



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 5th January 2015 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, G Robinson

P von Radowitz
County Cllr K Taylor
Borough Cllr R Billington

In attendance: The Clerk, Mrs J Cadman

01/15 **Apologies for absence:** were received from Cllrs M Pearson and S Scott

02/15 **Declarations of interest:** none were made

03/15 **Minutes of the Meeting held Monday 1st December:** were agreed as a correct record of the meeting and signed by the chairman after the following amendment: 249/14: the minute should read: repaint the finger post not replace the signpost

04/15 **Matters Arising**

236/14:215/15: *Section 106 designation:* it has not been possible to receive advice over the Christmas period on re-designation of the criteria for S105 money. Cllr Hogben would bring proposals to the February meeting for the riverside area, which would include an application for S106 funding. **Deferred** to February meeting. Cllr Taylor advised that he is prepared to allocate £1250 from his allowance towards the riverside project.

Cllr Brockwell expressed concern that access to the riverside area appeared to be over someone else's land.

Cllr Brockwell wishes to argue with GBC about their refusal to widen the scope of S106 money for Albury as he believes that footpaths are recreational, in particular the request for duckboards for FP 349 which will enable wheelchair access. The Clerk was also asked to request a copy of the relevant clause in the agreement.

236/14:215/14: *Lengthsman scheme:* Cllr Brockwell has completed a schedule, but has not yet been able to speak to Ian Fowler. He would circulate the schedule to all members and complete the necessary forms. The scheme will start from the 1st April. Cllr Taylor was pleased that Albury is taking up this scheme, which has had a low take up elsewhere.

236/14:215/14: *Gatwick Noise:* In the absence of Cllr Pearson, it was agreed to remove this item from the agenda. Cllr Billington advise that a new radar system enabled planes to keep more closely to their flightpath, which made them more noticeable than before, when each plane would take a slightly different path.

239/14a: *Diversion signs on New Road:* the Clerk has requested that these be removed, but this has not been done. Cllr Brockwell will investigate, as he believes they may belong to Network Rail.

249/14d: *Guildford Borough Council: Terms of reference for Councillors:* the consultation period has started.

248/14: *Albury House:* the Clerk has written to the owners at Albury House regarding their overhanging bushes. Cllr Wenman will speak to the owners.

05/15 **Chairman and Clerks Matters arising**

- a) Website, Dropbox and newsletter report:** the Clerk reported that the website is up to date, a newsletter was sent out after the last meeting, and she is continuing to populate Dropbox.
- b) Defibrillators:** all defibrillators have been checked and are in order, with the exception of the one at Newlands Corner which she is awaiting an update about from South East Ambulance Service.
- c) Welcome pack for new residents:** the Clerk reminded Members that she receives an update from GBC on a regular basis regarding new residents on the electoral roll, and that Cllr Kerslake had been sending a welcome pack. Cllr Gellatly offered to take on this job and he and the Clerk would discuss the proposed contents of the pack. **Agenda item:** February meeting.

06/15 **Police matters**
No representative from the police was present and no report had been received.

07/15 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
No matters were raised.

08/15 **Committee reports: Facilities**

- a) Minutes of the committee meeting held Monday 15th December had been circulated prior to the meeting.
- b) Cllr Brockwell reported as follows:
 - i. *Grit bin on Blackheath Lane:* he has submitted an application to SCC for the Parish Council to take over responsibility for this grit bin.
 - ii. *Project Horizon:* Cllr Brockwell will discuss the criteria used to select the roads to be resurfaced with Ian Fowler.
 - iii. *Footpaths:* as Cllr Brockwell is in discussion with SCC Rights of Way about footpaths, he asked councilors to let him know if there are any that they know about that need work.
 - iv. *Sherborne Hedge:* Richard Chittenden has been asked to cut this.
- c) *Parkers Hill:* the pavement is very muddy. Cllr Brockwell will discuss this with Cllr Scott.
- d) *Road sweeping:* Cllr Hogben requested that the road sweeping team advise when they intend to sweep the Street, so that cars can be moved and a more effective job done.

09/15 **Committee reports: Community Development**

- a) Cllr Hogben reported as follows:
 - i. *Old Mill Passenger refuge:* the owners of Old Mill House have indicated their intention of changing their front garden to allow passengers to board and alight from the bus, in effect solving the long term problem of reinstating the Old Mill bus stop. The £10,000 that was originally allocated for that work will now be used towards funding the Traffic Calming scheme.
 - ii. *Traffic Calming:* at the November meeting of the Local Committee, SCC Highways approved £25,000 of funding towards the traffic calming scheme as presented by Colin Davis from PRIAN. A further £5,000 must be found from other sources.
The £10,000 rollover from the passenger refuge scheme will be used for the first stage of the project, eg: establishing village gateways on the A248 at either end of the village and building out the village green opposite the post office to marginally narrow the road. A meeting is to be held on the coming Wednesday with Rob Fairbanks from the Surrey Hills AONB Board, as it seems that Surrey Hills wish to use this scheme as an exemplar project.
 - iii. *Riverside Open Space:* Albury Estate have agreed to grant the Parish Council a 10 year lease over this piece of land and the £5,500 IGas funding will now be drawn down.

GBC's landscape consultant has made a site visit and has suggested using Marion Wardell, a landscape architect, to create a plan for the site. In order to facilitate this, the site must be cleared and Ewan Randall has quoted £560 for the 4 man days required to do this, and will carry out the work before the end of January. Once the ground plan is available, contractors will be organized both the tree work and land shaping and it is hoped that this can be completed by the end of March, when the ground can be re-seeded in time for opening for the school summer holidays.

- iv. *Village allotments and community orchard:* Grahame Cook is currently looking at ways of pushing this forward, however the results of his investigation are not in accordance with the outline plan that was the basis of the funding from IGas. This will require more consultation before it can proceed further. **Agenda item:** February meeting.
- v. *Memorial Library disabled toilet:* a pre-application meeting is to be organized with the GBC Conservation officer to try to establish how a successful application can be submitted.

b) *Orchard and Allotments:* **deferred** to February meeting.

10/15 **Committee reports: Village Hall:**

Albury Estate: renewal of leases: the leases on both the hall and library are due for renewal. Current rents are £2907 and £165 respectively, and the proposed new rent is £3000 and £170 respectively. Michael Baxter has proposed that the leases are renewed for 10 rather than 5 years, with a 6 month break clause. Members **agreed** to renew the leases on the hall and library on that basis.

11/15 **Committee reports: Planning and Environment Planning:**

- a) members to receive a report from Cllr Gellatly
- b) *Edgeley Park:* a meeting has been requested with Dan Ledger and his team, and a date agreed at the end of January. Cllr Brockwell and Cllr Gellatly will agree on an agenda, to be given to Dan as soon as possible so that he can ensure that the correct people are present at the meeting.
- c) *Applications determined by Guildford Borough Council:* List to date had been circulated prior to the meeting.
- d) *Keepers Cottage:* the 'bike shack' is not on the enforcement list. The Clerk will speak to GBC.
- e) *Sheds at Westonfields, adjacent to recreation ground:* The Clerk will ask GBC to ensure that the sheds are demolished as the flats are vacated.
- f) *Enforcement list:* Cllr Brockwell will talk to GBC about some of the items on the list, for example the Christmas Tree sign at Newlands Corner, which was removed after Christmas. He considers that the department would find it helpful to talk to the Parish Council before putting items on the list.

12/15 **Parish Plan Advisory Committee**

- a) *Minutes from the meeting held 8th December:* had been circulated prior to the meeting.
- b) *Budget:* this will be discussed at the meeting to be held on the 12th January, as the price increased considerably from the original agreement.
- c) Cllr Brockwell believed that the committee should not be seeking to give precise detail of the proposed plan, but should be giving recommendations to the Parish Council. The next step should be to put a proposal to the Parish for consultation, before too much detail is gone into, and before talking to GBC.

13/15 **Finance**

- a) *Management report to 31/11/2014* had been circulated prior to the meeting.
- b) *Cheque list for December* had been circulated prior to the meeting. The total outlay for December of £7560.56 was noted and approved.
- c) *Draft budget and precept request for 2015/16:* had been circulated prior to the meeting. Members **agreed** to a 2% increase in the precept request, to ensure

that there was sufficient funding for the agreed projects. As the number of Band D equivalent properties had increased this year, it would seem that a 2% increase in budget would have a zero impact on local Council tax.

14/15 **Igas wellsite**

Fracking: Cllr Brockwell had learned that it was not possible to frack from the existing well, as fracking would need 10 new wells to be drilled, and a considerably bigger area for the compound. This would require a new planning permission, and it was noted that there is a presumption against fracking in an AONB.

15/15 **Albury Landfill site**

247/14: gas flaring: Cllr Brockwell and Cllr Hogben had attended a meeting on fracking, where they had been advised that there is a toxicity issue around flaring from wellsites, but more particularly from flaring on landfill sites. Cllr Wenman would ask Andrew Oliver if he could recommend someone that the Parish Council could talk to. Cllr Taylor advised that he is due to attend a conference on fracking, and would seek advice there.

16/15 **Outstanding matters**

The list had been circulated prior to the meeting and the contents were noted.

17/15 **Councillors business: for noting or including on a future agenda**

- a) *Road Closure:* a road closure has been advised, with the understood intention of changing the angle of the road at Brook Crossing. The Clerk would ask SCC for details.
- b) *Tree at Brook Hill:* a fallen tree is protruding into the road and being knocked by vehicles. The Clerk to talk to SCC Highways and to the police, as it is unsure who the landowner is.
- c) *Phone kiosk at Farley Green:* is badly in need of repainting and it is understood that the phone isn't working. The Clerk would report this to BT and their invoice for the annual sponsorship will not be paid until this is resolved.
- d) *Chilworth Together:* this group wishes to join Chilworth together as one parish, and has collected 260 signatures to this end. GBC had suggested that Chilworth amalgamate with Shalford, but Cllr Hogben understands that those who live at this end of the village would prefer to amalgamate with Albury. It had also been suggested that St Martha amalgamate with Albury. At present, GBC is legally obliged to consider only the request put to them by Chilworth Together, and it is not possible to put other options to them until this one has been decided.
- e) *Superfast Broadband:* Walter Wilcox's recent correspondence concerning this was discussed, and Cllr Wenman will discuss it further with him.

18/15 **New Correspondence.**

- a) *Surrey Hills Board:* Management plan for 2015 – 2019 was tabled at the meeting.
- b) *Surrey Playing Fields:* annual report was tabled at the meeting.
- c) *Guildford Environmental Forum newsletter:* was tabled at the meeting.
- d) *Local Council Review for winter 2014:* was tabled at the meeting.

19/15 **Open Forum**

No further matters were raised.

20/15 **Dates of meetings**

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| Full Council: | 2 nd February, 2 nd March |
| Facilities: | 9 th March |
| Community Dev: | 27 th April |
| PPAC: | 12 th January, 16 th February, 23 rd March |
| Planning: | 26 th January, 16 th February, 9 th March |
| Village Hall: | 26 th January, 30 th March |

There being no further business, the meeting closed at 9.25pm

