



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 4th July 2016 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Brockwell (in the chair), Cllrs P Gellatly, R Hogben, G Robinson, J Rowland,

P Webb

County Cllr K Taylor

Borough Cllr R Billington

In attendance: The Clerk, Mrs J Cadman

131/16 **Apologies for absence:** were received from Cllrs G Firth, S Scott and MA von Radowitz

132/16 **Declarations of interest:** none were made.

133/16 **Minutes of the Meeting held Monday 6th June 2016:** were agreed as a correct record of the meeting and signed by the Chairman.

134/16 **Matters Arising**

113/16: *Newlands Corner*: email update from Cllr Goodman had been circulated prior to the meeting. Cllr Rowland tabled a document summarizing all communications to date, the background of the issues and the notes from SCC's cabinet meeting. Cllr Rowland pointed out that 11,000 people had signed a petition against the proposals from SCC and suggested that a separate meeting be held to discuss all the issues and views of the parish, and a letter written to SCC with the Parish Council's views. This was agreed and a meeting set for the following Monday at 6pm.

128/16b: *Untold theatre: The Ghosts of Mr Dickens*: a proposal to bring touring theatre to Albury: no further details had been received to date.

128/16c: *Parish Flagpole*: members considered the proposal to purchase and site a parish flagpole and agreed to pursue this by the following actions:

- Permission to be requested from Albury Estate
- Planning permission to be applied for a flagpole made from aluminum, with internal ropes.

Cllr Hogben agreed to investigate further and to report back to the September meeting.

135/16 **Chairman and Clerks Matters arising**

- a) *Website, dropbox and newsletter update*: there has been no recent newsletter
- b) *Defibrillator update*: the defibrillator at William IV needs new pads, the ones sent are incorrect for this model. The defibrillator at Newlands Corner is not showing a green light.
- c) *Village signs*: these have been cleaned.

136/16 **Police matters:** the Clerk reminded members that no report will be received from the police unless on a matter of serious crime or requesting help and that this agenda item is now for parish issues to report to the police.

137/16 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

- a) *Speed recording equipment*: Cllr Taylor advised that this had been dispatched

and Cllr Hogben confirmed that he was in receipt of a package. A representative from the company will arrange to come and give a briefing on how it works.

138/16 **Committee reports: Highways, Byways and Open Spaces**

- a) *Minutes of the Highways and byways meeting held 13th June* had been circulated prior to the meeting. The following items were discussed:
 - i) *Mill Race*: the posts will be replaced by the original contractor
 - ii) *Farley Green ditch*: the top part had been cleared, but needs doing again.
 - iii) *Footpaths*: Cllr Brockwell has asked Countryside Access to advise when these are scheduled to be cut, so that they are not cut just before by the Parish Council contractor. A complaint has been received about the footpaths, which are very overgrown.
 - iv) *Flooding at the Warren*: Cllr Robinson has sent pictures of the water flowing down this byway and onto Church Lane. He will discuss the problem with Cllrs Scott and von Radowitz. Cllr Robinson suggested that the ditch should be piped rather than just dug out, as it silts up again very quickly. Members recalled that there are some pipes at the landfill site that Suez were happy for the Parish Council to use. Cllr Brockwell will discuss this with Steve Mitchell, SCC Countryside Access, to establish whether we can go ahead and do this. Cllr Scott will talk to Steve Mitchell and Ian Fowler regarding the general problem of water flowing down the Warren and into Church Lane and Westonfields.
 - v) *Gritting schedule*: Cllr Taylor has asked for Park road and New road to be included on the gritting schedule for next winter.
 - vi) *Ride Lane*: Cllr Taylor had spoken to Debbie Prisnell and, subject to formal consultation and agreement by Local committee, a temporary traffic restriction order will be served for a period of 18 months.
 - vii) *Ditch beside Shophouse lane*: Deborah Massey had asked SCC to clear the ditch outside her house. SCC had advised that it was not their ditch, despite having cleared it for years, and that it is owned by the Parish Council. Cllr Brockwell and the Clerk will investigate and report further at the September meeting.

139/16 **Committee reports: Community Development**

- a) *Members to receive a report from Cllr Hogben*
 - i) *The Drift*: Cllr Brockwell will establish ownership with the Estate.
 - ii) *Riverside amenity area*: Cllr Brockwell pointed out that people have to ask the Council's permission if they wish to use Farley Green for an exclusive event, and he believed that they should do the same for the riverside area. This was agreed.
 - iii) *Traffic Calming*: The green oak planters have now been delivered and are presently being planted up, thanks to Lisa Keech. It is planned that tomorrow evening Doug Chandler will move them into place. The SCC Eastern Cluster have recently purchased a Speed Recording Kit which has just been received and will be ready to be put into action as soon as possible, after the planters have been put in place. As part of the final ingredient of our Traffic Calming Scheme the 30mph repeater signs need to be removed from the two village gateways.
 - iv) *Guildford in Bloom*: Residents in The Street have all been informed that we have entered Albury into the ***Guildford in Bloom*** competition for the "*Best Community Project*", judging for this will take place on Tuesday 19 July. On Saturday 25 of June we had a small community work party clearing up The Drift and trimming up the plating that was done a number of years ago, extra plants have been put in and the bark covering of the man-hole covers will be done in the next couple of days. Arrangements have been put into place through the good offices of Keith Taylor to make sure that the area is safe and looking as good as can be expected.

GBC have been very co-operative and have done a splendid job of clearing the green cuttings and the fly tipped rubbish from the Drift and also they have cleared all of the pavements through the village.

Finally, as part of the Surrey Hills AONB **Cow Parade** project, we have our cow on our "Village Green" opposite the Post Office, sponsored by local company Opcyon Design in the Village Hall.

v) *Albury Riverside Meadow:* Nothing further to report, except that the grass is growing at prodigious rate! It was last mowed 10 days ago and looks as though it needs cutting again! Obviously it will be cut just before the judging day on the 19th. As this meadow is now part of our community assets we must both formalise our arrangement with the Estate and organise a regular mowing schedule. The wildflower area at the top of the meadow has been given a little TLC and extra seed has been sown.

vi) *Memorial Library, Disabled Toilet:* To move this project forward needs some lively ideas, so any help would be most appreciated.

vii) *Next Community Development Meeting:* On Monday, 11 July at 7.30, in the Memorial Library (after the Allotment Meeting). Please come along full of bright ideas for any further Parish enhancements. Not forgetting that the Mansion, presently being marketed, will owe us some £24,000 in S106 monies - once a number of apartments have been sold

140/16 **Allotments**

- a) *Vacant plots:* these are now full of weeds. Cllr Gellatly will spray them.
- b) *Management of allotments:* this will be discussed at the next meeting of the allotment committee, the following Monday.
- c) *Vacant allotments:* a number have been taken up, there are 3 x 5 rod left, 1 x 3.5 rod and 1 x 2.5 rod. A further 2.5 rod plot is being used for a bonfire space.

141/16 **Committee reports: Village Hall:**

No new items to report.

142/16 **Committee reports: Planning and Environment**

Planning applications received and planning applications determined by Guildford Borough Council

- a) Planning list of determined applications: had been circulated prior to the meeting.
- b) Cllr Gellatly had nothing additional to report.

143/16 **Committee Reports: Parish Plan committee:**

A document has been prepared, and will be delivered to each house in the parish shortly, which will update residents on progress, before moving onto a Neighbourhood Plan. Cllr Hogben confirmed that the document will cost around £1 a copy, around £500 in total. Members agreed to allow this expenditure, to be ratified at the September meeting.

144/16 **Finance**

- a) *Cheque list for June 2016* had been circulated prior to the meeting and the expenditure of £3210.16 for the period was noted and agreed.
- b) *Management report to end of May 2016* had been circulated prior to the meeting and was noted.
- c) *Unallocated reserves:* Cllr Brockwell advised that the Council currently holds £41,908 in unallocated reserves, which will be used towards projects around the parish.

145/16 **Igas wellsite.**

The Clerk will request an update.

146/16 **Albury Landfill site**

Minutes of the meeting held 3rd May were circulated before the meeting. Cllr Gellatly clarified a point concerning the trees, that he had been concerned at the shortness of

time to plant trees before 2018, and Adam had said that he would double the amount of trees to be planted this year.

Concern was expressed about SWT's capacity to manage the trees once planted.

147/16 **Outstanding matters**

The list had been circulated prior to the meeting. The pavements have been dealt with.

148/16 **Councillors business: for noting or including on a future agenda**

- a) *Hermes distribution*: the Council had been advised that Doug Chandler is using his container in his farm yard as a Hermes distribution point. The Clerk will report this to Enforcement.
- b) *Re-profiling the road at Brook crossing*: members expressed their concern at the proposed diversion route through Brook when the crossing is closed. Lorries will not be able to get down this narrow lane. The Clerk will write to Barham Assadi, copying in John Hilder and Keith Taylor. Dave Baker is concerned that the raised road will be above the level of his garage.
- c) *Dogs on Farley Green*: the people from Edgeley park who walk their dogs on Farley Green are not clearing up after them. The clerk will report this to the dog warden.
- d) *Unallocated reserves*: Cllr Hogben asked if some of these could be used towards the cost of the disabled toilet. **Agenda item**: September meeting.
- e) *SALV*: Cllr Webb advised that SALV have decided to go ahead with the purchase of a generator for Shere surgery, and asked for the release of the £2,000 grant agreed earlier in the year.
- f) *Knotweed*: Farley Green needs spraying again. The Clerk will report this to GBC.
- g) *Carbon smart*: money is available from the Rural Community energy fund for energy projects. The information was given to Cllr Hogben.
- h) *The Royal Surrey County Hospital Albury Ward*: are seeking a sponsors for a temporal thermometer. **Agenda item**: September meeting.

149/16 **New Correspondence**

- a) *Newsletter for CPRE*: Surrey Voice
- b) *Newsletter for Guildford Environmental forum*

129/16 **Open Forum**

130/16 **Dates of meetings**

Full Council:	5 th September
Planning:	18 th July
Community Dev:	11 th July
Highways:	18 th July
Parish Plan	
Village Hall:	

There being no further business, the meeting closed at 9.40pm.