



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of the **Annual Meeting** of Albury Parish Council held on

Monday 13th May 2013 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Brockwell (in the chair), Cllrs P Gellatly, R Hogben, A Kerslake, K Kinnes,
G Robinson, S Scott, P von Radowitz
County Cllr K Taylor
Borough Cllr R Billington (who joined the meeting at agenda item 92/13)
PCSO Paul Hyde
In attendance: The Clerk, Mrs J Cadman

80/1 Election of Chairman: Cllr N Wenman, PROPOSED by Cllr J Brockwell,
3 SECONDED by Cllr A Kerslake, all in favour. There were no other nominations and Cllr Wenman had notified the Clerk of his willingness to stand.

81/1 Apologies for absence: were received from Cllr Wenman
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82/1 Declarations of interest: no declarations were made
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83/1 Election of Vice Chairman: Cllr J Brockwell, PROPOSED by Cllr P Gellatly,
3 SECONDED by Cllr S Scott, with all in favour.

84/1 Appointment of Committee Chairmen and members:
3 *Policy and Resources:* The Chairman and Vice Chairman of the Council, and Committee Chairmen.
Facilities: Cllr J Brockwell, Cllr P Gellatly, Cllr R Hogben, Cllr G Robinson, Cllr S Scott, Cllr P von Radowitz
Planning and Environment (inc. Landfill and IGas): Cllr P Gellatly, Cllr J Brockwell, Cllr R Hogben, Cllr A Kerslake, Cllr G Robinson, Cllr S Scott, Cllr P von Radowitz
Community Development: Cllr R Hogben, Cllr J Brockwell, Cllr P Gellatly, Cllr A Kerslake, Cllr K Kinnes, Cllr S Scott.
Village Hall Committee: Cllr N Wenman, Cllr J Brockwell, Cllr R Hogben, Cllr A Kerslake, Cllr K Kinnes, Cllr G Robinson
Committee Chairmen will be appointed at the first meeting of each committee.

85/1 Dates of future meetings:
3 Calendar of meeting dates for the coming year had been circulated prior to the meeting and were noted and agreed after three committee meeting dates were changed so that they would be on the same night and following Planning meetings.

86/1 Minutes of the meeting held 8th April: were agreed as a correct record of the meeting and signed by the Chairman.
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87/1 Matters Arising
3 *64/13:Albury New South Wales:* Cllr Hogben confirmed that a picture had been ordered to send to New South Wales
65/13: Love where you live: The Clerk confirmed that she had received a

number of nominations, which would be submitted to GBC before the end of the week.

76/13:1: *Shophouse Lane*: the two roadsigns have been reported

76/13:4: *30mph repeater sign*: this has been reported

76/13:5: *Brook Hill*: the dead tree has been reported

76/13:6: *Kingsfield*: the water leak and ground subsidence has been reported: Cllr Gellatly advised that the subsidence had occurred due to an historic water leak. This matter is now moved to Outstanding items.

76/13:7: *Speed gun training*: Cllr Gellatly advised that Peaslake had invited other Councils to attend their speed gun training if interested. Members agreed that this was not appropriate to Albury at present.

76/13:8: *Floodlights at Landfill site*: The Clerk has referred this to Steve Horton

76/13:9: *Tppers Alley*: the garden waste has been reported

Parish Plan meeting: It was noted that only around 30 people attended this meeting on the 30th April, but that everyone in the parish had now received a copy of the results of the Parish Plan questionnaire. Cllr Brockwell expressed his disappointment that not many councilors had attended this meeting, as a number of the items raised by the questionnaire would be parish council led,

88/1 **Chairman and Clerk's Matters Arising**: there were no additional matters to raise.

89/1 **Police matters**

3 PCSO Paul Hyde was welcomed to the meeting. He advised that he had been given a car to use on this occasion, as he had also attended a Parish Council meeting in another part of the Borough. He explained that all budgets were being reviewed, with a further 10% cut being envisaged.

Police transport: Cllr Billington was asked to raise the matter of a car for PCSOs serving in rural communities at the next Police Scrutiny committee meeting. He commented that a rural parish should be entitled to ask for a rural police plan. Mark Goodrich, Acting Superintendent, plans to have as many police officers as possible in high footfall areas. From 9am to 5pm, officers are not allowed to use cars for routine work. Cllr von Radowitz pointed out that this meant that Farley Green got no police coverage at all. Cllr Hogben suggested that Tillingbourne Parish Councils might consider sponsoring a car or fuel.

Police attendance at meetings: the Clerk had not received a report from the new Communities Police Officer, PC Ryan Stephens, for this meeting. She would ask him to attend meetings.

Crash at Sherborne: Cllr Hogben reported that the police had been unaware of this incident and were unable to give details, which would mean that a claim could not be made against the driver's insurance for the repair to the fence. The SCC specifier had advised Cllr Hogben that the balustrade will be replaced in oak.

90/1 **Open Forum**: No matters were raised.

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91/1 **Committee reports**: *Facilities*: Cllr Brockwell reported as follows:

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- a) *Anne Wood*: SCC Countryside Officer, has retired. Cllr Brockwell was disappointed as he had now completed the walking of all footpaths and wanted to progress this. He understood that she is to be replaced.
- b) *Farley Green Ditches*: SCC have written to all owners with properties adjoining the ditches. Cllr Hogben expressed the view that the work should be carried out now and the properties charged for the work, as this problem arises every year. Cllr Taylor believed that things would progress now that solicitors were involved.
- c) *Farley Green pond*: Cllr von Radowitz reported that the contractor had dumped the weed from the pond under the nearest tree. The Clerk would speak to him.

92/1 **Committee reports**: *Community development*

3 Cllr Hogben reported as follows:

- a) *Passenger refuge*: this is progressing, but very slowly. It has to be completed this year, as the Environment Agency permit runs out this year. A work order has been issued, which is a step in the right direction. Cllr Taylor undertook to speak to Bahram Assadi to see if this could be moved forward.
- b) *Igas*: had given a grant of £5,500 for the development of the proposed picnic area. The company now wanted to release the first part of the grant, but Cllr Hogben is still waiting to hear from Albury Estate about a lease.
- c) *Parish Plan questionnaire responses*: the Parish Council has arranged to meet on the 20th May to discuss this.
- d) *Welcome Pack*: Cllr Kerslake is due to meet with Denise Chamberlain on the coming Friday.
- e) *High speed broadband*: this is still progressing.

93/1 Committee reports: Village Hall

3 Cllr Brockwell reported as follows:

- a) *Booking Clerk*: Carolyn Mingo had agreed to take on this voluntary role, and had taken over this day.
- b) *Youth Club items*: these are still to be removed.
- c) *Water Heater in Memorial Library*: the under sink heater has been replaced, as have the sink taps. The water urn is working.
- d) *Oven in Hall Kitchen*: Cllr Brockwell is sourcing one that will fit into the space.
- e) *Hall license*: members were advised that the Environmental Health Officer had been called out on Saturday night to the Albury Get Togethers Disco, and had told them to turn the music off at 11.59pm. It was not known who had reported the music, but noted that the doors were open and the PA system being used to relay the music. Hall users would be reminded of the license, which allows music to 11.30pm.
- f) *Utility bills*: Cllr Gellatly was happy to investigate alternative companies, but needed details of current suppliers.

94/1 Planning: Planning applications received and planning applications determined by Guildford Borough Council

3 Cllr Gellatly reported as follows:

- a) *Westerlea Farm*: Enforcement are investigating the new entrance onto the highway.

Edgeley Park: Cllr Gellatly had been in communication with Tim Dawes regarding the Park's plans to install VIP lodges at the far end of the site, on what used to be land rented by Surrey Downs Sun Club. Tim Dawes had said that he could not discuss a proposal without permission from the owners until such time as plans are received. He has undertaken to advise Cllr Gellatly of the conditions of Edgeley Park's license. Cllr Brockwell believed that it would help to establish a sequence to Edgeley's development plans, from when the company was formed until the present day. Cllr Hogben suggested that the owners be approached and asked what their plans are. Cllr Billington asked the Council's views on the proposal to build on the Sun Club site and was advised that the Council would object, as the development would spill the site into the next valley and be visually detrimental, as well as causing light pollution.

Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

List to date circulated

95/1 Finance

3 a) *Annual Return*: the internal audit is due to take place on the 15th May and the statement of account and Annual return will be presented to Council for approval at the June meeting.

b) *Statement of account for year 2012/13:* will be circulated once it is finalized on the 14th May.

c) Cheque list: list of cheques raised and invoices approved to 30/4/13, totaling £1608.82 had been circulated prior to the meeting and were noted. The final cheque list for the year ending 31st March 2013 was also circulated, with a total outlay of £1306.60.

d) Grant aid: Members are requested to consider projects for the year 2014/15, in order that quotations can be sought and projects submitted to GBC within their timeframe. The Clerk advised that GBC's deadline for applications, with supporting quotations, will be mid-July, and any projects need to be approved at the June meeting.

96/1 IGas

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Cllr Brockwell advised the meeting that IGas had given grants to the following organisations:

£5,500 to the Parish Council for the riverside garden and picnic area and a further £5,000 for toilets at the Farley Green Barn Church. There was additionally £4,000 for a village cinema at Shere and £2,500 for a mobile bed and hoist for Disability Challengers which includes children from your area in its play schemes

97/1 Albury Landfill site

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Two meetings had been held earlier today, the first being the first meeting of the Restoration sub group, followed by a meeting of the Landfill Liaison committee. Final approval of the restoration scheme should be received in the next two weeks. Sita are hoping to cap 100% of the site this year, depending on weather conditions.

Meetings of the landfill liaison committee will continue, to be held every six months on the same day as the meeting of the restoration sub group.

A site visit for the parish will be arranged for September.

98/1 Outstanding Items

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the list had been circulated prior to the meeting. The Clerk would ask Marotori to add a section to the website which allowed people to notify the Parish Council of reported potholes and other road defects, so that the Parish Council could monitor progress. Cllr Brockwell and the Clerk would devise the specification for this.

99/1 Councillors business: for noting or including on a future agenda

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- a) *The Drift:* Cllr Hogben asked that a tidy up of the Drift be added to the list for the 'Love where you live' scheme.
- b) *Tree at Vale End:* this is leaning out into the road.
- c) *Westonfields:* Cllr Kinnes reported that there had been a strong smell of burning rubber in Westonfields a couple of weeks back. It was noted that there was a resident who had frequent bonfires and burnt inappropriate materials. The Clerk would raise this with Environmental Health.
- d) *Recreation Ground:* Cllr von Radowitz reported that the lock had disappeared from the gate to the recreation ground. Cllr Brockwell would investigate.
- e) *Recreation ground:* Cllr von Radowitz reported that an amount of earth had been piled up against the fence on the Albury house side.
- f) *Patrick Gardner Estate Agents:* Cllr Gellatly requested that they be asked to remove their 'Let' sign from the Old Mill complex.

100/1 New Correspondence

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- a) *Cathy Goddard:* has written to thank the Parish Council for the flowers, given in recognition of all her work with the Friendship Club.
- b) *Surrey Air Ambulance:* have written to thank the Parish Council for the donation of £150.00 and to give a short update on their work. More information can be found at www.kssairambulance.or.uk
- c) *Friends of Albury Old Saxon Church:* Monica Cassels has written to thank

the Parish Council for the donation of £100.00.

- d) *Friends of the Hurtwood*: Zoe Horton has written to thank the Parish Council for the grant of £500.00 and expressed appreciation for the increase this year.
- e) *CPRE petition*: CPRE have asked for support for their petition to save part of the NW Surrey Green Belt in Runnymede Borough. The proposal is for 1500 houses on the 300 acre Green Belt DERA site between Virginia Water and Windlesham, next to the internationally significant Chobham Common. The petition can be found at <http://petitions.runnymede.gov.uk/savethegreenbelt> . Members agreed not to take any action in this respect.

102/ Open Forum: no further matters were raised.

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103/ Dates of meetings: were agreed at this meeting.

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There being no further business, the meeting closed at 9.15pm