



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 5th December 2016 at 7.30pm

In the Memorial Library for the transaction of the under mentioned business.



Present: Cllr J Brockwell (in the chair), Cllrs P Gellatly, R Hogben, G Robinson, J Rowland,

S Scott, MA von Radowitz, P Webb

County Cllr K Taylor

In attendance: The Clerk, Mrs J Cadman

215/16 **Apologies for absence:** were received from Cllr Firth.
Apologies were also noted from Borough Cllr R Billington

216/16 **Declarations of interest:** none were made

217/16 **Minutes of the Meeting held Monday 7th November 2016:** were agreed as a correct record of the meeting and signed by the Chairman, after the following amendment:

218/16 **Matters Arising**

Farley Green: Cllr Gellatly wished it to be recorded that, whilst the spoil would be carted away from the ditch on the Green, the knotweed will be removed to an approved site.

219/16 **Chairman and Clerks Matters arising**

- a) *Website and newsletter report:* The Clerk will send out a newsletter wishing all subscribers a happy Christmas. Cllr Brockwell asked all members to take a look at the website and advise the Clerk of any necessary changes or additions.
- b) *Defibrillator report:* The clerk will ask Surrey Wildlife Trust if they will check the defibrillator at Newlands Corner on a regular basis.

220/16 **Police matters**

The latest police statistics for the area are: 5 as at the end of September. 1 public order at Westonfields, 1 violence and sexual offences on the Street, 3 violence and sexual offences at a different location on the Street.

The Clerk was asked to write to Sgt Barwood to enquire whether the incidents on the Street were a cause for concern and whether the Parish Council should have been advised directly.

221/16 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
No matters were raised.

222/16 **Committee reports:** *Highways, Byways and Open Spaces*

Highways: Cllr Scott

- a) *August Lane: sign:* Cllr Scott will chase this again.
- b) *Albury signs:* no action necessary.
- c) *Strimming of Mill Race:* this will be done shortly.
- d) *The Warren:* Cllr Scott is waiting for a date from Ian Fowler.
- e) *The House, Shophouse lane:* the piece of land that floods is owned by SCC. Cllr Scott will however ask Doug Chandler to put in a new grip and to dig a

trench to the ditch.

Byways: Cllr von Radowitz

- a) *Ride lane*: a meeting has been arranged for 8th December, at 1pm, to address residents' concerns about access once a TRO is in place. The Clerk will attend. Cllr Brockwell will supply further information to Dan for the meeting. Cllr Taylor sought confirmation that the Parish Council will fund a share of the cost of facilitating the TRO. Local Committee funds and Cllr Taylor's allowance will leave a balance of around £2,000, which members **agreed** that the Parish Council will provide.

Open Spaces – Cllr Rowland

- a) *Farley Green ditch*: when the ditch is next cleared, the spoil on the bank will be carted away at the same time. Doug Chandler will be asked to quote.

223/16 **Committee reports: Community Development**

Cllr Hogben

- a) *Traffic Calming*: the speed survey is currently in progress and a full week's readings will have been taken by the end of the week. If the reduction in speed is measurable, it will then be possible to request more traffic calming measures from SCC.
- b) *The Drift*: the fence is in place. Costs for landscaping the area have been submitted to SCC.
- c) *Corner of New Road*: Cllr Hogben would like to see work done to the entrance to the parish, to improve its look.
- d) *Parish Survey*: this will be carried out in the New Year, asking people what they would like to see in the parish.
- e) *30mph repeater signs*: Cllr Hogben will liaise with Cllr Brockwell and Cllr Gellatly to remove these.
- f) *De-cluttering*: this has not proved to be successful yet.
- g) *Riverside meadow*: it had been agreed that the meadow is right as it is, and does not need further enhancement. The proposal for a trim trail will not be pursued. The trees on the site will be reviewed in the spring, once they are back in leaf.
- h) *Parish volunteers*: Cllr Hogben asked members to give thought to who could be nominated.
- i) *GBC Concurrent functions Grant aid*: GBC have approved a grant of £6,600 towards the total cost of the disabled toilet. This is matched funding, representing 50% of the first £10,000 of the total cost and 20% of the remainder. The cost has been estimated at £18,000. The Estate's architect has been asked to review the current proposal, to ascertain whether a different configuration within the hall complex might be preferable. Cllr Rowland suggested that a unisex toilet next to the library and access to an enhanced disabled toilet within the current facilities might be more useable. Members **agreed** that this and other options should be explored.

224/16 **Allotments**

Cllr Robinson

- a) *Water supply*: Thames Water have now laid the main, between the edge of the byeway, up to the allotments. Cllr Brockwell has arranged to meet them on site on the 12th December. He has purchased a trough, as he has been advised that this is the best way to supply water to the allotment, without the danger of a tap being left on.
- b) *Advertising the vacant plots*: Cllr Webb will put a piece in the parish magazine in February and March. There are still 3 x 5 rod and 3 x 2.5 rod available. These will also be mentioned in the newsletter, to go out shortly.

225/16 **Committee reports: Village Hall**

The outstanding debt has been paid. Cllr Brockwell requested a volunteer to take over the running of the hall.

The quiz night raised £1,000 and grateful thanks were recorded to Lisa Keech and her team.

226/16 **Committee reports: Planning and Environment**

Planning applications received and planning applications determined by Guildford Borough Council

Cllr Gellatly

- a) *Edgeley Park:* Cllr Gellatly reported that Haufrym are taking legal advice on the covenant which bars building within 150 feet of the boundary with the adjoining property.
- b) *Planning list of determined applications:* had been circulated prior to the meeting.

227/16 **Committee Reports: Parish Plan committee:**

No report.

228/16 **Finance**

- a) *Cheque list for October 2016* had been circulated prior to the meeting and the expenditure for the month of £2447.55 was noted and approved.
- b) *Management report to end of October 2016* had been circulated prior to the meeting and was noted and approved.
- c) *Draft budget and proposed precept request for 2017/18:* had been circulated prior to the meeting. Cllr Brockwell proposed an increase in the precept request from £41,530 to £42,225, which would have no impact on a Band D property as the number of Band D properties had increased. It was noted that this increase would have the effect of increasing the Contingency fund, but agreed that it would be helpful to the parish to have adequate reserves, particularly as a number of areas of parish maintenance needed to be addressed. The Clerk confirmed that the internal and external auditor had raised no concerns about budgeting for future need. Members RESOLVED to accept the proposed budget for 2017/18, which was PROPOSED by Cllr Robinson, SECONDED by Cllr MA von Radowitz with all in favour.

229/16 **Igas wellsite.**

The Clerk has not yet received an update and will pursue this.

230/16 **Albury Landfill site**

A meeting of the Landfill Restoration Group will take place on Tuesday 8th December.

231/16 **Outstanding matters**

The list had been circulated prior to the meeting. Members noted that the leak on Farley Green had still not been resolved, the Clerk has asked for a site meeting with Thames Water, as they have visited on a number of occasions but say that they cannot find a problem.

Cllr Hogben will provide a picture for the front cover of the welcome pack.

The Trust will be asked if the Albury History could be distributed throughout the village.

232/16 **Councillors business: for noting or including on a future agenda**

- a) *Christmas Carols at the Old Saxon Church:* 17th December.

233/16 **New Correspondence**

- a) *Countryside voice:* winter newsletter from CPRE
- b) *Brooke Action for working horses and donkeys:* have invited a representative from the parish council to their Proud to be Brooke event on the 2nd February 2017 at Kings Place in Central London. No-one would be available to attend.

234/16 **Open Forum**

No further matters were raised.

235/16 **Dates of meetings**

Full Council:	9 th January, 6 th February
Planning:	19 th December, 9 th January
Community Dev:	23 rd January
Highways:	19 th December, 16 th January
Parish Plan	
Village Hall:	

There being no further business, the meeting closed at 9.15pm