



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 3rd June at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Rowland (in the chair), Cllrs J Brockwell, P Gellatly, G Robinson,

P Yeoman

County Cllr K Taylor

Borough Cllr R Billington

1 member of the public

In attendance: The Clerk, Mrs J Cadman

Public forum: No matters were raised.

67/19 **Apologies for absence:** were received from Cllr Dennis

68/19 **Declarations of interest:** none were made,

69/19 **Minutes of the Annual Meeting held Monday 13th May 2019**

Were agreed as a correct record of the meeting and signed by the Chairman, after the following amendments:

Travellers Policy: Cllr Dennis advised that Elmbridge Borough Council has recently taken legal action to prevent Travellers from camping on common land. As a result, it is possible that they may move into other areas of Surrey as witnessed at Shalford and Albury Heath. She suggested that in light of this the Council should review any areas of land for which it might be legally liable. The Clerk will also prepare a paper on the process to be followed once travellers have moved onto Council owned land.

Neighbourhood Plan: the Planning Consultants report needs a lot more detail specifically on the 2 schemes proposed, namely Community Right to Build and Neighbourhood Development Order. Once this has been received the Steering Group will meet to see if either are feasible. It is also necessary to understand if Albury residents would be given priority in any new affordable housing allocation. Cllr Brockwell had understood that housing would not form part of the plan.

70/19 **Matters Arising**

Other than those contained in the agenda.

- a) *29/19c: parish defibrillators:* Members resolved to purchase one cabinet initially, from the Defib Shop, at a cost of £389 plus vat. Once issues around installation and performance have been assessed, a second one will be purchased. Proposed by Cllr Robinson, Seconded by Cllr Rowland, all in favour.
- b) *Travellers Policy:* the draft traveller policy was agreed. It was also agreed that no further action would be taken at this time.
- c) *Farmers Markets:* deferred.

71/19 **Chairman and Clerks matters arising**

Posts outside residences on Farley Green: The Clerk has written to request that the posts are removed within 14 days of the 3rd June. If no response is received within 7 days, Cllr Rowland will visit the properties.

72/19 **Police matters:** Crime statistics for March 2019: The Street: 1 violence, 1 sexual offences; Church Lane: 1 public order, 1 anti social behaviour; August Lane: 2 other theft, 2 violence and sexual offences; Heath Lane: 1 anti social offence.

Local team priority: ASB at Westonfields.

The Clerk outlined her correspondence with the crime reduction officer at Surrey Police, and a conversation with the Police and Crime Commissioner, David Munro. Neither had committed to providing additional information about local crimes.

73/19 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

A meeting of the committee will take place on the 10th June.

Mr Hogben was of the view that the VAS was unhelpful, as it suggested a speed of 30mph through the village, which is too fast. He was disappointed that little had been done regarding traffic calming in the village since the initial actions some four years ago.

Outdoor maintenance: Cllr Yeoman

Cllr Yeoman was concerned about the quality of SCC grass cutting, in particular the corner of New Road and the Street. The Clerk will investigate the contract.

Open Spaces: Cllr Rowland

A further quotation had been received for adult exercise equipment. A site meeting will be arranged.

Planning and Environment: Cllr Gellatly

Minutes of the meeting held 13th May had been circulated.

Cllr Gellatly advised that Temporary Development Rights had been made permanent on the 25th May, but this ruling did not apply to AONBs.

Village Hall: Cllr Brockwell

The key had recently been taken from the key box and not returned, requiring the Clerk to travel over to Albury to let a user into the hall. It was agreed to keep a spare key elsewhere, for future incidents of this nature.

Allotments: Cllr Robinson

Cllr Robinson reported a possible new allotment holder. Cllr Brockwell will pursue the community orchard concept.

Communications: Cllr Dennis

The website has been updated to include proposed road closures and changes to the councillors.

74/19 **Neighbourhood Plan**

Cllr Dennis has spoken to the Planning Consultant and received definitions of Community Right to Build and Neighbourhood Development Order schemes. She has also asked GBC to confirm how many people from Albury are currently on the GBC Housing list. Julia McClung will shortly be co-ordinating a Steering Group meeting to discuss the Planning Consultants Report and CRTB and NDP options to see if the models will be suitable for Albury Parish. A decision will also be made on who will sit on each of the working groups so that work can begin.

75/19 **Finance**

a) Cheque list for May 2019: the outlay of £5575.37 for the period was noted and approved.

- b)** *Annual Governance Statement:* Members reviewed the Parish Council's Governance and responded to all questions in the affirmative, apart from question 4, as sufficient opportunity had not been given for the exercise of public rights.
- c)** *Accounting statements 2018/19:* Members approved the statement of accounts for 2018/19, having viewed these in conjunction with the Internal Auditors report. Proposed by Cllr Robinson, Seconded by Cllr Brockwell, all in favour.
- d)** *Appointment of internal auditor for 2019/20:* Members approved the appointment of Mulberry and Co.
- e)** *Payment of invoices by BACs:* Having reviewed the paper on process, members agreed that, where possible, invoices should be paid by this method in future.

76/19 **Councillors business:** for noting or including on a future agenda

- a) Matt has started strimming the footpaths.
- b) Members agreed that Farley Green pond is in good condition.

77/19 **New Correspondence:** *tabled at the meeting.*

None received.

78/19 **Dates of meetings**

Full Council:	1 st July, 2 nd September, 7 th October
Planning:	24 th June, 15 th July, 5 th August
Highways & maintenance	10 th June, 5 th August
Communications	24 th June, 23 rd September

The meeting closed at 9pm.