



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on  
**Monday 6<sup>th</sup> January 2014 at 7.30pm**  
In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, S Scott, P von Radowitz

County Cllr K Taylor

Borough Cllr D Wright

PC Ryan Stephens

1 member of the public

In attendance: The Clerk, Mrs J Cadman

01/14 **Apologies for absence:** were received from Cllrs R Hogben, A Kerslake, K Kinnes and G Robinson

02/14 **Declarations of interest:** none were made.

03/14 **Minutes of the Meeting held Monday 2<sup>nd</sup> December 2013:** were agreed as a correct record of the meeting and signed by the Chairman, after the following amendments:

*218/13h:* the tree branch will be removed by Euan Randall, not Tim Jones

*219/13b:* the different sites refer to the proposed orchard, not to the allotments.

*219/13d:* the grant has not been received, so will not have to be repaid.

04/14 **Matters Arising**

*214/13:194/13: Anniversary of the Great War:* it had not been possible for Cllr von Radowitz and the Clerk to meet, and this item is carried forward to the next meeting. In the meantime, Cllr von Radowitz put forward the proposal that the Council consider purchasing poppy seeds and sowing them throughout the parish on grass verges and banks. This was enthusiastically received, and the Clerk would follow this up.

*215/13: Section 106 monies:* report on benches and adult fitness equipment had been circulated prior to the meeting. The Clerk was asked to establish whether this funding could be used towards providing a toilet for the Memorial Library before making a decision.

*217/13a: rubbish on Albury Heath and Park Road:* this has been reported to GBC

*217/13b: posts on corner of Sandy lane:* referred to Facilities committee

*227/13b: Westonfields:* the fallen tree has been reported and has been removed. The Clerk would establish whether it was planned to replace this tree.

05/14 **Chairman and Clerks Matters arising**

**a) Village Hall Parking:** private land on the other side of the River is being used for overflow parking when the village hall car park is full. Following the funeral tea in November, the Clerk has received a complaint and request for the Parish Council's help in resolving this. It was agreed to investigate the possibility of moving the current 'private access' sign to the other side of the river, and placing a sign 'no parking for village hall' in its place.

**b) Brook Hill level crossing:** a temporary prohibition of traffic order will come into force on the 29<sup>th</sup> December and will remain in place for 3 months. The work, to carry out annual barrier maintenance, will be carried out between 00.01 and 07.00 on one night within the period. Advance warning notices will be

displayed.

- c) *LORD (Lorries off rural detours) local initiatives:* Central Government is recommending two initiatives to lessen the number of lorries using D roads as short cuts. E-mail from Peter Jelffs had been circulated. This matter is **referred** to the Facilities Committee.

Cllr Brockwell advised that the Waverley Local Committee had committed £6,000 towards measures to stop large vehicles from using Shere Road.

- d) *Surrey Hills AONB Management Plan:* all local authorities have a statutory duty to adopt a management plan for their AONBs, which will inform their policies and programmes. Surrey Hills AONB have asked for help to ensure that the management plan focuses resources on conserving and enhancing the natural beauty of the AONB and promoting the public's enjoyment and understanding of the landscape. The draft consultation document was tabled at the meeting and the survey could be completed on the Surrey Hills website: [www.surreyhills.org](http://www.surreyhills.org). Cllr Gellatly agreed to complete the survey, the Clerk would circulate a soft copy of the consultation document to all members so that they can contribute.

SCC have committed £150,000 towards the project to promote the Surrey Hills brand and to get companies involved. The brand is of real value, and has not been exploited. Cllr Wenman is involved in the project and his particular remit is food and drink. The first task is to find out what businesses there are in the Surrey Hills. Cllr Wright said that this project would create an income stream, which would be necessary for the Surrey Hills to continue to exist.

#### 06/14 **Police matters**

PC Stephens advised members of the following recent crimes in the area:

- There had been only one drink driving offence over Christmas and the New Year
- Two domestic incidences
- Albury Estate had a piece of equipment stolen, the police believe they have a lead.
- Damage to a motor vehicles
- Theft of garden furniture
- There had been one burglary in the last month, from a house that is being renovated.
- Ongoing issue with a family, involving child protection
- An assault incident
- Damage to the Compass Inn and the Old Mill on the A25, with stones being thrown through the windows from a passing vehicle.

PCSO Paul Hyde has moved away from his current role and now works in a different part of Surrey Police. His place has been taken by Linda Cleary, a current youth PCSO.

A new 'meet the beat' initiative had started in Shere, with the police attending when the mobile fish monger was in the village. This parish would advertise this in the next edition of *Albury Matters*.

#### 07/14 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

Cllr D Wright, who had been attending pottery classes over the past few months, presented a bowl that he had made to the Parish Council. This was received with appreciation.

#### 08/14 **Committee reports:** *Facilities*

*Members received a report from Cllr Brockwell:*

- a) *Farley Green layby:* Mr Daniel had been unable to carry out this work, because of the weather.
- b) *Ditch at Farley Green:* the ditch has been excavated by a contractor working for the owner of Westerlea Farm, the property adjoining Carmanah Lodge, who

had also dug out the bottom end of the Parish Council's part of the ditch. The soil has been put on the edge of the ditch, on the Green side. Cllrs Brockwell, Gellatly and von Radowitz will decide between them how to dispose of this. Gavin Smith had indicated that the work was good. He had also said that he would arrange for the culverts to be dug out in February.

Cllr Taylor advised that Gavin Smith had asked if a reminder about house owners' responsibilities could be put in the parish newsletter. Cllr Taylor agreed to write a piece for *Albury Matters*.

- c) *Meeting with Countryside Access officer*: a meeting had taken place a number of things agreed.

- d) *Shere Traffic Calming*: Bahram Assadi had confirmed by e-mail that he would do whatever is possible with regard to our requests, and a meeting will be arranged shortly.

The work will commence in Shere on the 24<sup>th</sup> February, with the target of completing in 5 weeks. The requested traffic survey would need to be completed before work commenced.

Cllr Brockwell will communicate with affected residents, sending copies of documentation, asking for their comments, and ascertaining if they would like to be involved.

- e) *White Lane sign*: Cllr Brockwell has spoken to Karen Fletcher and this has been ordered.
- f) *Potholes and flooding in Little London*: these have been dealt with. However, the grips are blocked so surface water is not draining away.
- g) *Reporting to SCC*: Cllr Brockwell asked that, when members report potholes and road defects, they advise the Clerk of the report number so that progress can be monitored.
- h) *Flooding in Shophouse Lane*: this has been reported again. Cllr Scott reminded the meeting that this work was scheduled for February 2013 and a road closure order had been issued, but the work had not been done. Cllr Taylor would follow this up.
- i) *Flooding at the bottom of Brook Hill*: this had been reported, Gavin Smith had said that the grips could be dug out locally, rather than waiting for SCC, who did not have the resources to carry out this work every time it was needed. He referred the Parish Council to the lengthsman scheme, but Cllr Brockwell pointed out that the scheme did not allow work on roads that would require a road or lane closure, and where the speed limit was over 40mph, so the Parish Council would be unable to carry out this work.  
Cllr Wenman suggested another meeting with John Hilder to discuss all these issues, allowing him time to deal with the issues arising from the recent storms. Cllr Wright suggested that he and Cllr Taylor take up the lengthsman scheme issue at the Local Committee, as it clearly could not be used in rural parishes. Cllr Taylor said that the scheme was undergoing a small trial in a few parishes, Shere being one, with funding of £60,000.
- j) *Tree on Brook Hill*: has been partly cleared, but sticks out into the road. Gavin Smith had said that he was only responsible to ensure that traffic could pass.
- k) *Footpaths*: a recent Government consultation paper will give a presumption in favour of moving a footpath if it impinged on a homeowners privacy.

## 09/14 **Committee reports:** *Community Development*

*Cllr Hogben had sent a report:*

- a) *E-Mail Registration*: A flyer has been printed and is currently with the post office for delivery to every house in the Parish during this week. A discussion with the Drummond Arms to charge the winner's meal at cost has been initiated and the wine has been kindly donated by Silent Pool Vineyard.
- b) *Albury Matters*: It is hoped the next issue will be printed at the end of this month. Cllr Hogben requested copy.
- c) *Albury Parish Plan Advisory Committee (APPAC)*: The minutes of the 12 December meeting have been circulated. The next meeting on 20 January will try and progress a number of options that have been discussed. The major stumbling block would seem to be whether a Neighbourhood Plan is the right

way forward for Albury's future development.

- d) *Defibrillators*: The final defibrillator has now been mounted on the outside of the Memorial Library. This now completes the five that are strategically placed around the Parish. The next phase is to look at the Community First Responders programme, and for this, Cllr Hogben is looking for a volunteer to take this forward.
- e) *Old Mill Bus Refuge*: Latchmere Properties, through Richard and Mark Eshelby have refused to give their written consent for the Passenger Refuge to be installed because the APC have not supported the planning application for their development at Albury House. SCC Highways are aware of the current situation and are looking at the legality using their statutory authority to progress the installation, with or without this consent.
- f) *Post Office & Village Shop*: Investigations are still going on but no real progress has been made on alternative solutions. It is, of course, high on the Advisory Committee's agenda and will again be discussed at their next meeting.
- g) *Village Allotments / Community Orchard*: A renewed discussion with Albury Estate has been initiated and a full management proposal will be drawn up and, hopefully, presented for discussion and approval at February's meeting.
- h) *Riverside Open Space*: Igas have given us a Community Grant of £5,500 to landscape and enhance the area on the north side of the Tillingbourne opposite the village hall car park. Unfortunately, it has been linked to the overall village plan so it has not been able to progress it as a stand alone project. Fortunately Igas has allowed us to roll-over this grant for the next few months, until a clear direction has been established. It continues to be on APPAC's agenda.
- i) *Malcolm's Bottom - Village Green / Open Space*: The field has been listed on GBC's SHLAA for possible development; however, it is still considered that this field is crucial to the forward plan for Albury's enhancement and that a meeting with the Albury Estate to see if a common accord can be achieved is thought to be essential. Perhaps to have a small number of 'exception' residential units developed on the fringe of the field is the compromise necessary to retain the bulk of the area as a permanent open space or Village Green.
- j) *Superfast Broadband*: a number of new green boxes had appeared. BT's website shows installation from 31/12/13 to 31/3/14, but Highways proposing road closures for the end of March. There will be a month of work after the initial laying of the cable, so BT's timetable is unrealistic. Cllr Scott has asked for a concise report, and will also arrange for them to attend another Parish Council meeting.

10/14 **Committee reports:** *Village Hall:*

Income from 1<sup>st</sup> April to 30<sup>th</sup> November: £6772.00

Debtors to the end of November: £1253.50

Cllr Brockwell reported that the re-decoration to the library had been completed and it was agreed that it looked very good. The new sink for the library kitchen will be fitted shortly. Village hall fees have been increased from the 1<sup>st</sup> January. The village hall kitchen should be re-decorated shortly, because of flaking under the boiler, and Cllr Brockwell would seek quotations.

11/14 **Committee reports:** *Planning and Environment*

**Planning:** *Planning applications received and planning applications determined by Guildford Borough Council*

*Cllr Gellatly reported:* some work needs to be done on the permissions for Edgeley Park to establish the current situation.

- a) Planning list of determined applications: had been circulated.

12/14 **Committee Reports:** *Parish Plan committee:*

- a) Minutes of the meeting held Thursday 12<sup>th</sup> December had been circulated
- b) A meeting has been arranged for the 20<sup>th</sup> January.

13/14 **Finance**

- a) *Management report to 30/11/13* had been circulated prior to the meeting.
- b) *Cheque list for December* had been circulated prior to the meeting.
- c) *Precept for 2014/15*: proposed budget for the next financial year had been circulated prior to the meeting. The draft budget presented to the December meeting had shown a 4.33% increase in the precept. GBC have agreed on a 2% increase in their budget and Cllr Brockwell suggested that this Council do the same, taking money from reserves of £14,000 for re-decorating. It was noted that the Council is presently underspent for the current year. Cllr Brockwell PROPOSED a precept request of £38,290. This was SECONDED by Cllr Gellatly, with all in favour.

14/14 **Igas wellsite.**

Minutes of the meeting held 5<sup>th</sup> December had been circulated prior to the meeting. Cllr Wenman summarized: the design had to be re-worked and the equipment had now been ordered, with a lead time for some items of 12 to 13 months. Maintenance of the existing equipment will be carried out this coming summer. Igas had advised that fracing is not a new operation, having been utilized to re-invigorate wells that have started to slow down, but it would be new to Surrey. There is shale at the Albury Wellsite, but Igas are waiting for a report from BGS before they consider this.

15/14 **Albury Landfill site**

Minutes of the meeting held 11<sup>th</sup> December had been circulated prior to the meeting. Cllr Wenman reported as follows:  
 Revised landscape and ecology plans have been submitted to SCC.  
 There had been discussion on the actual closure date of the landfill site, Simon Elson committed to establishing this.  
 Capping will be finished by March of this year, subject to the weather, and restoration soils in place by June. Given the recent weather, it looks very likely that this timetable will need to be revised.  
 Lights: Sita's lights are now on sensors, and Gasrec lights are not a problem. It was noted that the lights next to the Sita site office seemed to be on a great deal of the time, and it was questioned whether these were on sensors.  
 Cllr Wenman believed that it had been a good meeting and it now looked as if there will be no evidence of the landfill site by the end of 2014.

16/14 **Outstanding matters**

*Junction at A25*: Cllr Taylor understood that John Hilder fully intends to review this.  
*Hedges in the Street*: there is still one that is uncut and the footpath under it is now a mess.  
*Road sweeping*: Cllr Billington had promised to obtain a copy of the schedule.

17/14 **Councillors business: for noting or including on a future agenda**

- a) *Dog signs*: Cllr Gellatly will meet with the Dog Warden and signs will be put up on Albury Heath
- b) *Trees at Farley Green*: Mr Daniel had been unable to speak to the gardener at Farley Green Hall, the Clerk would now write to Mrs Cowley.
- c) *Emergency plan*: Cllr Gellatly asked if this should have been implemented during the recent power cuts. This was *referred* to the Community Development committee, to review the list of people who might need help and to make a list of those who could help.
- d) *D Day celebrations*: these will take place on the last bank holiday in May, and will in format be similar to the Jubilee celebrations. The Council would consider a proposal to underwrite this event to £500 at its February meeting.

18/14 **New Correspondence**

No new correspondence has been received

19/14 **Open Forum**

*Local Plan*: Cllr Wright advised that a lot of people were unhappy about what they perceive is going to happen. He assured the meeting that 95% of what concerns

them will not happen, although 5% will. GBC will decide on the least damaging scenario and will look at the town centre to see how much more housing can be built there before starting on the countryside. GBC is looking at re-designating some areas of AGLV to AONB, and have obtained agreement from Natural England. Cllr Wright said that AONB still has the same value as when it was first set up by Government and will be protected as will, to a great extent, be the Green Belt.

20/14

**Dates of meetings**

Full Council:	3 <sup>rd</sup> February, 3 <sup>rd</sup> March
Planning:	27 <sup>th</sup> January, 17 <sup>th</sup> February
Facilities:	27 <sup>th</sup> January
Community Dev	17 <sup>th</sup> February
Village Hall:	
Parish Plan:	20 <sup>th</sup> January

There being no other business, the meeting closed at 10.07pm