was hoped to get the analysis done by Christmas and the report written by the New Year and in the January parish news and Albury Matters in February, and on the website. Particular themes would be highlighted, such as if a number of people liked or did not like something specific. Mr Moorwood would come back to the Parish Council at the February meeting, and then hold a meeting in the village hall, at a date to be decided.

Mr Moorwood advised the Council that one person in the village had changed a question about housing in the questionnaires distributed in his location, which was a pity but which did not have a generally adverse effect.

Cllr Wenman thanked Mr Moorwood for all his hard work.

242/12 **Outstanding Matters:** the list had been circulated prior to the meeting. It was noted that the hedge outside Albury House had not been cut.

243/12 **Councillors business:** *for noting, delegating to the Clerk or including on a future agenda*

- a) *Shophouse Lane:* Cllr von Radowitz reported a leak running down the road. This had been reported to SCC.
- b) *Shophouse Lane:* Cllr Scott was concerned at the damage lorries were doing to this narrow road. The Clerk would ask SCC if signs could be erected indicating that this is a single track road and unsuitable for HGVs.

244/12 **New Correspondence:**

none had been received

245/12 **Open Forum**

246/12 **Dates of meetings:**

Full Council: 7<sup>th</sup> January, 4<sup>th</sup> February, 4<sup>th</sup> March

Community Development: 28<sup>th</sup> January

Facilities: 10<sup>th</sup> December

Planning and Environment: 17<sup>th</sup> December

Village Hall: as advised.

There being no further business, the meeting closed at 9.40pm