



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

**Monday 3<sup>rd</sup> October 2016 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr J Brockwell (in the chair), Cllrs G Firth, P Gellatly, R Hogben, G Robinson

J Rowland, S Scott, MA von Radowitz, P Webb

County Cllr K Taylor

1 member of the public

In attendance: The Clerk, Mrs J Cadman

173/16 **Apologies for absence:** all members were present.

174/16 **Declarations of interest:** none were made.

175/16 **Minutes of the Meeting held Monday 5<sup>th</sup> September 2016:** were agreed as a correct record of the meeting and signed by the Chairman.

176/16 **Matters Arising**

*155/16:134/16: Parish flagpole:* Cllr Hogben had investigated two types of 20' aluminum flagpole: a flagpole can be purchase for as little as £30, but would be unlikely to have a long life. A professional flagpole, with internal ropes, would cost £265 + vat, with a further £58 for a flag and delivery of £30. There would also be a cost for installation, and planning permission would be required. Cllr Hogben was asked to circulate the information and then a view would be taken on whether this should be tabled for a decision at the November meeting.

*155/16: 137/16: Speed recording equipment:* this has been returned and Bahram Assadi has arranged for speed recording wires to be placed in the road. Cllr Hogben will give Mr Assadi the detail of the last speed survey and ask him to conduct the survey over the same period of time, at the same time of year, for accuracy of comparison.

*155/16: 148/16b: re-profiling the road at Brook Crossing:* Bahram Assadi agreed that Brook Lane was not an appropriate diversion route. The date of the work has not yet been determined as the detailed design has not yet been drawn up, but it is unlikely to be before spring of next year. The diversion route is yet to be agreed, but is likely to be the road from Shamley Green.

*155/16: 148/16d: unallocated reserves:* Cllr Rowland asked for a copy of the plans for the disabled toilet, and undertook to draw up a specification in the next 10 days.

177/16 **Chairman and Clerks Matters arising**

a) *Website and newsletter report:* the Clerk is currently updating the website, after continual access problems which have now been resolved by the webmaster.

b) *Defibrillator report:* new pads have been fitted where necessary.

178/16 **Newlands Corner**

*Members were asked to consider the Parish Council's response to the Commons Consent Application from SCC to undertake the following:*

- Installation of 3 Pay and display car park machines.
- Installation of Pay and Display signage

- Temporary trenching (for up to 2 weeks) along northern side of car park to enable installation of underground power cables.

*Members received a presentation from Ms Darling, representing the Safe Newlands corner lobby group and a parishioner, who considered that Albury has a very special standing under Section 39 of the Commons Act 2006. She noted that the Planning Inspectorate must consider the interests of the neighbourhood in regard to the application, but the County Council, in their application under Section 38, have not taken into account the local application of the term neighbourhood.*

- *Newlands Corner is a special place to some Albury people. But the existence of Albury as a neighbourhood in relation to Newlands Corner has been denied by SCC, and it was not consulted.*
- *Albury will be particularly affected by the parking meters and all they entail, including road safety and displacement parking.*
- *Under the application, in addition to three meter structures 10ft high, there would be five pay and display signs on the ridge. There was a possibility of CCTV, which does not appear to require separate planning permission.*
- *People in Albury and other local areas have objected very strongly to the proposals.*

*Although not a statutory requirement, there is a strong obligation on the planning inspectorate to take this into account.*

Members were reminded that the Parish Council had not objected to the parking charges, on the condition that the revenue be used exclusively for Newlands Corner. It was agreed that an objection would now be made on the basis that the revenue is to be used for SCC's countryside estate. It was noted that the Parish Council's original letter dated 15<sup>th</sup> July 20156, setting out its comments on the latest proposals at Newlands Corner, had been acknowledged but not deemed worthy of a reply.

Thanks was recorded to Sally Blake and Sue Darling for their tenacity, without which a great deal of this would not have come to light.

Members discussed employing the services of a planning lawyer, and whether the Parish Council should discuss this with Albury Estate and ask for their view. Ms Darling was of the view that a lawyer should be employed if this goes to public enquiry, which she believes is very likely.

Cllr Rowland undertook to circulate the basis of an objection during the coming week, taking legal advice if necessary and at no cost to the council. Members will meet during the following week, at a date to be agreed, to decide on the submission to the Planning Inspectorate.

#### 179/16 **Police matters**

The Clerk was asked to establish whether it is possible to obtain local statistics from the Surrey Police website, and to circulate them with the agenda for each meeting.

#### 180/16 **Open Forum:** members of the public are welcome to attend and to ask questions or make representations

a) *SCC Countryside Access Officer:* Cllr Taylor advised that Hannah Gutteridge has taken this role. Cllr Brockwell will arrange a meeting with her.

#### 181/16 **Committee reports:** Highways, Byways and Open Spaces

a) *Members to receive reports as follows:*

i. *Highways:* Cllr Scott:

a) *Finger post signs:* Rob Fairbanks has approved the contractor.

b) *August Lane sign:* Welcome to Farley Green: Rob Fairbanks had advised that there are no funds to replace this. Cllr Scott will ascertain whether the current sign, knocked down by a car, could be repaired.

- c) *Strimming of mill race*: Cllr Brockwell will discuss this with Michael Baxter
- d) *Hedges along Sherborne*: Mt Chittenden is due to do some work for the Estate and will deal with these whilst he is here.
- e) *Tarmac at Postford House*: the road outside Postford House is in a very poor state of repair. Cllr Firth was asked to report this online. The Clerk will speak to the Clerk at St Martha, to ascertain whether they have reported this and with what result. Cllr Taylor confirmed that this stretch of the A248 had been on the Horizon programme for some time.
- ii. *Byways*: Cllr von Radowitz: Cllr von Radowitz and Cllr Brockwell will meet.
  - a) Cllr Brockwell reported that the footpath strimming had been completed once, but will be done again.
  - b) *Kissing gate footpath 503*: Cllr Brockwell is holding a kissing gate and will ask SCC if this can be used to replace the stile on this footpath.
  - c) *Blackheath lane*: Cllr Brockwell reported a tree fallen across the road, lying on another tree. The Clerk will report this to the Estate.
- iii. *Open Spaces*: Cllr Rowland.
 

*Quotation from Poulson Plant Hire* to carry out vegetation clearing and excavate the ditches on Farley Green including the provision of scalloped areas in the ditch line and sleeper silt traps had been distributed prior to the meeting, together with photographs. Members were asked to consider a proposed expenditure of up to £4,000 and it was agreed that further work would be done, including establishing responsibility for the ditches to the left of Shophouse Lane, before a decision was made.
- iv. *Ride Lane*: Members agreed that the following should be approached for contributions to the administrative, advertising and installation costs of £7000 associated with the TRO in respect of Rides Lane, as outlined in the email circulated prior to the meeting.
  - i. SCC Cllr Keith Taylor from his allowance, £1000
  - ii. Guildford Local Committee Eastern Cluster Group, £2500: the Clerk will write to Julie Saunders, copied to Cllr Taylor, requesting funding
  - iii. GBC S106, £1000
  - iv. APC, £2500
  - v. It was suggested that Wonersh Parish Council be asked to contribute towards the costs, as the Lane stretches across the two parishes. The Clerk would clarify whether the £7000 quoted covers the costs of the 5 gates to be installed at access points along the Lane.

#### 181/16 **Committee reports: Community Development**

- a) *Minutes of the meeting held 19<sup>th</sup> September* had been circulated prior to the meeting.
- b) *Cllr Hogben reported as follows:*
  - i. *Drift*: Cllr Hogben asked for Cllr Taylor's help in resolving this, as SCC have done nothing to the area since January of this year and the temporary barriers are still in place.

#### 182/16 **Allotments**

- a) Minutes of the meeting held 19<sup>th</sup> September had been circulated prior to the meeting
- b) Cllr Robinson reported as follows:
  - i. Bert Carter had given permission for the allotment holders to use his tools and lawnmower.
  - ii. The management committee had held its first meeting on the 28<sup>th</sup> September and had drawn up rules, based on the tenancy regulations drawn up by the Parish Council. It had been agreed that all allotment holders should have a place on the management committee.
  - iii. Thames Water require the water supply pipe to be installed to the stock cock location before the new water supply and stop cock can be

commissioned. Cllr Brockwell is in communication with them.

183/16 **Committee reports:** *Village Hall:*

- a) Minutes of the meeting held 26<sup>th</sup> September would be circulated after the meeting.
- b) Village hall hiring costs: increase of fees of 2.5% from 1/1/2017, as agreed by the village hall committee, was ratified by full Council.

184/16 **Committee reports:** *Planning and Environment*

*Planning applications received and planning applications determined by Guildford Borough Council*

- a) *Cllr Gellatly reported as follows:*
  - i. Several enforcement cases had been closed: Not the Old Pharmacy, Albury Peace and Farley Hall Farm.
  - ii. Cllr Gellatly noted that the enforcement officers took the word of residents at face value and did not check the facts with the Parish Council.
- b) Planning list of determined applications: had been circulated prior to the meeting.

185/16 **Committee Reports:** *Parish Plan committee:*

- a) *Neighbourhood Plan:* Cllr Rowland PROPOSED, SECONDED by Cllr Hogben, that the Parish Council should now put the steps in place to progress to a Neighbourhood Plan. This was **agreed** by all members.

186/16 **Finance**

- a) *Cheque list for September 2016* had been circulated prior to the meeting and the expenditure of £5875.30 was noted and approved.
- b) *Management report to end of August 2016* had been circulated prior to the meeting and was noted,
- c) *External audit:* the Council's accounts have received an unqualified audit from the external auditors. Cllr Firth PROPOSED, SECONDED by Cllr Rowland, that the Council accept the audited accounts for the year 2015/2016. This was **agreed** by all present.

187/16 **Igas wellsite:** nothing to report

188/16 **Albury Landfill site:** the Clerk will arrange a meeting and ascertain the current status of the planting programme.

189/16 **Outstanding matters:** there were no new matters to report.

190/16 **Councillors business:** *for noting or including on a future agenda*

- a) *Thames Water leak on Farley Green:* this has been reported by the Clerk on a number of occasions and an operative has investigated, but it has still not been resolved. The Clerk will try again.
- b) *A25:* Cllr Brockwell was of the opinion that the proposed speed restriction to 40mph should not stop just past Sherborne, but should be extended to the 30mph limit at Gomshall,
- c) *SALV:* are holding an open evening and a farewell to Dr Tyrell on the 18<sup>th</sup> October.

191/16 **New Correspondence**

- a) *Guildford Environmental Forum newsletter*
- b) *Surrey Tree Warden network: 'Remarkable Trees of Surrey'*

192/16 **Open Forum**

No further matters were raised.

193/16 **Dates of meetings**

Full Council: 7<sup>th</sup> November, 5<sup>th</sup> December

Planning:	17 <sup>th</sup> October
Community Dev:	21 <sup>st</sup> November
Highways:	14 <sup>th</sup> November
Parish Plan	
Village Hall:	19 <sup>th</sup> December

There being no further business, the meeting closed at 10.05pm