



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

**Monday 3<sup>rd</sup> July 2017 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr S Scott (in the chair), Cllrs J Brockwell, R Hogben, J Rowland, MA von Radowitz  
Borough Cllr R Billington  
2 members of the public

In attendance: the Clerk, Mrs J Cadman

**130/17 Apologies for absence:** were received from Cllrs G Firth, G Robinson, P Webb  
County Cllrs K Taylor's apologies were noted.

**131/17 Declarations of interest:** none were made.

**132/17 Minutes of the Meeting held Monday 5<sup>th</sup> June 2017:** were agreed as a correct record of the meeting and signed by the Chairman.

**Minutes of the meeting held Tuesday 27<sup>th</sup> June 2017:** were agreed as a correct record of the meeting and signed by the Chairman, after the following amendment:

### **17/P/00951 The Black House, Ponds Lane**

*Provision of an agricultural store for machinery to maintain the land at the rear*  
Members objected to this retrospective application

### **133/17 Councillor Co-option**

Sandra Dennis, who has lived in Albury for two years, was previously involved with the Residents Association in Thames Ditton for 19 years and was a member of Elmbridge Borough Council for 4 years and on the Eastern Area Planning Committee and Affordable Housing Committee.

Cllr Scott PROPOSED, SECONDED by Cllr Hogben that Mrs Dennis be co-opted onto the Parish Council, with all in agreement.

Mrs Dennis signed the Declaration of Acceptance of office and joined the meeting.

### **134/17 Matters Arising**

**111/17: Disabled toilet:** work on the new accessible toilet in the hall and the toilet in the memorial library is nearing completion.

**114/17: Newlands Corner:** the S38 application was discussed at the planning meeting on the 27<sup>th</sup> June. Cllr Rowland had circulated a paper prior to the meeting setting out the Council's agreed objections to the proposals. It was further noted that the site is one of only three sites of ancient woodland in Europe and would be very vulnerable to increased footfall.

Members noted that the S38 application was required to set out the benefit of the application to the neighbourhood and the public interest.

Cllr Rowland agreed to complete a letter to the Planning Inspectorate and circulate it to all members for their comments. The letter will be sent by the Clerk before the deadline of the 7<sup>th</sup> July.

Cllr Billington was asked to confirm GBC's objections to the proposals and to ensure that these are sent to the Planning Inspectorate by the deadline.

### **135/17 Chairman and Clerks Matters arising**

- a) **Website and newsletter report:** Following discussions concerning the problems surrounding the existing website, the Chairman, Clerk and Cllr von Radowitz had been in discussion with Jessica Rowland, a website designer. She had produced an outline example of a new website and had been asked to expand on this, for presentation to the Parish Council at the September meeting.

Cllr Rowland had kindly offered to finance this work.

- b) *Defibrillator report*: all defibrillators are in working order, the insurance claim for the stolen defibrillator at Farley Green is progressing.
- c) *Closure of recycling centre at Cranleigh*: a draft letter of objection had been circulated prior to the meeting and was noted and approved.
- d) Alternative route for HGVs: the letter sent to Local Committee had been circulated prior to the meeting and was noted and approved. Cllr Brockwell pointed out, however, that the issue was not an alternative route for HGVs but mitigating the effects on Albury if HGVs are banned from Shere.
- e) Flyer re waste dumped in the Tillingbourne: this had been circulated prior to the meeting and it was agreed that it should be delivered to all properties adjoining the river. The Clerk will seek advice from the Environment Agency if the problem persists.
- f) *Albury Estate*: members approved the lease for the riverside amenity, circulated prior to the meeting.

136/17

### **Police matters**

Members noted the latest police statistics for April: 1 burglary in Church Lane; 1 theft and 1 criminal damage in Silent Pool car park; 23 anti-social behavior on Drove Road.

137/17

### **Open Forum: members of the public are welcome to attend and to ask questions or make representations**

- a) *Borough Councillor*: Cllr Billington advised that he had been appointed lead councilor for rural affairs.
- b) *Tyting Farm*: Cllr Billington reported that GBC is taking this over and will convert the farm buildings into houses. GBC plan to do the same with Burpham Court Farm.
- c) *Newlands Corner*: Save Newlands Corner was represented by Sue Darling and Sally Blake, who discussed their views under agenda item 134/17.

138/17

### **Committee reports: to receive brief reports on the following:**

#### *Highways: Cllr Scott:*

- a) Cllr Scott had met with Ian Fowler, SCC, who had confirmed that they would be able to find the funds to address the flooding outside Edgeley Park. A new trench and silt traps will be dug. Cllr Brockwell requested written confirmation that they will empty the silt traps.

#### *Byways: Cllr von Radowitz*

- a) Footpaths: Hannah Gutteridge had advised that resources would not allow for any strimming of footpaths this year, unless they were hazardous. She hoped that volunteers might be found to do this work. Cllr Brockwell and Cllr Von Radowitz will meet shortly to look at the current schedule.

#### *Open Spaces – Cllr Rowland*

- a) Newlands Corner: This had been addressed under 134/17 above.

#### *Community Development – Cllr Hogben*

- a) Guildford in Bloom: the parish has been entered into the competition.
- b) Traffic calming review: a paper had been circulated and it was noted that SCC Highways are considering narrowing the road at the entrance gates to one car's width.

#### *Village Hall – Cllr Brockwell*

- a) Cllr Brockwell and the Clerk have arranged to meet to review outstanding debtors.

#### *Planning and Environment*

- a) A Chairman needs to be elected to this committee at the next planning committee meeting.

139/17

### **Finance**

- a) *Cheque list for June 2017* had been circulated prior to the meeting and the expenditure of £6,021.07 for the month was noted and approved
- b) *Risk assessment*: members noted that, as recommended in the auditors report, the current risk assessment papers will be tabled at the September meeting and on a quarterly basis.
- c) *Financial regulations*: updated financial regulations, reflecting the recommendations in the auditors report, had been circulated prior to the meeting. Cllr Brockwell PROPOSED, SECONDED by Cllr Rowland, that these be approved, with all in favour with the exception of Cllr Dennis, who had not yet seen the document. Cllr Brockwell will produce a financial statement to show current reserves.

140/17 **Outstanding matters**

The list was circulated.

141/17 **Councillors business: for noting or including on a future agenda**

- a) *Council Social event:* Cllr Hogben believed that this was very important to the Council. He and the Clerk will discuss.
- b) *Neighbourhood Plan:* Cllrs Scott and Dennis and the Clerk had met with Dan Knowles, GBC, as Cllr Dennis will be involved in taking this forward. Cllr Dennis is currently reading relevant documentation. Cllr Rowland pointed out that this is a feudal parish and it would be a pity to spend a great deal of time working on plans that would not materialize. He considered that nothing useful had come out of the parish plan and that the Council should concentrate on working with the Estate. **Agenda item:** September meeting and ongoing.

142/17 **New Correspondence**

- a) *Waverley Local Plan Part 2: Issues and Options:* the first consultation stage started on the 12<sup>th</sup> June and will run for 6 weeks until 24<sup>th</sup> July. Consultation papers can be accessed at [www.waverley.gov.uk/LLP2](http://www.waverley.gov.uk/LLP2)
- b) *Guildford Environmental forum Newsletter June – August 2017:* was tabled at the meeting.

143/17 **Dates of meetings**

Full Council:	4 <sup>th</sup> September.
Planning:	17 <sup>th</sup> July
Community Dev:	17 <sup>th</sup> July
Highways:	10 <sup>th</sup> July
Village Hall:	to be arranged

There being no further business, the meeting closed at 9.28pm.