



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Tuesday 7<sup>th</sup> July at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr J Brockwell (in the chair), Cllrs G Firth, R Hogben, S Scott, MA von Radowitz, P Webb.

126/15 **Apologies for absence:** were received from Cllr Robinson and Cllr Rowland. Borough and County Councillors had also sent their apologies.

127/15 **Declarations of interest:** none were made

128/15 **Minutes of the Meeting held Monday 1<sup>st</sup> June 2015:** were agreed as a correct record of the meeting and signed by the Chairman.

129/15 **Matters Arising**

*107/15: Welcome packs:* Cllr Gellatly has not yet spoken to Albury Trust about the possibility of amalgamating the welcome pack with *Albury Signpost*. He will do this, and will then send the content to all councilors for comment. This item is *deferred* to the September meeting.

*107/15: allotments:* Cllr Hogben expressed his concern that the IGas grant of £8500 will be lost if it is not spent this year. It was *agreed* to circulate Cllr Hogben's original ideas and 1 Grahame Cook's thoughts and to *defer* this item to the September meeting, to decide then on the next step. A site meeting will be arranged for all councilors.

130/15 **Appointment of Committee members:**

Chairman to be appointed at the first meeting of the committee, where required.

*Policy and Resources:* All committee chairmen

*Highways, Byways and Open Spaces:* Cllr Brockwell will chair this committee. Cllr Scott to take responsibility for Highways, Cllr Gellatly for Byways and Cllr Rowland for Open Spaces. Other committee members: Cllrs Firth, Hogben and Robinson.

*Planning and Environment (inc. Landfill and IGas):* All councilors.

*Community Development:* Cllrs Firth, Gellatly, Hogben, Robinson, Rowland and Scott.

*Village Hall Committee:* Cllrs Firth, Robinson, Rowland and Webb. Cllr Brockwell will Chair this committee

*Parish Plan Advisory Committee:* As Community Development, but including Cllr Brockwell.

131/15 **Chairman and Clerks Matters arising**

- a) *Leases for the village hall and library:* As agreed in minute ref 94/15a, Cllr Hogben PROPOSED, SECONDED by Cllr Webb, that members RESOLVE to authorize the Chairman and Vice Chairman to sign the new leases for the hall and library. This was duly done, and their signatures witnessed by the Parish Clerk.
- b) *Website, dropbox and newsletter update.* The Chairman asked for a volunteer to read through the website, to ensure that all updates have been made and that there are no anomalies. Cllrs Firth and Webb agreed to do this and will report back to the Clerk.

- c) *Defibrillator update*: these had been checked and are in full working order.
- d) *Albury Produce Show: 18<sup>th</sup> July*: help is needed with the Parish Council gazebo. The Clerk and Cllr Hogben will liaise over content and set up. Mr Mingo, Chairman of the Parish Plan Advisory Committee, will also be involved. Cllr von Radowitz agreed to help.
- e) *Business cards*: Cllr Hogben will produce business cards for the new councilors.

132/15 **Police matters:** no-one was able to attend from the police, but the following report was sent:

6/6: violent crime road rage, Newlands Corner

9/6: Assault Newlands Corner x

11/6: theft of a mini digger, Albury (since recovered)

14/6: theft of taxi fare at Newlands Corner

20/6: burglary non dwelling, attempted theft at farm out buildings at Newlands Corner

133/15 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

No members of the public present.

134 **Committee reports: Highways, Byways and Open Spaces**

- a) *Bench for Farley Green*: Cllr von Radowitz PROPOSED that members agree to the purchase of a new bench for Farley Heath at a purchase price of not more than £395 and £50 carriage, but with an additional cost for removal of the old bench and installation of the new. This was SECONDED by Cllr Firth, with all in favour. Members were advised that the Council had been approached by Betty Edwards's daughter, requesting to renovate the bench in her memory and add her name to that of Mr Hollis. Mr Hollis' inscription will be replaced on the new bench and Mrs Edwards daughter will be invited to contribute to the costs of the bench and to place a plaque to her mother on the bench.
- b) *Recreation ground*: Ewan Randall will cut back the perimeter trees shortly. The Clerk will write to the surrounding residents to advise them, give them the chance to do the work themselves, and ascertain what they would like done with the timber.
- c) *Street and Mill Race*: Ewan will also cut back in the Street and the Mill Race. Cllr Brockwell will then look at the posts that have sunk down.
- d) *Millrace*: Cllr Hogben recalled that the views had been opened up a few years ago by cutting back. It was now completely overgrown again. A meeting will be arranged between the Fisheries, Michael Baxter, Cllr Brockwell and Cllr Hogben.
- e) *Filming in Jelley's Hollow*. a re-make of Beauty and the Beast is being filmed in that area and their equipment will be moved early on the 19<sup>th</sup> July, before the music festival.

135/15 **Committee reports: Community Development**

- a) *Members received a report from Cllr Hogben, as follows:*

- i) *Old Mill Passenger Refuge*: SCC Legal department through Mustafa Khan has now indicated that there may be an easement contract that could be prepared to allow passengers to wait for and alight from onto the private land of Mr & Mrs Ben Moore, the owners of the Old Mill House. This information has been passed onto Ben Moore, but to date there has been no response.
- ii) *Traffic Calming*: The outline design of the pinch point Gateway for the eastern entry to the village has been prepared by our consultant Colin Davis and sent through to Bahram Assadi, SCC Highways Engineer; at present SCC's Design team is detailing this up into a full working and practical scheme. It is a great pity that patching work is about to commence along the Village centre as it was hoped that the traffic calming work could have been worked concurrently. However, the brief that has been given to the contractors is that upon re-surfacing all white lines, yellow stage lines for

the bus-stops and replacement of centre line cats eyes will be left off. Once we have their comments on the feasibility and the cost of supply and installation of these Gateways, together with the cost of improving the pavement, on the north side of The Street, from Tupper's Alley through to the Village Hall to make it fit for purpose. Once this is to hand, then the first stage of the scheme will be prepared for Public consultation. With the debacle of moving a huge mobile home on a low loader through the centre of village, holding up traffic for more than half an hour is the final straw for the frustrated residents of the Street.

iii) *Riverside Open Space:* All of the permissions have now been put in place and as you can see the newly sown grass is growing extremely well, it's now reaching the stage of extra watering needed and a few cobbled together garden hoses will hopefully come to the rescue. The Estate is installing the post & rail fence and the entry gates on the eastern side of the land, free of charge, as part of their lease agreement with the APC. Whilst the installation of the stock fence on the western side will be for our account. Because of the initial legal delays this riverside amenity will not be able to be open to the public this summer. Cllr Hogben is looking for a young man for a couple of days work to clear the area of stones and roots to enable mowing, also to clear the edge of the river of all of the bogweed.

iv) *Memorial Library Disabled Toilet:* Our planning application for the toilet for the Memorial Library has been successful, and an application for funding from the SCC is in the process of being put together.

v) *Village Allotments / Community Orchard:* Cllr. Robinson is looking at this project, but the possibility of drawing down the £8,500 funding from IGas by the end of this year would seem highly unlikely.

b) *Closure of A248:* Residents had not been given notice of this closure to do resurfacing work. The Clerk will circulate the minutes of the Traffic Calming meetings to all councilors.

c) *Defibrillator training:* 4<sup>th</sup> July 2015, 2.30pm. 15 people had signed up for the training, but only 10 had attended. The trainer, James Roberts, was agreed to be very good and it was a successful session. Another will be held in the late autumn and it is hoped to move then to a First Responders course.

136/15 **Committee reports:** *Village Hall:*

a) *Minutes of the village hall meeting held 22<sup>nd</sup> June:* had been circulated prior to the meeting.

137/15 **Committee reports:** *Planning and Environment*

*Planning applications received and planning applications determined by Guildford Borough Council*

*Members to receive a report from Cllr Gellatly*

a) *Planning list of determined applications:* had been circulated prior to the meeting.

b) *Keepers Cottage:* the application has been approved for one year.

c) *Cheynes cottage:* Cllr Gellatly has contacted Dan Ledger to point out that the conditions are incorrect. GBC will write to the owners to clarify and correct this error. This correspondence will be circulated to all councilors.

d) *Enforcement:* the Parish Council will write to Cllr Mansfield regarding the Planning Department's acceptance of Edgeley Park's statements, as it is well known in the parish that there are people living there who do not have another property. Cllr Gellatly will research businesses that work from Edgeley Park and that will be used as evidence. The Borough Council will be asked for evidence of recreational use. It was noted that Planning Control has had a name change to Planning Management.

138/15 **Committee Reports:** *Parish Plan committee:*

a) *Minutes of the June meeting:* had been circulated prior to the meeting. It was

noted that the Parish Council are not being involved in discussions about Parish Plan decisions. Cllr Brockwell will contact Mr Mingo.

**b)** *Estate:* to be invoiced for some of the Parish Plan expenditure, as they had agreed to pay for a percentage of the costs.

**139/15 Finance**

**a)** *Management report to 31<sup>st</sup> May 2015:* had been circulated prior to the meeting and was noted and accepted. Cllr Hogben would like to see income from last year set against expenditure this year, for particular projects. The Clerk will speak to RBS.

**b)** *Cheque list for June 2015* had been circulated prior to the meeting and the expenditure of £8353.84 was noted and agreed.

**c)** *Grant aid projects:* members were asked to consider and approve any projects to be submitted to GBC for Grant Aid. It was suggested that an application be made for the disabled toilet. Cllr Hogben and the Clerk to discuss this.

**140/15 Igas wellsite.**

Igas have been asked for a meeting but have not yet responded. The Clerk will circulate proposed dates once they have been received.

**141/15 Albury Landfill site**

The Clerk will request a meeting with Gasrec

**142/15 Outstanding matters**

The list had been circulated before the meeting and was noted.

**143/15 Councillors business: for noting or including on a future agenda**

**a)** *Prudential Ride London, 2<sup>nd</sup> August:* members noted the road closures for this event, but acknowledged that the event brings a great deal of money into the Surrey economy.

**b)** *Spraying along river banks:* Cllr Gellatly was concerned at the environmental impact of this, and recommended cutting instead.

**144/15 New Correspondence**

None had been received.

**145/15 Open Forum**

No members of the public were present.

**146/15 Dates of meetings**

Full Council:	no meeting in August, 7 <sup>th</sup> September
Planning:	13 <sup>th</sup> July, 3 <sup>rd</sup> August
Community Dev:	29 <sup>th</sup> June
Highways:	13 <sup>th</sup> July
Parish Plan	27 <sup>th</sup> July
Village Hall:	

There being no further business, the meeting closed at 10.10pm.