



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 2nd June 2014 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Brockwell (in the chair), Cllrs P Gellatly, R Hogben, A Kerslake, M Pearson (co-opted at the meeting), S Scott, P von Radowitz

County Cllr K Taylor

2 members of the public

In attendance: The Clerk, Mrs J Cadman

The meeting commenced with a presentation from Katie Brennan, Surrey County Council, on the current status of the provision of Superfast Broadband in the county. She stressed that connection is not automatic, and that everyone wishing to receive superfast broadband should speak to their internet service provider (ISP) once they had established that it was available. She also advised that most houses in this area were now able to receive superfast broadband, and that the remainder would be by the end of June. She confirmed that speeds would be impacted by distance from the box, and the number of joints between the box and the connection, as well as the age of the connections.

Members discussed the possibility of setting up a learning group, (an internet café), to help people learn how to use the broadband.

108/14 **Apologies for absence:** were received from Cllr N Wenman and Cllr G Robinson

109/14 **Declarations of interest:** none were made

110/14 **Minutes of the Meeting held Monday 7th April 2014:** were agreed as a correct record of the meeting and signed by the Chairman
Minutes of the meeting held Tuesday 13th May 2014 were agreed as a correct record of the meeting and signed by the Chairman

111/14 **Matters Arising**

91/14:66/14: *Edgeley Park*: The Clerk has heard no further from the police with respect to the proposed meeting, and will follow this up.

92/14b: *Local Plan*: the Draft Local Plan is to be published on the 1st July. Members discussed a date for the public meeting and agreed on either the 14th or 15th July, or later in the month, avoiding the days around the Produce Show. The Clerk would establish what Tim Harrold and representatives from GBC could do and then suggest a date.

95/14: *Business Plan 2014/15*: Cllr Kerslake PROPOSED, SECONDED by Cllr Hogben, that members approve the draft business plan, circulated for the May meeting. This was agreed by all present.

106/14a: *Grit bin at Brook Crossing*: this has been moved back into place.

106/14c: *Trees at Albury House*: The Clerk has not received a response from Latchmere.

106/14d: *Wood in recreation ground*: Cllr Brockwell will arrange for this to be removed.

112/14 **Co-option of Councillor**

There were no calls for an election for the vacancy, which could now be filled by co-

option.

Mark Pearson had been invited by the Chairman to attend the meeting and give a brief pen portrait of himself and his reason for wanting to be on the PC: Mr Pearson advised Members that he has lived in Silent Pool Cottage for the last 2 ½ years. He is 46 years old, and he has worked in Surrey for the past 6 years, having lived in the county for 5 of those years. He has been involved in economic development for over 20 years, in public/private partnerships. He would like to give something back to the local community and is very interested in a sustainable community. Cllr Hogben PROPOSED that Mr Pearson be co-opted onto the Council, SECONDED by Cllr von Radowitz, with all in favour.

113/14 Chairman and Clerks Matters arising

- a) *Website update:* the Clerk advised that there is still some work to do, but the site is mostly up to date. Cllr Hogben agreed that most of the additions and amendments had been made.
- b) *Dates of meetings for the coming year:* these had been circulated before the meeting and were noted and agreed.

114/14 Police matters

There had been no report from the police and it was understood that PC Stephens was unwell. The Clerk would contact Sgt Barwood to express the Council's disappointment that communication had again slipped. She would also formally advise the police of the WWI Cavalcade in September.

115/14 Open Forum: members of the public are welcome to attend and to ask questions or make representations

- a) Cllr Brockwell thanked William Wilcox for coming and for all his help with Broadband. Mr Wilcox said that he was happy to help with individual problems, and agreed that his contact details should be added to the minutes of this meeting.

116/14 Committee reports: Facilities

Cllr Brockwell reported as follows:

- a) *Date of next meeting:* 23rd June, 7.30pm.
- b) *Footpaths:* Cllr Brockwell has given the list of footpaths that need strimming to Matt Hiley, and he noted that some had already been done.
- c) *Meeting with SCC:* Cllr Brockwell tabled a list of items to be discussed with the SCC Countryside Access officer at their meeting later in the week. He confirmed to Cllr von Radowitz that the layby on Farley Green would be discussed in context of its ownership, rather than proposals to remove it.
- d) *Maintenance works:* Cllr Brockwell will circulate the list.
- e) *Lengthsman scheme:* Cllr Brockwell reminded the meeting that the trial run had not succeeded because those involved had not been able to produce their schemes in time. He had put together a list of things that could be done in this parish under the lengthsman scheme and he would now show this to Gavin Smith and ask for his comments.
- f) *Benches at Farley Green:* referred to the Facilities committee meeting.
- g) *Recreation Ground:* the gate will not close as the fences erected by no 31 and 33 have encroached on our property,
- h) *Dog signs on Albury Heath:* Cllr Gellatly had asked permission from the Estate to put some up, but they would not agree.
- i) *Repair of New Road:* Cllr Brockwell referred to the Local Committee meeting where this was discussed between the Chairman and Cllr Taylor, and they had appeared to agree that the money that this would cost could be better used elsewhere. He could not understand why it is planned to re-build Blacksmith Lane and Water Lane, but not to spend any money on New Road, which receives so much more traffic. He understood that Shere are campaigning that the advisory 'No HGVs' should be made mandatory, which would exacerbate the problem. He asked Cllr Taylor to represent this Council in order to achieve

some works to New Road.

Mrs Goddard pointed out that, as Cranleigh extends, this road would receive traffic from both directions. The dangerous sight lines out of Park Road into New Road need to be addressed.

Cllr Taylor agreed to ask Bahram Assadi to contact the Clerk to arrange another meeting about New Road and the problem junctions.

j) *Tree on New road:* a tree in the hedgerow has fallen into the Park. It was understood that Gavin Smith and Michael Baxter had discussed this. Mr Smith wanted the tree to be taken away and the hedge mended, before he would mend the pothole.

117/14 **Committee reports:** *Community Development*

Cllr Hogben reported as follows:

- a) *Community first responders:* this programme has received some interest from SALV. Discussions are currently taking place on whether there is merit in a joint Tillingbourne venture. Cllr Hogben suggested a formal letter to neighbouring parish councils to further this. This was agreed.
- b) *Old Mill passenger refuge:* no further progress has been made with regard to a response from the Estate. Cllr Hogben is concerned that this project will not be achieved.
- c) *Riverside open space:* Cllr Hogben proposed that this project now be abandoned, as there is no enthusiasm for it, and IGas informed accordingly. Cllr Brockwell was sorry for all the work that Cllr Hogben had put into this, but could not personally see the benefit to the parish. Cllr Scott PROPOSED that IGas be advised that the project would not go ahead, this was SECONDED by Cllr Gellatly, who suggested that this be re-visited if the shop is re-located.
- d) *Village allotments:* Neither the Estate nor Steve Horton have responded to Cllr Hogben's emails regarding this project. He is concerned that this might also not come to fruition.
- e) *Malcolm's Bottom – village green:* the Parish Council has not yet received advice from Roger Taylor in this respect.
- f) *Memorial Library disabled toilet:* the planning application should be determined within the month. Cllr Hogben hopes to hear the result of the application to GBC Community Grant scheme shortly, and is also looking at the possibility of applying for a grant from Surrey Community Action.
- g) *Scoping report on traffic through the village:* a draft scoping report has been received from Colin Davis of PRIAN and a further meeting has been organized to clarify certain items before the report is issued.
- h) *Defibrillator reports from councilors:* Cllrs Brockwell, Kerslake and Scott have checked their boxes and all is well. The Clerk will remind Cllr Robinson and Borough Cllr D Wright. Members noted that the box at Westonfields needs to be swapped with the heavier duty green box outside the village hall, as it takes in water.

118/14 **Committee reports:** *Village Hall:*

- a) Invoiced income from 1st April to 31st May: £1544.75
- b) *Loss for the village hall for the financial year 1/4/13 to 31/3/14:* £2352. Members were pleased to see that the loss is substantially reduced and it is hoped to break even this current financial year.
- c) *Village hall meeting:* 16th June, 7.30pm.

119/14 **Committee reports:** *Planning and Environment*

Planning applications received and planning applications determined by Guildford Borough Council

Cllr Gellatly reported as follows:

The Estate has submitted a planning application for a house at Church Lane. An application has also been submitted for a new vicarage. Members of the church and the Diocese would like to meet with the parish council before this application is considered, and it was agreed that they should attend the meeting on the 23rd. If this was not possible, another meeting would be arranged.

These applications will be determined at the planning meeting on the 23rd June.

120/14 **Committee Reports:** *Parish Plan committee:*

- a) *Minutes of the meeting held Tuesday 20th May:* had been circulated prior to the meeting.
- b) *Date of next meeting:* 30th June.

121/14 **Finance**

- a) *Annual Return:* Cllr Kerslake PROPOSED, SECONDED by Cllr von Radowitz, **agreed** by all present, that members approve the Annual Return and complete the Declaration of Assurance for 2013/14. The Internal Auditors report and Annual Return and balance sheet had been circulated prior to the meeting. The Parish Council accounts would be available for inspection by the public from the 3rd June to the 28th June, and would be sent to the external auditor on the 1st July. Thanks were recorded to the Clerk for her work and a very good auditors report.
- b) *Cheque list for May 2014* had been circulated prior to the meeting and the expenditure for the month of £1326.47 was noted and approved.
- c) *Grant aid projects:* members were asked to consider and approve any projects to be submitted to GBC for Grant Aid. It was suggested that an application be made for some wooden benches and also proposed that the Parish Council consider new recreation ground equipment. The Clerk was asked to explore ideas for more modern equipment.

122/14 **Igas wellsite.**

The Clerk will seek a meeting and advise of the Council's concern about fracking in this area.

123/14 **Albury Landfill site**

The Clerk will arrange the bi-annual meeting.

124/14 **Commemoration of World War I**

WWI and WWII memorabilia: Cllr Brockwell suggested that Mr Croucher may wish to display this in the marquee at the Produce Show, rather than in the Parish Council gazebo, and he would speak to him about this.

Cavalcade: Cllr von Radowitz reported that it had been almost impossible to arrange a road closure, to allow the horses to ride through the village, and so she had devised a different route. This route included some road, at Park Road and Little London, but this could be managed by marshalls.

There had been so much interest that it had now been decided to finish with a barbecue on Farley Green, and people would be able to buy a ticket for this at the post office. Cllr von Radowitz hoped to be able to use surrounding fields for parking. Cllr von Radowitz tabled a draft budget, based on 100 riders, each paying £10 to enter. She pointed out that there might well be more riders. The net loss to the parish council, based on this budget, would be £1417. It was agreed to set up a small working group of Cllr Brockwell, Cllr Kerslake and Cllr von Radowitz will meet to formalize the event and prepare a formal budget for the July meeting.

Outstanding matters

The list had been circulated before the meeting and was noted.

126/14 **Councillors business:** *for noting or including on a future agenda*

- a) *Brook Hill:* a tree on Simon Watkinsons land has slipped down the bank and the trunk is sticking out into the road. Cllr von Radowitz had reported this. Cllr Brockwell would speak to Gavin Smith.
- b) *Mill stream opposite Estate Yard:* 6 years ago the trees had been taken out, but the fisheries had not been happy about the clearance. The clearance work needed to be done again, and it was agreed that this should be added to the list of items to be discussed with Michael Baxter.

c) *Tuppers Alley*: needs to be cleared as it is very overgrown. The Clerk will speak to GBC, Cllr Brockwell will consider adding this to the lengthsman scheme list.

127/14 New Correspondence

- a) *Surrey Air Ambulance*: have written to thank the Parish Council for the Grant of £150.00.
- b) *Hurtwood Trust*: have written to thank the Parish Council for the grant of £500.00
- c) *Friends of the Saxon Church*: have written to thank the Parish Council for the grant of £100.00.
- d) *Memorial Board*: Albury Trust had written to request a grant towards the cost of renovating the WWII Memorial Board in the village hall, which was cracked. The total cost was £100.00. Members recorded thanks to the Trust for arranging for this to be done, but considered the boards to be their responsibility.

128/14 Open Forum

No further matters were raised.

129/14 Dates of meetings

Parish Council:	7 th July, 1 st September, 7.30pm
Planning:	23 rd June, 14 th July
Facilities:	23 rd June
Community Dev.	30 th June
PPAC:	30 th June
Village hall	16 th June.

There being no further business, the meeting closed at 10.30pm.