



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 2nd December at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Rowland (in the chair), Cllrs J Brockwell, S Bevan, S Dennis, P Gellatly, P Yeoman
County Cllr K Taylor
In attendance: The Clerk, Mrs J Cadman

128/19 **Apologies for absence:** were received from Cllr Robinson.

129/19 **Declarations of interest:** none were made.

130/19 **Minutes of the Meeting held Monday 4th November 2019:** were agreed as a correct record of the meeting and signed by the Chairman, after the following addition:
Cllr Dennis had asked Cllr Bevan to investigate an automated booking system for the village hall.

131/19 **Matters Arising**

Other than those contained in the agenda.

- a) *94/19a: defibrillator:* update on the cabinet for the defibrillator at William IV: Cllr Brockwell will deal with this during the coming week.
- b) *Guildford Lane:* a site meeting is awaited, between Hannah Gutteridge, Cllrs Rowland and Yeoman, and the Clerk. Cllr Rowland was concerned about the safety of the road, which needs scraping. Cllr Taylor undertook to talk to SCC Highways.
- c) *Police matters:* The Clerk has written to the Borough Inspector, having been given his name at a recent conference.
- d) *unauthorised occupation:* All residents of Farley Green have received a letter asking for their views on protecting the Green. The Clerk will collate the replies for the January meeting.
- e) *Farley Green layby:* a resident has complained that it is in a poor state again, as lorries have broken down the bund. Cllr Yeoman will remove the log at the end of the bund. **Agenda item:** January meeting.

132/19 **Chairman and Clerks matters arising**

- a) *handyman:* Members agreed to engage Ted Cleaves for a trial period of 6 months, to undertake handyman duties around the village. Proposed by Cllr Dennis, Seconded by Cllr Bevan, all in favour.
- b) *village hall decoration:* the contract has been awarded to Andy Hammond and the work will take place in January, working around hirers. Members requested that the hall be painted light grey rather than the usual cream or magnolia.

133/19 **Police matters:** 10 crimes were recorded in October: Drove Road: 3 drugs and 1 anti social behaviour; Westonfields: 2 other theft, 1 anti social behaviour, 1 vehicle crime; The Street: 1 burglary; Silent Pool: 1 antic social behaviour.

Noted.

Committee reports: to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) finger post at the end of Brook Lane: Cllr Brockwell and the Clerk had met with Bahram Assadi. He said that he would investigate, but that the finger post had not been deliberately removed.
- b) stop line at end of Brook Lane: Bahram Assadi will arrange for this to be renewed.
- c) village gateways: Bahram Assadi has given Cllr Brockwell a design and he will now seek quotations. Michael Baxter is happy for one to be placed at the entrance to the fisheries and the gateway at the other end of the village will be placed at Weston Farm. Members agreed that the accompanying sign should read: Welcome to Albury Village. Please drive carefully.
- d) VAS: Bahram had recommended Westcotec, as the company that all parishes use, with good and tested products. The Clerk is in discussion with them concerning the appropriate model. She will ask the Womersh Clerk for information concerning their solar powered model.
- e) A25: the change in hatching will be carried out before the end of the financial year. In the next financial year, the 40mph speed limit will be extended towards Shere. It was agreed that a sign at Home Farm, showing the left turn for Albury and straight ahead to keep to the A25 would be helpful.
- f) Depressions in A25 road surface: Cllr Taylor will discuss with Highways.

Outdoor maintenance: Cllr Yeoman

- a) *Farley Green ditch:* Cllr Yeoman will ask Richard Chittenden to flail the banks when he does the hedge at Sherborne
- b) *Grips in Park Road:* Cllr Yeoman will ask Matt Hiley to dig them out.
- c) *Gullies:* Cllr Taylor will ask SCC Highways to empty these, after Cllr Brockwell has marked a plan of which need attention.
- d) *Grit bins and supply:* Cllr Brockwell will check the bins, and more grit will be ordered.
- e) *Trees on Tillingbourne bank:* Cllr Dennis was concerned at their safety. The Clerk will talk to Mr Eshelby.

Open Spaces: Cllr Rowland

- a) *Stiles and kissing gates:* Cllr Brockwell will put together a quote in order to apply for S106 money.
- b) *Bowls club:* members were asked to consider how to retain this as a community facility if it closes as a Bowls club.

Planning and Environment: Cllr Gellatly

- a) Minutes of the meeting held 4th November and 25th November had been circulated. Cllr Gellatly asked members to attend Planning meetings.

Village Hall: Cllr Brockwell

- a) *Legionella control:* Members agreed to accept the quotation from Valens Water to undertake a risk assessment at the village hall and to train the Clerk to undertake monitoring. Proposed by Cllr Brockwell, seconded by Cllr Yeoman, all in favour.
- b) The village hall sign is broken. The handyman will be asked to deal with this.
- c) The Parish Council has been offered 100 fabric covered chairs, free of charge. It was agreed to accept them, provided that they are fire safe.
- d) unpaid invoices: Cllr Brockwell and the Clerk will meet shortly to review these and will report back in January.

Allotments: Cllr Robinson

Michael Baxter will be advised that we do not wish to proceed with the suggested car park, as the cost greatly outweighs the benefit.

Communications: Cllr Dennis

- a) Albury Matters has been distributed. Cllr Brockwell queried the need for 800 copies, Cllr Dennis explained that the newsletter was also in the shops, pub and church, and some are kept back for new residents packs.
- b) Email addresses: Cllr Bevan is able to host the parish council service and provide email addresses for all councillors and the Clerk. The costs will be minimal to the Parish Council and the service professional. Acceptance of this proposal was Proposed by Cllr Rowland, Seconded by Cllr Dennis with all in favour. Thanks were recorded to Cllr Bevan.
- c) Vulnerable people: The Clerk had proposed that we ask people to contact us if they would like help and support during the winter months. It was agreed to talk to the ladies who run the Good Neighbour scheme and establish whether it was possible to help through that avenue.

135/19

Neighbourhood Plan

Cllr Dennis thanked everyone who attended the meeting the previous week. She had received good feedback on the presentation, including from the Estate. She had asked Julia McClung to circulate paragraphs 145 and 146 of the PPF.

The Steering group will meet in January to decide whether to adopt John Dowty's proposals. The group will then divide into smaller groups, and may invite others to join them, as the plan has to be community driven.

136/19

Finance

- a) Payment list for October 2019: members approved the payment list and expenditure for the period of £2648.45
- b) Management report for October 2019: noted
- c) Bank reconciliation statement for current account: October 2019: members noted and agreed the bank reconciliation, signed by the Chairman of Finance.

137/19

Councillors business: for noting or including on a future agenda

No further matters were raised.

138/19

New Correspondence: *tabled at the meeting.*

None had been received.

139/19

Dates of meetings

Full Council:	6 th January, 3 rd February, 2 nd March
Planning:	16 th December, 6 th January, 27 th January.
Highways & maintenance	
Communications	

The meeting closed at 10.30pm