



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 1st September at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly R Hogben, M Pearson,

G Robinson, P von Radowitz
County Cllr K Taylor
Borough Cllrs R Billington and D Wright
PC Karen Page
1 member of the public

In attendance: The Clerk, Mrs J Cadman

The Chairman opened the meeting by noting that Joanna Cadman has now been Clerk to Albury Parish Council for 20 years, and thanking her for her service to the Council. He presented her with a card and flowers.

171/14 **Apologies for absence:** were received from Cllrs A Kerslake and S Scott

172/14 **Declarations of interest:** none were made.

173/14 **Minutes of the Meeting held Monday 7th July:** were agreed as a correct record of the meeting and signed by the Chairman.

174/14 **Matters Arising**

133/14:114/14: Edgeley Park: Cllr Brockwell reported on the meeting between the Parish Council and Surrey Police, held on the 9th July: it had not been possible to make much progress as Matt Redfern had been unable to attend the meeting. Sgt Barwood had agreed to investigate the legality of towing a mobile home with a Range Rover Discovery (see agenda item 176/14)

133/14:114/14: Local Plan: Cllr Mansbridge had advised that it was now no longer possible to send an officer to a public meeting in the Parish, as they were all fully extended on the consultations taking place around the Borough.

133/14:114:14: Trees at Albury Park: The Clerk advised that the piece of land has been purchased by a resident of Westonfields, Rob Thompson, and that he intends to clear the trees and extend his garden into that area. He has requested access via the recreation ground, which was agreed.

134/14a: Computer and Printer for Village Centre: these are on order

134/14b: Section 106 monies: GBC had advised that only posts around the parish would be eligible. This matter was *referred* to the Facilities Committee.

Members discussed the potentially forthcoming S106 money from Albury Mansion, and the difficulties of using it if it is solely for recreational purposes. It was noted that the money is intended to compensate for lack of amenity, and that it might be possible to use it for highways purposes, if the development had caused an increase in traffic. It was agreed to identify specifically what this Council would like to do in this respect, register these items on the Borough list and then find out if the S106 agreement for Albury Mansion can be changed accordingly. Action: Cllr Hogben

175/14 **Chairman and Clerks Matters arising**

a) Website and newsletter report: the Clerk reported that the first edition of the

Albury Bulletin had gone out over the weekend, specifically to alert residents to the Cavalcade. It would be used for information that needed to be disseminated quickly, and would not replace *Albury Matters*. The Clerk would ask Julian Harley if he would email the database for the Produce Association, advising them of the new bulletin and asking them to sign up.

176/14 **Police matters**

PC Karen Page reported as follows:

- There had been one burglary in Albury, of a quad bike and stable equipment. The borough as a whole is suffering from more burglaries than has been the case for some time. The police find it very difficult to apprehend burglars as, unless there are eye witnesses or forensic evidence, they are very hard to trace.
- Cllr von Radowitz reported a pea green pickup with a roll bar which had been parked on Farley Green on the 30th August for some hours. PC Page asked that all suspicious incidents be reported as, although it might have been innocent, if there had been a policeman in the vicinity, this could have been ascertained.
- PC Gellatly reported that on the 22nd and 24th July he had witnessed a mobile home from Edgeley Park being towed by a Range Rover Discovery. Cllr Gellatly told the driver that what he was doing was illegal, but he ignored him. Cllr Brockwell drew PC Page's attention to the recent meeting with Sgt Barwood to discuss Edgeley Park, and she would raise this with her tomorrow.

Cllr Gellatly and Cllr Billington left the meeting after this agenda item.

177/14 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

- a) *Park Road:* Mrs Goddard expressed her concern at the speed and volume of traffic now going up Park road to New Road. The Park Road sign obscures the sightlines looking left to Farley Green. It was noted that Bahram Assadi had agreed that some action needed to be taken regarding the sightlines and Cllr Brockwell would follow this up. It was also noted that the Chairman of Shere Parish Council had agreed to support Albury Parish Council if this Council requested a study of the effects of prohibiting vehicles above 7.5 tons in Shere, and a representation needs to be made to Local Committee before a decision is made by them.

178/14 **Committee reports:** *Facilities*

Cllr Brockwell reported as follows:

- a) *Footpath 206 diversion:* another objection has been received. He has asked SCC Rights of Way to advise on what is decided.
- b) *Farley Green ditch:* Cllr Brockwell has met with Doug Chandler and Michael Baxter on Mr Chandler's land. Cllr Brockwell has requested a price to clear the ditch and to excavate a silt trap at the top of Farley Green. Richard Melhuish, Land and Water, has offered to draw a plan for a silt trap.
- c) *Footpath 249 by Millstream Cottage:* this is completely waterlogged. SCC Rights of Way have no money until next April, but have agreed to take a look at it.
- d) *Bridleway 207:* the surface is being washed away and, although not in very bad condition, would cause difficulty in access for someone in an all terrain wheelchair. The problem is accentuated by horses coming up the bridleway from the valley, and subsequent rain washing away the consequent loose material.
- e) *Love where you Live:* the Borough Council has a list submitted by the Parish Council and plan to carry this work out from the 22nd September.
- f) *Re-surfacing of A248:* nothing further has been heard about the proposed re-surfacing of the road through the village. Cllr Taylor undertook to investigate. Cllr Brockwell noted that SCC planned to re-surface Blacksmith Lane and Water Lane. With reference to Localism, Cllr Brockwell asked why SCC did not consult with the Parish Council to ascertain where it would be best to use resources.
- g) *Lengthsman scheme:* Cllr Brockwell had produced a schedule and asked Cllr Taylor how to take this forward. Cllr Taylor advised that he simply needed to

let SCC know that was the Council's intention. Cllr Brockwell would circulate the list to all members for their comments.

- h) *Parish maintenance programme*: this will be discussed at the Facilities meeting on the 22nd September.

179/14 **Committee reports:** *Community Development*

- a) Members received a report from Cllr Hogben :

- i. *Defibrillators/ Community First Responders*: is still on our agenda, but no further information is to hand on this. Perhaps this is a project for the 'Parish Clusters' to be involved with, i.e. a collaboration between St. Martha, Albury and Shere & Peaslake Parishes?
- ii. *Old Mill Passenger Refuge*: There is the possibility of SCC Highways using the money that has been allocated for the Passenger Refuge towards the build-out of a new pavement for passengers, which would certainly circumnavigate the problem with Latchmere Properties.
- iii. *Riverside Open Space*: IGas are still very tolerant as regards using the £5,500.00 grant that they have given to us. A final approach is going to be made to the Albury Estate to see if there is a way forward with this project. If this is not successful then we will again look at using some of the fund towards the Traffic Calming Scheme, as per the minutes of the IGas meeting.
- iv. *Village Allotments / Community Orchard*: Again there has been no enthusiasm shown from any Councillors, however there is a resident that has expressed an interest. Cllr Hogben received members' authority for him to take over this project and try and move it forwards and utilise the £8,500.00 grant from IGas. Potential locations are being discussed with Michael Baxter.
- v. *Malcolm's Bottom - Village Green / Open Space*: No further progress has been achieved on this.
- vi. *Memorial Library Disabled Toilet*: Clarity as regards the Planning and design side of things is being organised. Once our Planning application has been re-instated and successful, then an alternative source of funding, perhaps through the Surrey Community Action, will be applied for.

There has been a request for a single car-parking space to be organised for the car-park and a disabled ramp, to allow easy access to the Memorial Library has been requested. Cllr Hogben would discuss this with Michael Baxter at their forthcoming meeting.

Vii: *Traffic Calming*: Copies of the minutes of the Traffic Calming meeting have been distributed. At present Cllr Hogben is still waiting for information of the meeting between consultant, Colin Davis and Bahram Assadi (SCC Highways).

- b) Members reports on de-fibrillators: Cllr Scott had reported that the defibrillator at Farley Green was in complete working order, although the expiry date for the pads was given as August. The Clerk would report this to the NHS. No other reports were received and the Clerk will follow this up, as she now has the facility to report each month to the NHS, who will record all information and provide back up as needed.

180/14 **Committee reports:** *Village Hall:*

- a) *Minutes of the village hall meeting held 18th August*: had been circulated prior to the meeting.
- b) *Hall Bookings*: at present revenue is less than the budget, but this does not take into account the money that will be raised by the AGTs for the hall this autumn. Cllr Hogben has re-done the village hall brochure and has also produced a simpler version which has been circulated to residents. Tina Playford will compile a list of all the small businesses in the parish so they can be approached regarding the use of the hall/library for conferences and meetings, and she will also see if she can access databases of users of village

hall users in the area, so that a database of prospective users can be compiled.

181/14 **Committee reports: Planning and Environment**

Planning: *Planning applications received and planning applications determined by Guildford Borough Council*

Cllr Brockwell reported that Diltens Farm had received permission to convert an existing barn into a dwelling. Brook Stores two storey extension had been refused, as had Farley Green Cottage's application for a first floor extension.

Applications determined by Guildford Borough Council

List to date had been circulated prior to the meeting.

182/14 **Parish Plan Advisory Committee**

a) *Minutes of the meeting to discuss traffic calming in Albury held 7th August:* had been circulated prior to the meeting. The next meeting is scheduled for the 8th September.

b) *Chairman:* Clive Mingo will take over as Chairman after his return from holiday. A meeting had been arranged for the following afternoon between him, Cllr Hogben and Sue Cook in this connection .

c) *Village Shop:* Mark Pearson is asking consultants to look at the viability of the village shop, and is currently waiting for quotations.

183/14 **Finance**

a) *External audit:* The Clerk advised that the Parish Council has received a clean report for the financial year 2013/14. Thanks were recorded to her.

b) *Management report to 31/07/2014* had been circulated prior to the meeting and was noted.

c) *Cheque list for July and August* had been circulated prior to the meeting and the total expenditure of £6411. 13 was noted and approved.

184/14 **WWI Commemorations**

Cllr von Radowitz reported on the cavalcade, to take place on Sunday 14th September, as follows:

Brough Scott will not attend, as he had made an error in his diary and will be away. Neither will it be possible to have a horse from the Kings Troup, as they are resting. However, Philip Blacker, an eminent sculptor, who had created the sculpture of 'Warrior' will ride, and will do the address at Church Field.

There were now nearly 100 horses and riders.

Cllr von Radowitz was having some problems organizing the hog roast, but had now had an offer of help. The meat is ordered from John Murray, the problem has been finding someone to cook it.

185/14 **Igas wellsite**

Minutes from the meeting held Tuesday 19th August had been circulated prior to the meeting. The company's plans to extract gas and convert it into LNG had been delayed because of partnership issues. There would now be no activity until October 2015, when there will be some preparatory work, although extraction will not commence until another 12 to 18 months after that.

Fracking: Igas have confirmed that they have no plans at present, but that they will not rule it out in the long term. Cllr Wenman had asked if they could give the Council the information they had gathered from the previous exploratory work and it was noted that this information would come into the public arena in 2015. It was also noted that new planning permission would be needed if the company had to do further drilling.

186/14 **Albury Landfill site**

The Restoration Sub group is organized to meet on 4th September at 11am, followed by a meeting of the liaison group at 12. As the group will be small, the Clerk was asked to request that both groups meet at the same time.

187/13 **Outstanding matters**

The list was circulated prior to the meeting, the contents were discussed and amendments made.

188/13 **Councillors business:** *for noting or including on a future agenda*

a) *Cavalcade*: Cllr von Radowitz advised that this was the only one in the country and had been mentioned in public places, including Channel 4 that morning.

189/13 **New Correspondence**

No new correspondence had been received.

190/13 **Open Forum**

No further matters were raised.

191/13 **Dates of meetings**

Full Council:	6 th October, 3 rd November, 1 st December
Facilities:	22 nd September, 15 th December
Community Dev:	20 th October
PPAC:	8 th September, 20 th October, 17 th November
Planning:	1 st September, 22 nd September
Village Hall:	13 th October, 8 th December.

There being no further business, the meeting closed at 9.20pm.