



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY  
NOTICE OF PARISH COUNCIL MEETING  
Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on  
**Monday 1<sup>st</sup> June 2020 at 7.30pm**  
**BY REMOTE ACCESS**



**Present:** Cllr J Rowland (in the chair), Cllrs S Bevan, J Brockwell, S Dennis, G Robinson, P Yeoman  
County Cllr K Taylor  
Borough Cllr R Billington  
**In attendance:** The Clerk, Mrs J Cadman

- 060/20     **Apologies for absence:** all members were present. **Action**
- 061/20     **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the meeting when the meeting discusses and votes on the matter*  
None were made.
- 062/20     **Minutes of the Meeting held Monday 4<sup>th</sup> May 2020 Annex 1.** *Approved minutes to be signed by the Chairman at the next meeting in the Memorial Library.*  
Approved.
- 063/20     **Matters Arising**  
Other than those contained in the agenda.
- a) *Covid 19:* Cllr Dennis reported that safeguarding information has been distributed to volunteers, requesting information from volunteers. Those who have already been DBS approved have been asked to forward evidence. Tracy Laffar will keep a database of responses.
  - b) *Edgeley Park:* advice from SSALC solicitor concerning the Parish Council's right to seek information had been circulated. The Clerk had written to Environmental Health to understand whether they were in communication with Haulfryn, as advised by their solicitors, and will receive an answer following an internal meeting at GBC the following day.
  - c) *Litter pickers:* Cllr Brockwell had purchased 20 litter pickers and 10 hoops for rubbish bags, at a cost of approximately £180. They will be stored in the village hall.
- 064 /20     **Chairman and Clerks matters arising**  
No matters to raise.
- 065/20     **Police matters:**
- a) Crimes recorded : March: 2 anti-social behaviour: 1 at Guildford lane, 1 at The Street.
  - b) A25: over the weekend, cars had again parked on the verges, the road and central reservation on the A25l adjacent to Silent Pool car park. Newlands Corner and Silent Pool car parks were full.. The Clerk will write to the police about the dangerous chaos

caused. Cllr Bevan will provide photographs. Cllr Taylor is waiting to have a discussion with Michael Baxter, Albury Estate, about this situation, as they are now managing Newlands Corner.

066/20 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) minutes of meeting held 12<sup>th</sup> May: were noted. A further meeting will be held on the 9<sup>th</sup> June.
  - i. The Clerk will circulate the email from Hannah Gutteridge concerning the silt on Guildford Lane. **Clerk**
  - ii. Albury Matters: Cllr Gellatly had agreed to speak to the postman and the publication will be distributed in July.
- b) *speed data comparisons*: minutes from SLCC meeting were noted
- c) *Mayor House Farm*: the footpath closure is being investigated by SCC.
- d) *Septic tank at Heatherview*: the Clerk has written to the owner.
- e) *noticeboard at Little London*: this needs to be moved from its current position. Cllr Brockwell will ask William IV if it can be positioned there. **JB**
- f) *Neighbourhood Plan*: Traffic volume data is needed for Park Road, Little London and Farley Heath Road. Cllr Brockwell will ask Bahram Assadi for a quotation for data strips to be laid on the relevant roads. He will also ascertain whether Shere has organised traffic data strips in the area near Little London. Cllr Taylor advised that the SCC carry out speed checks in rotation on roads around the county and that Bahram Assadi might already have the information needed. **JB**
- g) *sign at the end of Brook Lane*: Cllr Brockwell will talk to Surrey Hills AONB about replacing this. **PY**
- h) *The House*: Matt Hiley has dug out the grips, but Cllr Yeoman will ask him to dig out the ditch.
- i) *Snow Plough at Home Farm*: Cllr Taylor has spoken to Dan Squibb.
- j) *Grips*: Matt Hiley has dug out the grips at Little London, Park Road and New Road.

Outdoor maintenance: Cllr Yeoman

- a) drain survey at Shophouse Lane: this has been completed, the plastic pipe is clear, but would benefit from a manhole at the roadside. Cllr Yeoman will organise this. **PY**
- b) *Strimming*: Matt Hiley is working his way through this.
- c) *Drainage ditches at Farley Green*: Mint Construction will deal with these.
- d) *Planters*: Cllr Yeoman has planted these up for the summer.
- e) *Church Lane*: a site meeting to be held. **Defer** to July meeting.

Open Spaces: Cllr Rowland

- a) *bin at amenity area*: Cllr Rowland questioned how this was managed and was advised that the village hall handyman cleared it. It appears not to be in a good state of repair, Cllr Brockwell will inspect it. **JB**  
*Cllr Taylor left the meeting at 9pm.*

Planning and Environment: Cllr Gellatly

- a) *Enforcement*: members discussed the current enforcement issues

Village Hall: Cllr Brockwell

- a) *outstanding invoices*: deferred to the July meeting.
- b) *Security lights*: Cllr Brockwell is seeking a quotation to replace these, in order to apply for a grant. **JB**

Allotments: Cllr Robinson

- a) Cllr Yeoman will arrange for the end of the allotments to be blade cut. **PY**  
**JB**

- b) *Vacant allotments*: Cllr Brockwell will update the map, for discussion at the next meeting.

Communications: Cllr Dennis

- a) *Facebook*: report from Cllr Bevan: a number of people are following the parish council page. Cllr Bevan requested that this be advertised in the next edition of *Albury Matters*.
- b) *Communications*: Cllr Dennis intends to send *Albury Matters* copy to councillors in the next couple of weeks, for their input.

**SD**

067/20

**Neighbourhood Plan**

Cllr Dennis reported: the Steering Group met the previous Wednesday. Cllr Brockwell suggested that Gabi Cutayer and Fran Bevan could be asked to join the Highways working group once the Neighbourhood Plan is completed as they have done a lot of good work on traffic problems in the parish.

068/20

**Finance**

- a) Payment list for May 2020: members approved the payment list and expenditure for the period of £2882.22.
- b) *Annual Governance Statement*: Members reviewed the Parish Council's Governance and responded to all questions in the affirmative. Approval was Proposed by Cllr Robinson, Seconded by Cllr Gellatly, with all in favour.
- c) *Accounting statements 2019/20*: Members approved the statement of accounts for 2019/20 having viewed these in conjunction with the Internal Auditors report. Proposed by Cllr Rowland, Seconded by Cllr Yeoman, all in favour.

069/20

**Councillors business**: for noting or including on a future agenda

- a) *Seat under tree at Farley Green*: Cllr Gellatly requested that this be crown lifted, as it was not possible to sit under the tree at present.
- b) *Silver tree on Farley Green*: Cllr Gellatly reported a branch on the ground. Cllr Gellatly and Cllr Yeoman will meet to investigate.

**PG/PY**

070/20

**New Correspondence:**

*None received.*

071/20

**Dates of meetings**

Full Council:

6<sup>th</sup> July, no meeting in August, 7<sup>th</sup> September

Planning:

1<sup>st</sup> June, 22<sup>nd</sup> June

Highways & maintenance

Communications