



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on

**Monday 2<sup>nd</sup> December 2013 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben,  
K Kinnes, P von Radowitz, S Scott  
County Cllr K Taylor  
PC Ryan Stevens  
1 member of the public  
In attendance: The Clerk, Mrs J Cadman

211/13 **Apologies for absence:** were received from Cllrs A Kerslake and G Robinson.

212/13 **Declarations of interest:** none were made.

213/13 **Minutes of the Meeting held Monday 4<sup>th</sup> November:** were agreed as a correct record of the meeting and signed by the Chairman.

214/13 **Matters Arising**

*194/13: 100<sup>th</sup> Anniversary of the Great War:* members to receive an update: As Cllr Kerslake is unavailable at present, Cllr von Radowitz volunteered to take this forward with the Clerk. A report will be tabled at the January meeting.

*195/13: Supporting the Albury Ward at the RSCH:* the Clerk has requested a collecting box. The AGTs have been asked if they would consider fundraising.

215/13 **Chairman and Clerks Matters arising**

- a) Section 106 monies:** the Borough Council holds £2386.00 and had advised that it is overdue for spending. Members considered how this money might be spent, on items with a recreational purpose and it was agreed that the Clerk would present a report at the January meeting on the following options: benches; adult fitness equipment.

216/13 **Police matters**

PC Ryan Stephens apologized that he had been unable to attend the last few meetings, due to sickness and to leave. Cllr Wenman welcomed him and asked that he submit a report if he is unable to attend in person.

PC Stephens advised that there had been little crime in Albury in the last month, and this had mostly been theft from motor vehicles, a crime which is on the increase across the borough. There had been some thefts from sheds, criminal damage to property in Gomshall and a theft of a mobile phone.

Cars had been driven over the cricket pitch, the police were keeping an eye on the area.

PC Stephens confirmed that the police were looking at some changes to PCSO personnel, as some areas are over-subscribed, but these changes would not be major ones. He also confirmed that he has access to a vehicle when he needs one, but liked to use a bike where feasible.

Cllr Taylor advised PC Stephens of the GASP project, the Clerk would pass him contact details.

217/13 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

- a) *Rubbish on Albury Heath and Park Road*: this would be reported to the Borough Council.
- b) *Posts*: three had been knocked out at the corner of Sandy Lane.
- c) *Road sweeper*: this has to go around the cars parked in The Street. It was agreed that there was little that could be done about this.

218/13 **Committee reports:** *Facilities*

Cllr Brockwell reported as follows:

- a) *Farley Green layby*: Cllr von Radowitz confirmed that Derek Daniel would undertake this work shortly. The area will be taped off once restored, to prevent cars continuing to use it, and the tape removed in the spring.
- b) *Ditch at Farley Green*: this issue had now gone to SCC's legal department, who would pursue the resident who would not take responsibility for his section of ditch.
- c) *Fingerpost at the bottom of Ride Lane*: the new Countyside Access officer has given instructions for this to be repaired.
- d) *Footpath 299*: two trees are down on this path. The Countyside Access officer has written to the landowner.
- e) *Potholes*: those reported at the last committee meeting have been filled.
- f) *Sherborne Hedge*: this has been cut.
- g) *Millrace bank*: Gary Kerslake has cut this and will trim around the posts.
- h) *Tree branch at bus stop*: Tim Jones will remove this.
- i) *Countryside Access officer*: Cllr Brockwell will meet the new officer, Luke Dawson, in the next week.
- j) *Shere Traffic Calming*: A detailed proposal has been sent to John Hilder

219/13 **Committee reports:** *Community Development*

Cllr Hogben reported as follows:

- a) *Post office and village shop*: Cllr Hogben has been in touch with Carl Nunn with regard to progress of the drawings incorporating the extra space for the possible village hall, but has not yet received a response. It is possible that the cricket and football club may approach the Parish Council and Albury Estate for a contribution towards the cost involved in drawing up plans.
- b) *Village Allotments*: a number of different sites have been suggested but the Estate will not consider anywhere but the existing allotment site. The Parish Needs survey did not indicate a demand for allotments, but it was agreed that this might change if there was water to the site. The site also needs deer fencing, this expense could probably be funded from S106 money. Cllr Wenman asked members if they would support proper allotments, subject to the costs involved, and this proposal was supported. Cllr Hogben will now draw up plans to seek costings.
- c) *Orchard*: there had been a suggestion of planting trees in commemoration of the beginning of the First World War, and Cllr Hogben sought views on whether this was worth pursuing. The orchard might go on the current allotments, or elsewhere in the parish. Cllr Brockwell did not support the idea of using the current allotment site, and suggested that the Estate might be approached for another site.
- d) *Riverside garden*: It seems likely that the grant received from IGas for this project will have to be repaid, as it is currently unlikely to go ahead. The Estate is unwilling to grant the Parish Council a long lease over this piece of land unless the village hall is converted into a village shop.
- e) *Village Green*: the field in question, along with the land to the west of the Old Rectory and the redundant Birmingham Farm buildings, have been added to GBC's Strategic Housing Land Availability Assessment list (SHLAA) by the Estate. This should be looked at in more detail after the Parish Plan meeting on the 12<sup>th</sup>.
- f) *Tillingbourne Valley/Surrey Hills Partnership*: the bid for Heritage Lottery funding was turned down, but bids invited for smaller projects, which will be submitted during the next year.
- g) *passenger refuge*: It does not now look likely that the refuge will be reinstated

before the EA permission expires at the end of December. Latchmere Properties believe that they have been 'run ragged' and are therefore not disposed to give permission for the passenger refuge to go ahead on their land.

- h) *Farley Green Signs*: these have still not been received.
- i) *Superfast Broadband*: Cllr Scott advised that people could find out when it is due in their area by entering their postcode on the BT website.
- j) *Database*: the website home page will have a link enabling members of the public to sign up to receive parish updates by email, and all households will receive a flyer after Christmas advertising this. The domain name has been changed to alburypc.com, with a link to albury.org.uk. Cllr Kinnes agreed to draft the flyer.

220/13 **Committee reports: Village Hall:**

Income from 1<sup>st</sup> April to 31<sup>st</sup> October: £7113.50

Debtors to the end of October: £1020.50 (although some of these have advised that they have paid by BACs since the last statement).

A village hall committee meeting will be held on Monday 9<sup>th</sup> December at 7,30pm.

The Clerk is not available but will provide up to date figures for that meeting.

Cllr Brockwell reported that the convector heater in the library had been removed as it did not work, and the electric wiring in the kitchen moved to make room for the new sink, required for the coffee morning by the Borough Council.

Cllr Brockwell reported that the electronic pad was not working on the hall door, and that the double doors to the street had been left open after the church sale.

221/13 **Committee reports: Planning and Environment**

**Planning:** *Planning applications received and planning applications determined by Guildford Borough Council*

Cllr Gellatly reported as follows:

- a) Heatherview: this controversial planning application had been refused.
- b) Local Plan: Issues and Options: the Parish Council's response had been delivered online the previous Wednesday. There had been a march in Guildford the previous Friday, demonstrating against the Local Plan
- c) Planning list of determined applications: had been circulated prior to the meeting.

222/13 **Committee Reports: Parish Plan committee:**

- a) Minutes of the meeting held 11<sup>th</sup> November are attached as **annex 2**
- b) A meeting has been arranged for 12<sup>th</sup> December, to receive information and advice on Neighbourhood plans from Trevor Leggo, SALC, and Tom Warder, Housing and community engagement team leader for Rural Sussex.

223/13 **Finance**

- a) *Management report to 30/10/13* had been circulated prior to the meeting.
- b) *Cheque list for November* had been circulated prior to the meeting. Total paid out of meeting was £540.55 and cheques presented at the meeting were £2080.84.
- c) *Precept for 2014/15*: draft budget for the next financial year had been circulated prior to the meeting. Cllr Brockwell explained the budget entries and asked all members to consider a proposed increase in precept request of 4.33%, at 39,165. The income received from the Local Council Tax support scheme would be £1865.00. A final decision will be taken at the January meeting.

224/13 **Igas wellsite.**

The cancelled meeting in November has been rearranged for the 5<sup>th</sup> December.

225/13 **Albury Landfill site**

A meeting of the restoration sub group will take place on Wednesday 11<sup>th</sup> December, at 11am.

226/13 **Outstanding matters**

The list had been circulated prior to the meeting. The items were reviewed and the list will be updated for the January meeting, to include a column noting who had taken responsibility.

227/13 **Councillors business:** *for noting or including on a future agenda*

- a) *St Martha Parish:* Cllr Hogben suggested that the Parish Council might consider amalgamating with St Martha, who had apparently already approached Shalford in this respect. Members discussed this but agreed that it was not practical.
- b) *Westonfields:* a tree outside no 22 had fallen down in the recent storm. This would be reported to the Borough Council.
- c) *Brook:* the road was flooding again. Cllr Brockwell would report this.
- d) *Dog Fouling:* Cllr Gellatly had spoken to the dog warden at GBC, who would provide signs if the Council advised where they should be put. It was agreed that they needed to be put on Albury Heath.

228/13 **New Correspondence**

- a) *Surrey Telecare:* this service, provided by Surrey's borough councils, is designed to help people live more independently by monitoring their safety around the home. It includes alarm and pendant, flood sensor, fall detector, bed and chair sensors, and other services. It is being offered on a free 12 week trial. It was agreed to advertise this on the parish noticeboards.

229/13 **Open Forum**

- a) *Golden Jubilee Tree at Albury Heath:* Mrs Goddard asked who would water this next summer, as she had done so this year. It was agreed that it was likely to be more robust by next year, but that the Council will keep an eye on it.
- b) *Brook Lane:* Mrs Goddard reported that the residents had erected an 'access only' sign. It was agreed not to take any action.

230/13 **Dates of meetings**

Full Council:	6 <sup>th</sup> January, 3 <sup>rd</sup> February, 3 <sup>rd</sup> March
Planning:	16 <sup>th</sup> December, 6 <sup>th</sup> January, 27 <sup>th</sup> January
Facilities:	27 <sup>th</sup> January
Community Dev	17 <sup>th</sup> February
Village Hall:	9 <sup>th</sup> December
Parish Plan:	12 <sup>th</sup> December

There being no further business, the meeting closed at 9.46pm.