



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on

**Monday 7<sup>th</sup> April 2014 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, A Kerslake,

G Robinson, S Scott, P von Radowitz  
Borough Cllr D Wright

Prior to the meeting, Tim Harrold, CPRE, gave a presentation on the Borough Local Plan. When thanking him for this, Cllr Wenman observed that this Council had its own view on what should happen in Albury over the next few years, but had not taken too much notice of what is happening outside the parish, as it does not directly impact on Albury, so had not engaged with the whole Plan. Tim Harrold pointed out that 800 houses per annum would have an impact on the whole of the borough, whether directly affected or not. Cllr Wenman believed that an informed debate should take place in a separately arranged meeting, not at the Annual Assembly as first planned. Firstly, he would meet with Mr Harrold, along with other members of the Council, to discuss the Plan in more depth, and this would be arranged to take place before the planned meeting with Cllr Mansbridge on the 25<sup>th</sup> April.

- 63/14 **Apologies for absence:** all councilors were present, Cllr Kinnes having resigned from the Council in the previous week. The Clerk advised that the notice of vacancy had been posted and that, unless an election was called, the vacancy could be filled by co-option at the Annual Meeting in May.
- 64/14 **Declarations of interest:** none were made.
- 65/14 **Minutes of the Meeting held Monday 3<sup>rd</sup> March 2014:** were agreed as a correct record of the meeting and signed by the Chairman.
- 66/14 **Matters Arising**  
*45/14: Tillingbourne Together:* Cllr Hogben reminded the meeting that the original bid for Lottery funding was turned down, and it had now been decided to put together several bids, each for a discrete project. The 'Tillingbourne Together' website signed visitors to the history of the valley (gunpowder mills, Shere museum, etc). Cllr Wright, Chairman of the working group, observed that Parishes in the Tillingbourne Valley did not tend to talk to each other, and it was hoped to be able to encourage people to do this, to work towards a common goal.  
*46/14a: Annual Assembly:* Rob Fairbanks will give a presentation on the Surrey Hills AONB. The Mayor will attend. The evening will start with a reception at 7pm, with the meeting to commence at 7.30pm. A flyer would go out to the Parish shortly.  
*57/14a: poppy seeds:* it had been necessary to purchase more poppy seeds, as the majority of the first packets purchased had been taken from the Clerk's desk in the Library. A supplier has been sourced on the internet.  
*Edgeley Park:* it had been noted that a lodge had been transported across the level crossing without ringing ahead first as required for long or slow vehicles. The transporters were also being parked at the edge of roads and causing damage to the grass and kerbs. Haufryns had replied to the Clerk's letter by saying that they regretted any inconvenience but that the lodges were necessary to the running of

their business and the transporting of them was the responsibility of their contractors. The Clerk was asked to write to the Chief Constable, including photographs of the damage, and to point out that no response had been received to the letter sent in March regarding this.

*Westonfields:* there were ongoing problems with the tenant at no 33a, and the Borough Council seemed unable to take any action. The Clerk would liaise with Cllr Wright in this respect.

67/14 **Chairman and Clerks Matters arising**

- a) *World War I Memorabilia:* Mr Jeremy Croucher would be prepared to display his store of memorabilia at the Annual Assembly. This was agreed to be a good idea.
- b) *Dementia Awareness:*

68/14 **Police matters**

PC Ryan Stevens had sent a report , as follows:

*Poaching* - Poaching offences will now start to increase as the nights become lighter. He had recently assisted on Albury estate in relation to 5 persons using dogs and ferrets to hunt for rabbits, and the persons have been banned from the estate.

*Burglaries* - Shed breaks have started up again in Peaslake: also 1 burglary and two attempted burglaries.

The main items being targeted appear to be high value pedal cycles and garden equipment. PC Stevens asked that people pay attention to security and report any suspicious person or vehicles.

*Immobilise:* [www.immobilise.com](http://www.immobilise.com) is a property register which can assist police with stolen property etc

*Shop breaks:* there have been a significant number of shop breaks across the county, where persons have broken into convenience stores and stolen cigarettes. The crime from the Coop in Shere is still under investigation. The police urge any persons with a shop which sells tobacco products to enhance their security and inform officers of any suspicious activity.

*Criminal damage:* To vehicles and property: there have been reports of vehicles having been damaged, specifically looking as though have they been keyed. The police have also had reports of a group of youths possibly being involved in setting a bush alight at a property in Gomshall. Local officers will be following up and seeing if further enquiries can be made

*Domestic incidents:* Police will now deal robustly, where applicable, with all domestic incidents. These, along with violent crime, are force priorities and if people are asked, if they suspect either, then please do not hesitate to inform police so we can look into the situation and deal accordingly.

*Proscribed limit offences:* there have been a few cases whereby persons have been arrested for drink driving, their investigations are on going

*RTC (Road Traffic Collision) Dorking Road Chilworth:* Officers will be conducting speed checks in various areas over the coming months to see if there are significant speed issues

*Attempt theft of motor vehicle from a property in Abinger Hammer :* investigations are ongoing

*2 sheep stolen from a farm :* PCSO Cleary is dealing with this.

69/14 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

- a) *Green Belt:* Cllr Wright confirmed that the changes to the Green Belt will continue to 'wash over' Albury. Any future planning application would have to contend with the AONB, AGLV and Green Belt.

70/14 **Committee reports:** *Facilities*

Cllr Brockwell reported as follows:

- a) *Local Committee:* The Clerk had enquired of the Secretary how to submit an application to Local Committee for kerb stones for the field edge of New Road, but this enquiry had been submitted as the application, and so had not been successful. The Local Committee had decided that the project was not worth

the money, and Cllr Taylor had said that the funds would be better spent elsewhere. The Shere traffic calming proposals would mean that HGVs would be deterred from driving through Shere, and would come through Albury instead. Bahram Assadi and Gavin Smith had said that the only way to deal with the breakdown of the edge of the road, caused by heavy vehicles, was to install kerbing.

Cllr Scott has agreed to take this on, with Cllr Brockwell's support. It is intended to get together a petition, as 50% of the parish use New Road, with the aim of submitting this to the next Local Committee on the 25<sup>th</sup> June.

- b) *30mph unauthorized signs*: these have been removed.
- c) *Bench on Heath*: Cllr Brockwell will investigate
- d) *Old Rectory*: the flooding from Water Lane had been resolved by SCC.
- e) *Operation Horizon*: the plan is to re-build two roads in Albury between 2015-2018. The roads currently designated are Blackheath Lane and Water Lane.
- f) *Lengthsman scheme*: Cllr Brockwell had put together a list and will submit this to the next Local Committee.

#### 71/14 **Committee reports:** *Community Development*

Cllr Hogben reported as follows:

- a) *Old Mill Passenger refuge*: Cllr Hogben had asked Michael Baxter if the refuge could be moved upstream to Estate land, but had not received a response to date.
- b) *Superfast Broadband*: this has been installed through the Street in Albury. Farley Green and Little London will receive this in June. SCC should have sent out notification, but had not done so to date. Cllr Scott will confirm that SCC intend to come to the May meeting.
- c) *De-fibrillator training Saturday 29<sup>th</sup> March*: 29 people had attended for the training, a very good response. The Community First Responders programme had been discussed, and Cllr Hogben was seeking a volunteer to take this forward.

There are 5 de-fibrillators in the parish, and each needs someone to be responsible for it, to ensure that it is working correctly. Each de-fibrillator was allocated as follows:

Cllr Kerslake: Village hall  
Cllr Robinson: Westonfields  
Cllr Brockwell: Little London  
Cllr Scott: Farley Green  
Cllr Wright: Newlands Corner

- d) *Village allotments*: Igas community fund have approved a grant of £8,500 for this project. Cllr Hogben has written to Michael Baxter to inform him, but as yet has heard nothing back. Cllr Hogben hoped for assistance from fellow members to get this project going.
- e) *Disabled toilet*: Cllr Hogben asked for Parish Council approval to submit a planning application to GBC for an extension to the library to create a disabled toilet. Cllr Hogben having PROPOSED this project, and the expenditure of £95 as payment for the application, it was SECONDED by Cllr Brockwell, with all in favour.

#### 72/14 **Committee reports:** *Village Hall:*

Income from 1<sup>st</sup> April to 31<sup>st</sup> March: £10,987.

Debtors to the end of financial year: £972, £642 of that from the March lettings. Carolyn Mingo is taking a break from her role as bookings clerk for family commitments. Cllr Kerslake had agreed to take this on, and will do also some promotion, which Cllr Kinnes had done in the past.

#### 73/14 **Committee reports:** *Planning and Environment*

*Planning applications received and planning applications determined by Guildford Borough Council*

Cllr Gellatly reported as follows:

- a) Planning list of determined applications: had been circulated prior to the

meeting.

- b) *Kirkbury*: the GBC Planning officers had recommended this for refusal. It was noted that the application had been processed unusually quickly, having been received from GBC with a covering letter dated 8<sup>th</sup> March, and would go to planning committee on the 8<sup>th</sup> April. 10 letters of objection had been received, and it was observed that the house next door had been extended in an identical fashion to that proposed.
- c) *Albury House*: 8 Sycamores are to be removed. Cllr Gellatly asked that, if they requested access through the recreation ground, this should be granted only on the condition that any damage be rectified. The Clerk was asked to write to Mr Eshelby in this respect.

74/14 **Committee Reports: Parish Plan committee:**

- a) The next meeting of this committee has been arranged for the 14<sup>th</sup> April, at 7.30pm.
- b) *Traffic scoping report*: the meeting with Colin Davis has been arranged for the 16<sup>th</sup> April. Peter Atherton, Albury House, has been invited to attend. Cllr Hogben has written background notes on traffic calming, which he would circulate.
- c) *Bakery Mews*: the committee has requested funding of up to £1,000 to find out, conclusively, the present ownership of Bakery Mews roadway and potential access to Malcolm's Field. They regard this information as vital in the process of making decisions concerning plans for Albury. Cllr Hogben explained that, other than one property which has a car parking space, the rest of the land belongs to the company, which went into administration in 1994. Cllr Kerslake clarified that the person who owned the car parking space did not have a garage as the other properties did. She no longer lives in the parish. The Clerk was asked to find the administrator for the defunct company and seek advice.

75/14 **Finance**

- a) *Management report to 28/02/14* had been circulated prior to the meeting. Cllr Brockwell explained that the overspend in the recreation ground was due to the need to replace the safer surfacing, and that for the village hall was due to the new cooker, and the sink for the memorial library. The overspend for the parish plan was due to the printing and distribution of the results of the parish needs questionnaire. Contingency included the redecoration of the memorial library. As at the end of the February, the annual budget is underspent by £19,142, but this includes the £6,000 received from GBC as a S106 payment for the floodlights, which had been due in the previous year.
- b) *Cheque list for March* had been circulated. The total outgoings for the month amounted to £6287.48 to date, although it was noted that there may be additional expenditure for the financial year.
- c) *Dates for audit*: the internal audit will be carried out on the 14<sup>th</sup> May. Records will be available to the public from the 2<sup>nd</sup> to the 27<sup>th</sup> June, the annual return will be sent to BDO (external auditors) to be received by them on the 30<sup>th</sup> June. Accounts will be presented for approval at the June meeting.

76/14 **Igas wellsite.**

There was nothing to report.

77/14 **Albury Landfill site**

*Gasrec*: a meeting has been arranged for Tuesday 8<sup>th</sup> April at 2pm. Members discussed the lights, and it was understood that these were only turned on for maintenance checks, although the company try to do these in the daylight.

The Clerk would ask Sita for a report on the landfill site, and request a meeting if it is due.

78/14 **Commemoration of World War I**

*Cllr von Radowitz reported as follows:*

- a) *Poppies*: Cllr von Radowitz understood that the Estate were not happy with the proposed plan to sow poppies throughout the parish. Cllr Wenman would talk to Michael Baxter. Cllr von Radowitz would like to sow them on the banks at the entrance to the village, and on the 'green' outside the village shop. She also suggested tubs through the village. The Clerk advised that a number of people, whose gardens overlooked the Street and the other roads in the parish, had taken poppies to sow in their gardens next to the road.
- b) *Horse Parade*: this will take place on the 14<sup>th</sup> September. Brough Scott will ride in the parade. Cllr von Radowitz will give a short presentation on plans at the Annual Assembly.
- c) *Memorial Orchard*: in response to a query from Cllr von Radowitz, Cllr Hogben advised that funding was in place from Igas, but there is as yet no agreement with Albury Estate.
- d) *Visit to Imperial War Museum*: Cllr von Radowitz suggested that people be asked to sign up for this trip at the Annual Assembly.
- e) *Budget*: Cllr von Radowitz will put together a draft budget for the May meeting.

79/14 **Outstanding matters**

The list was discussed.

80/14 **Councillors business:** *for noting or including on a future agenda*

- a) *Pavements*: the pavements through the Street are in a very poor state. The Clerk has mentioned this to GBC.
- b) *Policy and Resources committee*: will meet on the 24<sup>th</sup> April, to discuss the Council's objectives for the coming year, the last year before Parish elections; and to review the committee structure. Cllr Wenman asked members to consider which committees they would like to be involved with for the coming year.

81/14 **New Correspondence**

*Prudential Ride London*: the cycling events will take place on Surrey on the 10<sup>th</sup> August.

82/14 **Open Forum**

- a) *Surrey Hills AONB*: have received some funding to clear some of the trees at Newlands Corner, to give a better view.

83/14 **Dates of meetings**

Full Council: **13<sup>th</sup>** May (Annual Meeting) (*moved from Monday to Tuesday*)  
 Annual Assembly: **28<sup>th</sup>** April  
 Planning: **14<sup>th</sup>** April (as 21<sup>st</sup> is a Bank holiday)  
 Facilities: *committee meeting dates to be agreed at the Annual Meeting*  
 Community Dev  
 Village Hall:  
 Parish Plan:

There being no further business, the meeting closed at 10.10pm.