



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on

**Monday 7<sup>th</sup> September at 8.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr J Brockwell (in the chair), Cllrs P Gellatly, R Hogben, G Robinson,  
J Rowland, MA von Radowitz, P Webb  
Borough Cllr R Billington  
1 member of the public

In attendance: the Clerk, Mrs J Cadman

147/15 **Apologies for absence:** were received from Cllr G Firth  
Apologies were noted from County Cllr K Taylor

148/15 **Declarations of interest:** none were made

149/15 **Minutes of the Meeting held Tuesday 7<sup>th</sup> July 2015:** were agreed as a correct record of the meeting and signed by the Chairman, after the following amendment:  
134/15: bench for Farley Green: Cllr Hogben, not Cllr von Radowitz, proposed the purchase of a bench.

150/15 **Matters Arising**  
*129/15: Welcome packs:* Cllr Gellatly had spoken to Denise Chamberlain, secretary of Albury Trust, and she had agreed to send the clerk a soft copy of 'Albury Signpost' so that both Trust and Parish Council welcome packs can be amalgamated. Once the two are amalgamated the clerk will circulate copy for approval. The booklet will then be professionally printed.  
*129/15: Allotments:* report from Cllr Robinson had been circulated prior to the meeting. He and Cllr Brockwell had met on site and had agreed to 3 terraces, each with three allotments. Cllr Brockwell will talk to Edward Hall about grading the site. It was **agreed** to hold a separate meeting, to be preceded by a site visit, to discuss the report in more detail and to defer this item to the October meeting.  
*131/15: Albury Produce Show:* the Clerk and Cllr von Radowitz had manned the Parish Council stand with Cllr Hogben. Although there had not been many visitors, it was agreed that it was good to have a parish council presence.

151/15 **Chairman and Clerks Matters arising**

- a) *Website, dropbox and newsletter update:* the Clerk is working with Cllrs Firth and Webb on checking through the website for accuracy and content. It was *noted* that there had not been a publication of *Albury Matters* for some time, which was agreed to be a very good and worthwhile publication, and Cllr Hogben agreed to produce a November edition if he was supported with copy from members.
- b) *Shared ownership re-sale at 35 Westonfields:* members noted that there had been no take-up for the ground floor flat to date with some surprise.
- c) *Defibrillator update:* All defibrillators are in working order.

152/15 **Police matters:** there had been no report from the police. It was understood that they were holding surgeries in Shere and Gomshall and the Clerk was asked to ascertain why they were not holding one in Albury.

153/15 **Open Forum:**

- a) *Newlands Corner:* Cllr Billington reported on the plans to move the visitor centre to the edge of the car park and to make the car park 'pay and display', in order to take advantage of the over ½ million visitors a year. This income will be used to fund Surrey Wildlife Trust. Members were of the view that any income from Newlands Corner should be used for the benefit of Guildford, not Surrey.

A briefing meeting is due shortly with Mike Goodman, Surrey County Councilor, to discuss this further. Cllr Brockwell advised that he has invited Cllr Paul Spooner, GBC Lead Member for Planning, to the parish, to view a rural parish and its inherent problems. Cllr Spooner, Cllr Matt Furniss and Cllr Billington are to attend a parish council meeting.

154  
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**Committee reports: Highways, Byways and Open Spaces**

- a) *Committee responsibilities:* these has been divided into the three distinct areas and meetings will be held shortly to discuss these in more detail.
- b) *Highway matters:* Cllrs Brockwell and Scott are to meet with Gavin Gillies, GBC Highways Supervisor East, shortly to discuss various highway matters. Cllr Brockwell asked members to advise him of any areas that they wish to be discussed.
- c) *New Road and Park Road:* Cllr Brockwell had asked for these to be included in the gritting schedule as they are now more used, following the traffic calming in Shere, but had been advised that SCC intend to continue with the present regime. A further email has been sent to Cllr Taylor, expressing the Parish Council's dismay at lack of action. The Estate can only grit with SCC agreement, and SCC will only send them out when there has been 2" of snow. By the time they have agreement to go out, the snow has been compacted and more dangerous.

155/15 **Committee reports: Community Development**

Cllr Hogben reported as follows:

*Old Mill Passenger Refuge:*

Despite a couple of reminders, no response has been received from Ben Moore, the owner of the Old Mill. Perhaps it's now time either resurrect the idea of the Passenger Refuge over the bank of the mill race, or we must move away from the idea of reinstating this bus stop.

*Traffic Calming:*

There was an agreed decision between all parties that there would, apart from no road markings, be no centre 'cats eyes' in the demarked Traffic Calming Zone, This however this preparatory work was overlooked when the team were patching and in consequence it results in a double job.

I received many complaints about the way in which the resurfacing work has been carried out with the incredible amount of dust that the village centre had to put up with and, we are still waiting for the second sweep to take place, and overspill onto the pavements and drain covers is again waiting to be cleared.

As part of the consultancy it was advised and agreed that planters are an important ingredient in calming traffic and to this end six green oak planters have been organised and will be stocked and in place by the end of the month.

The necessary design work for the gateways and the pavements from Tupper's Alley is still in the pipeline but it's hoped that by the end of this month we should have something to look at. Once this is to hand, then the first stage of the scheme will be prepared for Public consultation.

*Riverside Open Space:*

The Estate has now installed the post & rail fence and the entry gates on the eastern side of the land, and the stock fence on the western side. The grass has taken exceptionally well and has now just had its third cut, I think that it's now time to look at a more long term solution for the mowing as, at the moment it is too expensive at £60 per cut.

There is still a reasonable amount of preparatory work that needs to be done before it

is properly ready:

The two green oak rustic benches and the oak waste bin are now on site and are waiting to be installed.

Two easy entry areas, one sloping into the stream, and the other, a set of steps down to the water.

Two picnic tables & chairs needs to be purchased and the ground prepared for them.

Notice Board organised.

Finally the river bed needs raking and clearing of large stones and the large number of 6" concrete blocks, any help would be most appreciated.

It is imagined that our grand opening will be Saturday 28 May to coincide with the Whitsun school holidays.

#### *Memorial Library Disabled Toilet:*

To date I have received 3 quotations with a further 2 following. Hopefully we will be hearing from SCC within the next couple of weeks as to whether we have been successful with our application for a community grant.

#### *Village Allotments / Community Orchard:*

Cllr. Robinson has produced a very full and all-encompassing report; however, if we wish to push forward with this project, the possibility of drawing down the £8,500 funding from IGas by the end of this year would seem highly unlikely, therefore they should be notified.

#### 156/15 **Committee reports:** *Village Hall:*

- a) *Minutes of the village hall meeting held August 2015:* had been circulated prior to the meeting
- b) *Hiring Fees:* members **agreed** a 5% increase on current fees and noted the schedule of current and proposed fees.

#### 157/15 **Committee reports:** *Planning and Environment*

*Planning applications received and planning applications determined by Guildford Borough Council*

*Members received a report from Cllr Gellatly regarding Appeals and Enforcement.*

- a) *Dilton Farm:* have appealed against the refusal of their planning application.
- b) *Carlos Trattoria:* is using an out building as accommodation and have also erected an additional outbuilding. GBC Enforcement is investigating.

#### 158/15 **Committee Reports:** *Parish Plan committee:*

Cllr Brockwell, Clive Mingo and Michael Baxter had met to discuss the Estate's plans regarding housing. The results of this discussion will be analysed at the next committee meeting.

#### 159/15 **Finance**

- a) *Management report to 31<sup>st</sup> July 2015:* had been circulated prior to the meeting and was noted and agreed.
- b) *Cheque list for July and August 2015* had been circulated prior to the meeting. The expenditure of £10,760.69 for the period was noted and agreed.
- c) *Albury Estate:* had agreed previously to fund £2,000 of the Parish Plan expenses and would be invoiced.

#### 160/15 **Igas wellsite.**

A meeting will be held with IGas , in the Memorial Library, on Monday 21<sup>st</sup> September at 6pm.

#### 161/15 **Albury Landfill site**

Meetings of the Restoration sub committee and the Landfill liaison committee will place on Monday 14<sup>th</sup> September, commencing at 11am. These will be followed by a meeting with Gasrec at 1pm.

#### 162/15 **Outstanding matters**

The list had been circulated prior to the meeting. It was noted that the posts next to the river had not been replaced yet

163/15 **Councillors business:** *for noting or including on a future agenda*

- a) *Farley Green Pond:* Cllr Hogben was concerned about the look of the pond, but it was agreed that it looked as it should for the time of year, and that Richard Allsford is doing a good job within the parameters of the time allowed.
- b) *Knotweed on Farley Green:* this had not yet been dealt with, the Clerk will chase GBC Parks dept.
- c) *Himalayan Balsam:* this has been pulled out at the Drift,
- d) *Repairs to water leaks in Shophouse Lane:* the road had been closed and diversion signs put in place, which had directed people to the other side of the Green, and no further. People visiting Lockhurst Hatch Farm could not gain access.
- e) *New Road:* it is not possible to see traffic coming from Sherborne, because of the overhanging vegetation. Cllr Brockwell will discuss this with Michael Baxter.
- f) *Church Lane:* Cllr Rowland asked if speed humps could be installed in Church Lane, to slow traffic.
- g) *Albury Park:* it was noted that the development company had gone into liquidation, but there are no further developments at present.

164/15 **New Correspondence**

165/15 **Open Forum**

- a) *Traffic Calming measures:* Aiden Dennis asked for information on this, Cllr Hogben undertook to send him the full report.
- b) *Landfill site:* It was noted that there had been work on site on Sunday. This would be raised with Sita.

166/15 **Dates of meetings**

Full Council: 5<sup>th</sup> October, 2<sup>nd</sup> November  
Planning: 14<sup>th</sup> September  
Community Dev: 19<sup>th</sup> October  
Highways: 14<sup>th</sup> September, 16<sup>th</sup> November (*the 14<sup>th</sup> September meeting will not now take place, due to the 3 meetings in the morning*)  
Parish Plan  
Village Hall: 26<sup>th</sup> October

There being no further business, the meeting closed at 10.20pm.