



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 6<sup>th</sup> June 2016 at 7.30pm

In the Memorial Library for the transaction of the under mentioned business.



**Present:** Cllr J Brockwell (in the chair), Cllrs G Firth, P Gellatly, R Hogben, G Robinson,

J Rowland, S Scott, MA von Radowtiz, P Webb

County Cllr K Taylor

2 members of the public

In attendance: The Clerk, Mrs J Cadman

110/16 **Apologies for absence:** all members were present.

111/16 **Declarations of interest:** none were made.

112/16 **Minutes of the Meeting held Monday 10<sup>th</sup> May 2016:** were agreed as a correct record of the meeting and signed by the Chairman.

113/16 **Matters Arising**

92/16: *Newlands Corner*: members received a paper from The Friends of Newlands Corner, circulated prior to the meeting. Members received a presentation from Sally Blake on the proposals contained in the paper.

a) *Objections to the proposed project:*

- i. car parking charges will discourage poorer families, the disabled and the elderly.
- ii. *Play trail:* this will involve clearing sites through the woodland and erecting artificial play structures. There are plenty of natural play structures at the moment.
- iii. *Traffic:* SCC had announced that there would be no traffic implications, whilst at the same time expecting an increased flow of visitors. Access is of particular concern.

b) *Support for the project:*

- i. *Improved toilets:* also changed café, hard surface for disabled access.

SCC had advised that the area cost £157,000 pa to run at present, with £72,000 of this on management costs. They have not clarified how they expect the site to break even financially.

The original decision by Cabinet had been flawed, as the report talks about the reinstatement of parking charges, whereas there is no evidence that there have ever been parking charges at Newlands corner. The Friends were very concerned about the lack of transparency, with the decision made to develop the area without consultation or debate.

The Friends believe that the area can be managed much more efficiently. They also believe that the area should not be developed commercially, when the majority of the public don't wish for this. They believe that they are in a position to take on the running of the site.

The Friends asked for the Parish Council's support to their objections, which was **agreed**.

114/16 **Chairman and Clerks Matters arising**

- a) *Terms of lease with Albury Estate for allotments and riverside amenity area:* Members considered and approved the terms of the heads of agreement, circulated prior to the meeting. The Clerk advised that the Parish Council insurance had been checked and she had been advised that all land under lease to the Council was insured. She had added the benches, picnic tables, etc, in the riverside area to the policy.
- b) *Dates of meetings for the year:* the revised list had been circulated prior to the meeting.
- c) *Website, dropbox and newsletter update:* there are some updates to do on the website.
- d) *Defibrillator update:* the pads on the defibrillator at the William IV are out of date. The Clerk has ordered more.
- e) *Village signs:* Cllr Brockwell has received a request for the village signs to be cleaned. He will ask Mike Balshaw to do this.
- f) *Network rail: Tree work:* the company are cutting back the trees next to the line between Shalford and Wootten by 6m. In doing this, they have removed screening from one person's garden. They have also encountered a rookery but have not yet approached this area.
- g) *Network Rail: re-profiling of Brook crossing:* Cllr Brockwell understands that SCC is to design the work needed and Network Rail will pay. Members expressed concern about the proposed diversion route for the 3 weeks that the work is estimated to take, as this will take lorries down Brook Lane, which is not wide enough for HGVs. It is hoped that in due course, *Unsuitable for HGV signs* at the outer edges of the parish will deter HGVs.

115/16 **Police matters:** no report had received.

116/16 **Open Forum:**

- a) *Ride Lane:* Cllr Taylor is hopeful that SCC Countryside Access will consider some form of temporary restraining order for vehicles. Ms Darling hoped that they would distinguish between vehicles and motorized vehicles, as she drives a horse and cart.

117/16 **Committee reports: Highways, Byways and Open Spaces**

- a) *Members received reports as follows:*
  - 1) **Highways:** Cllr Scott:  
*De-cluttering:* a list is being compiled of street furniture to remove or replaced. There are 63 signs in the village, and there is potential to remove 21. It was noted that all other parishes in the borough had new finger post signs and members sought Cllr Taylor's support to negotiate new signs for this parish.
  - 2) **Byways:** Cllr von Radowitz:  
Cllr Brockwell and Cllr von Radowitz had met and discussed the ongoing issues. Cllr Brockwell is attempting to co-ordinate the strimming programme with SCC. The footpath at the top of Ride Lane had been discussed: *The House* has erected new fencing and the original fencing has fallen down and is dangerous. SCC officers from the Countryside Access team had agreed that the Parish Council can remove the stiles and fencing, provided that we advise them beforehand.
  - 3) **Open Spaces:** Cllr Rowland.  
*Farley Green ditch:* Cllr Rowland will discuss a potential silt trap with Land and Water. The silt removed last time needs to be taken away. Cllr Brockwell will discuss the ditch with Doug Chandler and SCC Countryside Access.
- b) *Preferred routes for HGVs:* the minutes of the meeting between Shere, Albury and Ewhurst Parish Council had been circulated prior to the meeting.

118/16 **Committee reports: Community Development**

- a) *Members received a report from Cllr Hogben:*

*Traffic Calming:*

The two Village gateways have had some sort of measured success and have certainly created a talking point about the chain saw carved chimney posts amongst

residents. As a result of the review meeting on 19 May (Minutes previously sent out) there are some further interventions that we hope will emphasise the slight narrowing of the road. The group has agreed that planters would help, and to this end Surrey Hills AONB have suggested that they would be able to sponsor the cost (estimated at £800 for the four troughs, fully stocked and in place).

Albury Village centre is looking very good at the moment and to further instill some pride and enthusiasm, Cllr Hogben suggested that we enter the ***Guildford in Bloom*** competition for the "*Best Neighbourhood Project*", which means that these planters need to be in place by the beginning of July, however, it seems that Surrey Hills will not be able to let us have the money before end August, therefore it's suggested that if the Parish Council is minded we would carry this £800 cost at the moment so that these could be purchased immediately.

*Members agreed to Cllr Hogben's proposal to purchase the planters now and recover the funds later. This was seconded by Cllr Robinson, with all in favour. The Clerk will ask Rob Fairbanks for confirmation of the funding later in the year.*

Further to these planters, the Group have agreed that the 30mph repeater signs could be removed in the village centre between the two gateways. It was also agreed that this work could be best done by the Parish Council.

Finally, as part of the ***Cow Parade*** project, we may well be getting a cow for our "Village Green" opposite the Post Office, hopefully before the *Guildford in Bloom* judging!

#### *Albury Riverside Meadow:*

The opening of the Riverside Meadow was a great success and everyone that attended was very enthusiastic and complimentary. As you know, we managed to get a splendid write-up in the Surrey Advertiser which mentioned all of our sponsors, and copies of this have been forwarded to them. Most certainly everyone was very appreciative of the Parish Council sponsoring the cost of the BBQ meat which came in at £50 below the budget of £200. Also, there have been a number of suggestions and ideas that have been taken on board for future events.

Our Application to the Environment Agency for the construction of some steps as an additional easy entry into the water is still in the melting pot and needs a little more input to appease their bureaucratic changes.

Now that this lovely facility is under way and part of our community assets we must both formalise our arrangement with the Estate and organise a regular mowing schedule.

#### *Memorial Library, Disabled Toilet:*

To move this project forward needs some lively ideas, so any help would be most appreciated.

#### *Next Community Development Meeting:*

On Monday, 11 July at 7.30, in the Memorial Library (after the Allotment Meeting). Please come along full of bright ideas for any further Parish enhancements. Not forgetting that the Mansion, presently being marketed, will owe us some £24,000 in S106 monies - once a number of apartments have been sold.

- b) *Speed recording equipment:* Cllr Taylor advised that he had received no further news on the order for the equipment.

### 119/16 **Allotments**

- a) Minutes of the meeting held 16<sup>th</sup> May had been circulated prior to the meeting and were noted.
- b) *Allotment rules and agreement:* had been circulated prior to the meeting and were noted and agreed. Cllr Brockwell undertook to produce an allotment plan, which is required before any of the allotments can be let.
- c) *Water supply:* Cllr Brockwell is still discussing this with Thames Water.

### 120/16 **Committee reports: Village Hall:**

Following the sad death of Carolyn Mingo, Cllr Brockwell is currently handling the bookings. He is seeking a volunteer to take this on.

### 121/16 **Committee reports: Planning and Environment**

*Planning applications received and planning applications determined by Guildford Borough Council*

a) Cllr Gellatly reported briefly on the current list of approved applications, which had been circulated prior to the meeting.

122/16 **Committee Reports:** *Parish Plan committee:*

Clive Mingo is to hold a meeting in the library on the 7<sup>th</sup> June to discuss the current document. This will be followed by a meeting on the 20<sup>th</sup> June. Once the document has been published, it will form the basis of a Neighbourhood Plan.

123/16 **Finance**

a) *Cheque list for May 2016* had been circulated prior to the meeting and the expenditure of £6554.03 was noted and approved.

124/16 **Igas wellsite.**

No report had been received.

125/16 **Albury Landfill site**

The approved minutes had not yet been received back from Suez, and will be circulated on receipt.

126/16 **Outstanding matters**

The list had been circulated prior to the meeting.

127/16 **Councillors business:** *for noting or including on a future agenda*

a) *Millennium Avenue:* Cllr Gellatly reported that one of the trees is dead. The Clerk will raise this with Michael Baxter.  
b) *Flooding in Shophouse Lane:* Cllr Scott confirmed that the Council are in communication with the owners of The House regarding this.

128/16 **New Correspondence**

a) *Community Fibre Partnerships:* BT are working with communities to bring fibre broadband to areas that aren't covered in the national rollout scheme.  
b) *Untold theatre: The Ghosts of Mr Dickens:* a proposal to bring touring theatre to Albury: email from Joseph Rynhart, Company Director, had been circulated prior to the meeting. The Clerk was asked to request more details, but to advise that the hall has no stage.  
c) *Armed forces day:* letter circulated prior to the meeting. **Agenda item:** July meeting: the purchase and siting of a parish flagpole.

129/16 **Open Forum**

no further matters were raised.

130/16 **Dates of meetings**

Full Council:	4 <sup>th</sup> July, 5 <sup>th</sup> September
Planning:	27 <sup>th</sup> June, 18 <sup>th</sup> July
Community Dev:	11 <sup>th</sup> July
Highways:	13 <sup>th</sup> June, 18 <sup>th</sup> July
Parish Plan	
Village Hall:	27 <sup>th</sup> June

There being no further business, the meeting closed at 9.50pm.