



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 4th November 2013 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, G Robinson

S Scott, P von Radowitz
County Cllr K Taylor

In attendance: The Clerk, Mrs J Cadman

191/13 **Apologies for absence:** were received from Cllrs A Kerslake and K Kinnes
Borough Cllrs R Billington and D Wright had also sent apologies.

192/13 **Declarations of interest:** No declarations were made.

193/13 **Minutes of the Meeting held Monday 7th October:** were agreed as a correct record of the meeting and signed by the chairman.

194/13 **Matters Arising**

174/13:153/13: Hedges in Street: a number of hedges have now been cut back, the Clerk will speak again to the residents in the remaining house.

174/13:153/13: Mill Race: this has been flailed, Euan Randall will complete the strimming shortly.

174/13:153/13: Edgeley Park: Police response: the Clerk had received a verbal acknowledgement to her letter from the Deputy Chief Constable, who had undertaken to respond more fully in due course.

175/3c: 100th Anniversary of the Great War: to be carried forward by Cllr Kerslake and the Clerk, who will report at the December meeting.

186/13: Blackheath Lane: Cllr Taylor had spoken to Barham Assadi, who had agreed that the work should be undertaken and would ensure that the work is carried out soon.

Cllr Brockwell referred to potholes in Blackheath Lane which had been very poorly repaired and would soon break up.

195/13 **Chairman and Clerks Matters arising**

a) *Supporting the Albury Ward at the Royal Surrey County Hospital:* Each ward within the hospital is named after a town or village in Surrey, and the fundraising team for the hospital have asked whether the village might be interested in supporting the Albury ward through fundraising. Albury Ward cares for patients with respiratory problems, all care and treatment is paid for by the Trust, but the charitable fund pays for extras, such as a relatives waiting area. Members agreed that this is a worthwhile cause, and the AGTs would be asked if they would fund raise for it. A grant would be considered at the end of the financial year, subject to the Council having the Power to do this, and the Clerk will ask for a collecting box for the shop.

b) *Waverley Borough Council Core Strategy:* WBC have written to advise that they have withdrawn the Core Strategy under Section 22(1) of the Planning and Compulsory Purchase Act 2004, as of the 15th October.

196/13 **Police matters:** No report had been received. The Clerk will contact PC Stephens

again to ask for a report for each meeting.

197/13 **Open Forum:** No matters were raised.

198/13 **Committee reports:** *Facilities*

- a) Minutes of the meeting held on Monday 14th October had been circulated prior to the meeting.
- b) *Vulnerable people:* Cllr Brockwell would give the list to Cllr Hogben, after he has updated it, as this comes within the remit of the Community Development committee. It was agreed that all councilors should have a copy of the list, and suggested that each take responsibility for one area.
- c) *Farley Green ditch:* although all adjoining owners had received a letter regarding their responsibility for clearing the ditch from SCC, this had not been achieved. Cllr Taylor undertook to follow this through to a resolution.
- d) *Traffic Calming:* Cllr Brockwell had a list of 11 items that the Parish Council wishes either to discuss with SCC or take to Local Committee, as a consequence of Shere's traffic calming proposals. To date, following the meeting with John Hilder, Barham Assadi has not been in touch, and Paul Bucknall delegated his involvement to Gavin Smith, which inevitably means that no decision will be made. It is essential that this is moved forward as soon as possible. Cllr Taylor suggested that a formal letter be written to John Hilder, copied to himself, and that representations be made at Local Committee to put this item on the agenda for the next meeting.

199/13 **Committee reports:** *Community Development*

Cllr Hogben reported as follows:

- a) *Parish Plan:* only two people had responded to the special edition of *Albury Matters*. It was agreed that the Clerk should contact everyone who had shown an interest in joining the committee previously and invite them to the meeting on the 11th November.
- b) *Passenger refuge:* SCC Highways have inspected Land and Water's drawings and have agreed to pay for the work. There was now an issue regarding land ownership, as it had been assumed that the land belonged to Ben Moore, but it now transpires that it belongs to Latchmere Properties, and their permission is needed for this work. The EA permission expires at the end of December. It was noted that Latchmere Properties had drawn up the original drawings for this work, when they had removed the original bus stop.
- c) *Superfast Broadband:* this is due to be completed by the end of December, although Cllr Scott is doubtful that this target will be achieved.
- d) *First responders training:* Craig Chitty has now advised that the training is much more complicated than had first been understood, this will be reviewed by Cllr Hogben and the Clerk.
- e) *Database:* the Clerk will pursue the need for a bigger advertisement on the website home page. It was agreed that the domain name should be changed to alburypc.com, with a link to the current site.

200/13 **Committee reports:** *Village Hall:*

Income to end of September: *from 1/4/13:* £5,460.00

Current outstanding invoices: £846.50.

These figures were inserted after the meeting

The Clerk will arrange a date for a village hall committee meeting.

201/13 **Committee reports:** *Planning and Environment*

Planning: *Planning applications received and planning applications determined by Guildford Borough Council*

Cllr Gellatly reported that there had been 41 objections to date to the application to demolish Heather View and build a new house in the grounds. An application had been made to convert Farriers Cottage from offices to domestic, and this has been accepted. Members expressed surprise, because of the lack of parking.

Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

List to date had been circulated.

202/13 Committee Reports: Parish Plan committee:

A meeting has been arranged for Monday 11th November, 7.30pm.

203/13 Finance

- a)** *Management report to 31/08/2013* had been circulated and no matters were raised.
- b)** *Cheque list for September* had been circulated and no matters were raised. Invoices paid out of meeting totaled £1514.93. Invoices presented at the meeting totaled £2485.44.
- c)** *Councillors expenses:* It had been agreed some time ago that councilors should not be reimbursed for carrying out their duties as councilors but, for clarification, it was pointed out that councilors can claim expenses such as travel on council business outside the parish, and cost of paper and printing of council papers, and should feel free to do so. The clerk will keep a box of paper in the village centre for councilors to take for their use at home.
- d)** *Precept for 2014/15:* a draft budget for the next financial year would be circulated to all members during the coming month, for discussion and agreement at the December meeting. Members were asked for ideas for projects for the forthcoming year, to be submitted to the Clerk before the end of the current week.

204/13 Igas wellsite

- a)** The 2014 round of the IGas Community Fund has now been launched and initial expressions of interest are needed asap and then full entries by the end of the year. Grants up to £12,000 from next April. Cllr Hogben asked for ideas to be sent to him, and he will co-ordinate a response.
- b)** A meeting has been arranged with Igas representatives for Monday 18th November, at 6.30pm.

205/13 Albury Landfill site

A meeting of the restoration sub group will take place on Wednesday 11th December, at 11am. Cllr Taylor asked to be advised of any issues.

206/13 Outstanding matters

The list was examined and a number of items removed, having been resolved, or having changed status. Flooding outside Shophouse Farm was added.

207/13 Councillors business: for noting or including on a future agenda

- a)** *Farley Green Hall:* Cllr Gellatly advised that a fallen tree had been cut up but still sticks out into the road. Cllr von Radowitz would ask Mr Daniel to have a word with their gardener.
- b)** *Pavements:* Cllr Hogben reported that these were in need of cleaning.
- c)** *Sherborne Hedge:* The Parish Council had paid for this to be cut back two years running, but it was on GBC's list to be done, as sub-contractors to SCC. The Clerk will ask for reimbursement.

208/13 New Correspondence

- a)** *English Rural Housing Association: Annual Report 2013:* this was available at the meeting.
- b)** *Surrey County Playing Fields Association: Annual Report 2013:* this was available at the meeting.

209/13 Open Forum

No further matters were raised.

210/13 Dates of meetings

Full Council: 2nd December

Planning: 4th November, 25th November, 16th December
Facilities: 9th December
Community Dev 27th January
Village Hall:
Parish Plan: 11th November

There being no further business, the meeting closed at 8.54pm