



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 4th February 2013 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, A Kerslake, K Kinnes,

S Scott

Borough Cllr R Billington

PC Matt Taylor

1 member of the public

Pete Bryant, Surrey Advertiser

In attendance: The Clerk, Mrs J Cadman

20/1 **Apologies for absence** were received from Cllrs G Robinson and P von Radowitz
3

21/1 **Declarations of interest:** none were made
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22/1 **Minutes of the Meeting held 7th January 2013:** were agreed as a correct record
3 of the meeting and signed by the Chairman.

23/1 **Matters Arising**
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05/13: BT kiosk at Brook: this was repaired on the 22nd January.

06/13: Police matters: all matters raised had been reported to the police

07/13b: Albury Heath: the police were advised of the cars.

08/13vi: SCC funding: a submission has been made for funding for 4 grit bins, a new cooker and funding for a new/refurbished piano.

11/13: Albury House: the enforcement team at GBC have been asked to pursue the removal of the old access, which they have committed to doing.

15/13: Outstanding matters: Farley Green pond: the contractor has been asked to provide information on his work plan for the pond, but has not responded. The Clerk will investigate alternative contractors.

16/13: Councillors Business: Tuppens Alley lights: These have been repaired and are all now working.

Neighbourhood planning: Cllr Hogben had spoken to the Borough Council regarding this and has some information, which he will discuss with the Community Development committee.

24/1 **Chairman and Clerks Matters arising**
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a) Mayors Award for Service to the Community: the Parish Council has been invited to put forward the name of a member of the parish who has done particular service to the community. Cllr Brockwell proposed Tim Wall, who is standing down as secretary of the cricket club, which he had done for some years now. This was agreed, the Clerk would ask Drew Nicholson if he would write some words of support.

b) Residents Aspirations for Guildford and the Emerging Local Plan: Document for discussion had been circulated prior to the meeting. Cllr Wenman reminded the meeting that a new Local Plan, to replace the existing, was currently being put together, and it was agreed that the Council should get involved in its creation, as it would not be possible to comment on the plan otherwise. Cllr Hogben supported the opposition to GBC's 'one size fits all' policy. Cllr Gellatly would take this forward and report back in due course.

25/1 **Police matters**

3 PC Matt Taylor reported as follows:

- a) *Shed burglaries*: PC Taylor wished to make it clear that the spate of shed burglaries was not starting again, and the perpetrator of those had been apprehended. There had recently been an incident where a person had taken 3 bikes from unsecured sheds, and he is now in custody.
- b) *Silent Pool Car Park*: PC Taylor confirmed that the local neighbourhood teams are keeping a presence at the car park, as well as himself, which he hoped would deter the people who had been gathering there. Surrey Wildlife Trust had taken down some trees, which would help. PC Taylor was advised of an abandoned car in the car park, and he would investigate.
- c) *Albury Heath*: PC Taylor had not received any reports of cars on the heath. Mrs Goddard confirmed that she had not seen them since reporting them at the last meeting.
- d) *Cars on Farley Green*: PC Taylor had received no reports except from the Parish Council. It was agreed that these cars were generally parking for a short time before moving onto Ride Lane, but PC Taylor asked to be kept informed of any damage.
- e) *Farley Green sign*: the person who had broken the sign when coming off the road during the snow had been named on 'Facebook'. Cllr Gellatly would forward the information to PC Taylor.
- f) *Off road motor cycles*: PC Taylor reported that these had been seen on the road being ridden by under age youths who did not hold a license. He asked for reports of any sightings.

26/1 **Open Forum:**

- 3 a) *Friendship Club*: Mrs Goddard advised that the Friendship Club would come to an end at the Annual Meeting in May. During the last few months, quite a few members had been lost and now there were often only 11 members at meetings. The Club had been in existence for 43 years and when Mrs Goddard had joined there had been 120 members. It was agreed that it was very sad to see the end of an Albury institution.

27/1 **Committee reports: Facilities**

3 *Members received a report from Cllr Brockwell:*

- a) *Snow clearing*: this had been carried out by the Estate, and seems to have gone well. Michael Baxter had spoken to SCC Highways to clarify the areas that should be gritted, and it had been agreed that, contrary to previous instructions, slopes and bends would be gritted. The gritter had broken twice. Cllr Brockwell would speak to the contractors, as he had discovered that the map supplied by SCC was different from the previous year, and they might not be aware of this.
Cllr Hogben referred to Westonfields, and the fact that the gritter cannot get into the estate because of the cars parked along the road. The lack of gritting had caused some problems in the recent snowfall and he suggested that a grit bin be located there. This matter was referred to *Facilities* for further consideration.
- b) *Grit bins*: Cllr Brockwell had applied for a license to replace three bins that were to be removed by SCC. One bin by the level crossing had been removed and there had been correspondence between Rob Kelly, Cllr Brockwell and Cllr Taylor in this respect. The bin was one of three in a concentrated area and, as the area within 12 metres of a level crossing should not be gritted, the spread of grit bins needs to be rationalized.
- c) *Ditches at Farley Green*: Gavin Smith has now written to the adjoining owners and advised Cllr Taylor. When the 6 weeks compliance period has elapsed, enforcement action will be taken, but Mr Smith has advised owners that he is willing to meet with them to explain what they need to do, and has asked Cllr Taylor to accompany him.
- d) *VAS*: no further action at present.
- e) *Footpaths*: Cllr Brockwell had met with Anne Woods concerning the footpaths

that SCC maintain, which will be cut in early May. She had given Cllr Brockwell a map of the footpaths that they manage, and it will now be possible for the Parish Council to plan the year's maintenance with Matt Hiley. Cllr Wenman said that the Parish Council should look into taking control of this kind of maintenance, as it would be more effective to do the job ourselves when it was needed, with funding from SCC.

- f) *Shophouse Lane*: the proposed road closure to deal with the flooding had not yet been announced.

28/1 **Committee reports:** *Community Development*

- 3 a) *Minutes from the meeting held Monday 28th January*: had been circulated prior to the meeting.
- b) *Members received a report from Cllr Hogben*:
- i. *Defibrillator at Newlands Corner*: this has now been installed and Cllr Hogben has taken measures to try and keep the damp out. Cllr Kinnes reported that the defibrillator at Westonfields has now completely dried out, thanks to the silica gel, but that the green light is not on. Cllr Hogben asked Cllr Kinnes to open up the kit and try to activate it, she would report back. Cllr Hogben has asked Craig for a further training session
 - ii. *Old Mill Bus Stop*: Cllr Hogben is due to meet with the contracting engineer. The Clerk has established that the land is owned by the owner of the Old Mill. It is not yet sure whether planning permission will be required, this will be established once a plan has been drawn up.
 - iii. *Surrey Hills AONB: Tails and Trails*: Funding had been identified by this organisation for projects in the villages in the Tillingbourne Valley. This had been discussed at the Community Development meeting and the Clerk had obtained more information and an extension of the deadline, so a meeting of all councilors would be held on Monday 18th February to agree on projects to be put forward. The Clerk would also forward this information to the History Society and the Trust.
 - iv. *Post Office*: there will be a meeting later this month. Harry is under pressure from the Post Office to get rid of the 'locked in' counter and change to an open counter, which will result in a loss of income to him of £10,000. There is also a possibility that the sorting office will move back to Guildford. The size of the shop means that it will be impossible to create sufficient revenue to replace this income. Michael Baxter is also pressing Harry to make a decision regarding the flat above the shop. Cllr Brockwell suggested that the sorting office is moved into the flat, which would result in much more floor space for the shop. This was received as a very good idea.
 - v. *Village Society Day*: Cllr Brockwell had reported that the plant sale would probably be moved back to Vale End. It was agreed that it had not been a very successful day for either village societies or the APA, and that the societies should be given the opportunity for a stand at the Annual Assembly. The Clerk would contact them in this respect and a flyer would be sent out in advance of the Annual Assembly with details.
 - vi. *Parish Plan*: It had proved to be a very big job to pull all the information together. The plan was to show this finished information to various interested groups, and then hold a meeting. After that the committee would report to the Parish Council.
- c) *Waste Bin*: Members had been circulated with a picture of the rustic bin that Cllr Hogben proposed to replace the current bin at the bus stop at Farley Green. Cllr Hogben PROPOSED that the Council purchase this bin, together with a top, for a total cost of no more than £200. This was SECONDED by Cllr Brockwell, with all in favour.

29/1 **Committee reports:** *Village Hall*:

- 3 a) *Piano*: this has been re-tuned but Andrews have advised that it is permanently ½ an octave out of tune.

- b) *External floodlight:* the switch for this has been moved from near the kitchen to just inside the door.
- c) *Cupboard:* Cllr Brockwell had built racks inside the cupboard for cleaning materials, which frees up the cupboard for other storage.
- d) *Bookings:* Jenny Todd is giving up Thursday nights, so Thursday is now completely clear of bookings.

Thanks were recorded to Cllr Brockwell for all the work he is doing. A new booking clerk is now imperative and all councilors were asked to make finding one a priority. *Agenda item: March meeting.*

30/1 **Committee reports: Planning and Environment**
3

Planning: *Planning applications received and planning applications determined by Guildford Borough Council*

Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

List to date for 2012 had been circulated prior to the meeting.

Cllr Gellatly advised that the Parish Council is now receiving updates on enforcement cases.

Cllr Brockwell referred to a sign advertising Edgeley Caravan Park on the fence of the café opposite Newlands corner. The Clerk would speak to Enforcement.

31/1 **Finance**
3

a) *Management report to 1/12/2012* had been circulated before the meeting. Cllr Brockwell noted the following:

- i. He and the Clerk will carry out a final audit on the Jubilee fund.
- ii. £720 was spent on mowing Farley Green, against a budget of £250.
- iii. The over-spend on recreation ground maintenance was due to new safer surfacing
- iv. The cost of *Albury Matters* was £1023 against a budget of £695.
- v. The cost of the new tables and racking for the village hall will be taken from capital.

b) *Cheque list for January*, was noted. The total outlay for the month was: £4587.12.

32/1 **Igas wellsite**
3

It was noted that the condition of the edge of the road is very poor and should be repaired. This would be raised when the planning application is submitted to the Parish Council.

The Clerk had asked Barrie Hedges for an update on the planning application, but he had not been able to obtain any information before this meeting.

33/1 **Albury Landfill site**
3

A meeting has been arranged for Tuesday 12th March at 2.30pm. Members noted that SITA did not recommend a site visit at present, because of the inclement weather.

Cllr Wenman recommended that the list of planning conditions is reviewed before this meeting. He opened the meeting to all councilors.

34/1 **Outstanding matters**
3

The list had been circulated prior to the meeting. The following was noted:

- i. Flooding at the bottom of Brook Hill is still an issue
- ii. The library clock has been repaired and will be replaced shortly
- iii. The reflectors at the bend in Little London had been replaced the right way round.
- iv. The Clerk would follow up her e-mail to John Hilder regarding the A25.
- v. The grit bin in Church Lane has been filled, and had not been removed yet.

35/1 **Councillors business: for noting or including on a future agenda**

3 a) *Albury Matters:* Cllr Hogben asked for input as soon as possible.

36/1 **New Correspondence**

3 None had been received

37/1 **Open Forum**

- 3
- a) *Snow*: Mrs Goddard advised that 4x4 cars pack down the snow and make it more dangerous, so it must be gritted. Clearing down to 5mm of snow without gritting is a waste of time. A review would be carried out with Michael Baxter and a report brought back to the Council. Cllr Billington said that snow clearance is part of the emergency plan and asked for details so that he could speak to the person responsible.
 - b) *Surrey Advertiser*: Pete Bryant introduced himself and was pleased to be at the meeting. He said that local people know much more, for example: the post office situation.
 - c) *Cabinet member*: Cllr Billington advised the meeting of some of his activities as cabinet member:
 - i. *Taxi fare review*
 - ii. *Police crime panel*: Cllr Billington is meeting with the new commissioner the following week.

38/1 **Dates of meetings**

2 Full Council: 4th March, at 7.30pm, 8th April, 7.30pm
Facilities: 11th March
Annual Parish Meeting: 15th April
Community Development: 29th April
Village Hall: to be arranged
Planning and Environment: 18th February, 11th March
Annual Meeting:

There being no further business, the meeting closed at 9.05pm.