



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 7th December at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Brockwell (in the chair), Cllrs G Firth, P Gellatly, R Hogben, G Robinson, J Rowland,

S Scott, MA von Radowitz, P Webb

County Cllr K Taylor

In attendance: The Clerk, Mrs J Cadman

209/15 **Apologies for absence:** all members were present

Apologies were noted from Borough Cllrs R Billington and D Wright

210/15 **Declarations of interest:** none were made

211/15 **Minutes of the Meeting held Monday 2nd November:** were agreed as a correct record of the meeting and signed by the Chairman.

212/15 **Matters Arising**

196/15b: *Albury Matters* had been produced and delivered.

198/15c: *Booking Clerk*: flowers had been sent to Mrs Mingo on behalf of the Council

200/15: *Neighbourhood Plan*: the Clerk had requested approval from GBC to create a Neighbourhood Plan

Mary Wilkie: flowers had been sent to Mrs Wilkie on the occasion of her 100th birthday on behalf of the Council.

213/15 **Chairman and Clerks Matters arising**

- a) *Borough Councillors*: members were reminded of the meeting on Thursday 10th December at 7pm with Cllrs Matt Furniss and Paul Spooner. Michael Baxter, Albury Estate, and Clive Mingo, Parish Plan, have also been invited to attend.
- b) *Website, dropbox and newsletter update*: the Clerk was asked to send the Dropbox link to all councilors again.
- c) *Defibrillator update*: these are all in order. The insurance claim with respect to the defibrillator which was stolen from the village hall is being processed.

214/15 **Police matters**

No report had been received from the police. Cllr Firth reported that she had recently had a very good experience of the police. Her car had been involved in an accident in White Lane, with the other driver at fault, the police had attended and had been very helpful.

215/15 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

216/15 **Committee reports: Highways, Byways and Open Spaces**

- a) *Minutes of the meeting held Monday 16th November*: had been circulated.
- b) *Tree at Brook Hill*: this has been removed by SCC Highways, but the ownership of the bank still needs to be established, so that SCC can reclaim their costs. Cllr Gellatly had requested a meeting in order to establish this, but nothing had happened since.

- c) *Grit bin at the top of Shophouse Lane*: this had been knocked over.
- d) *A25*: Local Committee have agreed to spend £10,000 on a review of the speed on the A25, but this work has been designated low priority.
- e) *Winter planning*: Cllr Taylor has agreed a grant of £1,000 from his personal allowance towards the new salt and grit spreader. Cllr Brockwell has obtained a further grant of £1500 from IGas and £650 from Albury Estate, to purchase a gritter for £5650. This has been delivered. Cllr Brockwell will ask John Hilder for permission to grit before snow falls, rather than after.

217/15 **Committee reports: Community Development**

Cllr Hogben reported as follows:

- a) *Traffic Calming*: Cllr Hogben has just received details of the proposed gateways.
- b) *Riverside amenity area*: the fencing has been completed. It is planned to officially open the area on Easter Sunday.
- c) *Disabled toilet*: Cllr Hogben has been successful in obtaining a £5,000 community grant from SCC. This leaves a substantial shortfall, and Cllr Hogben has applied to IGas for the balance of £12,500. It was agreed that Cllr Hogben and Cllr Rowland will meet to go over the contractors' quotations for the project.
- d) *Welcome pack*: The Clerk will format the information put together by Cllr Gellatly and distribute the pack for comments.

218/15 **Allotments**

- a) *Minutes of the meeting held 18th November*: had been circulated prior to the meeting.
- b) Cllr Robinson reported that it had been agreed that the Estate will put up the fencing, and charge the Parish Council. It was agreed that the work to the allotment area will be completed and then a management team formed.

219/15 **Committee reports: Village Hall**:

- a) *Deposit system*: members discussed whether a deposit should continue to be charged for routine bookings, as it was explained that, when a deposit was made through Paypal, a percentage was automatically deducted when it was returned. It was **agreed** that a deposit will not be charged, except as agreed at the November meeting for parties, and that the Terms and Conditions will be changed to reflect this.

220/15 **Committee reports: Planning and Environment**

Planning applications received and planning applications determined by Guildford Borough Council

- a) Cllr Gellatly reported as follows:
 - i. Oakleigh Cottage: have withdrawn their application for the piece of land, but it is expected that they will get a Certificate of Lawfulness.
 - ii. Albury Park: the apartments are now being actively marketed through the Receiver.
 - iii. Planning applications: GBC are offering to provide funding for a laptop, projector and screen, to enable councils to view applications online. They will require all councils to respond online, using a certain format. Cllr Gellatly has asked for written instructions.
- b) Planning list of determined applications: had been circulated prior to the meeting.

221/15 **Committee Reports: Parish Plan committee**:

- a) Minutes of the last meeting had been circulated prior to the meeting.

222/15 **Finance**

- a) *Management report to 30th September*: had been circulated prior to the meeting.
- b) *Cheque list for October 2015*: As the finance file had been with the Chairman

the previous week, it had not been possible for the Clerk to produce the list, which would now be circulated with the agenda for the January meeting.

- c) *Proposed budget and precept request for 2016/2017, together with precept analysis:* had been circulated prior to the meeting. Members **agreed** on a 2% increase in the precept, amounting to £1490, reflecting the increase in the number of Band D properties in the parish.

223/15 **Igas wellsite.**

Nothing to report.

224/15 **Albury Landfill site**

The latest update from Suez (Sita) has been circulated to all members.

225/15 **Outstanding matters**

The list had been circulated prior to the meeting.

226/15 **Councillors business: for noting or including on a future agenda**

- a) *Row Lane:* Cllr Gellatly reported that a fire engine, attending a chimney fire in Row Lane, had been unable to get access to the lane because of the overhanging trees. It was **agreed** to ask the landowners to cut back their trees and, if necessary, to enlist the help of the police and the fire brigade.
- b) *Past Councillor:* Mr Chris Gill is understood to be very unwell.
- c) *Postman:* a parish postman is being moved to Slyfield Green.
- d) *Vulnerable person list:* Cllr Webb has written to those on the list whose telephone numbers are not listed, but she has not had any response. She plans to put a piece in the parish magazine in January. Another person has come forward to volunteer as a befriender.
- e) *Carol Service:* two carol services will take place in the parish on the 21st December, one at the William IV, one at the Drummond.

227/16 **New Correspondence**

- a) *GBC Corporate Plan 2015-2020*
- b) *English Rural Housing Association Annual Report*
- c) *CPRE: Countryside Voice*
- d) *Wisley Airfield:* primary and secondary schools added to Wisley plans

228/15 **Open Forum**

No further matters were raised

229/15 **Dates of meetings**

Full Council: 4th January, 1st February, 7th March

Planning: 28th December, 18th January

Community Dev: 14th December

Highways:

Parish Plan

Village Hall:

There being no further business, the meeting closed at 9.30pm